



## CITY COUNCIL AGENDA

**October 17, 2023**

***THE CITY COUNCIL SHALL HOLD ITS REGULAR MEETINGS IN THE COUNCIL CHAMBER  
IN THE CITY HALL, LOCATED AT 121 S. MERIDIAN, BEGINNING AT 7:00 P.M.***

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. INVOCATION: MINISTERIAL ALLIANCE**
- 4. PLEDGE OF ALLEGIANCE**
- 5. APPROVAL OF AGENDA p 3**
- 6. ADMINISTRATION AGENDA p 4**
  - A. City Council Meeting Minutes – October 3, 2023
- 7. PRESENTATIONS / PROCLAMATIONS p 9**
  - A. First Responders Day Proclamation
- 8. PUBLIC FORUM (*Citizen input and requests*) p 9**
- 9. APPOINTMENTS p 9**
- 10. OLD BUSINESS p 9**
- 11. NEW BUSINESS p 11**
  - A. Request for Street Closure – Chamber of Commerce p 11
  - B. Valley Center Municipal Utility Feasibility Study p 15
- 12. CONSENT AGENDA p 17**
  - A. Appropriation Ordinance – October 17, 2023 p 18
  - B. Delinquent Account Report – July 2023 p 25
  - C. Treasurer's Report – September 2023. p 31
  - D. Revenue and Expense Report – September 2023 p 33
  - E. Check Reconciliation – September, 2023 p 45
  - F. Planning and Zoning Board Minutes – September 26, 2023 p 51
  - G. Stormwater Citizens Advisory Committee Minutes – September 26, 2023 p 54
  - H. Economic Development Board Minutes – October 4, 2023 p 56
- 13. STAFF REPORTS p 59**
- 14. GOVERNING BODY REPORTS p 69**
- 15. ADJOURN**

*All items listed on this agenda are potential action items unless otherwise noted. The agenda may be modified or changed at the meeting without prior notice.*

*At any time during the regular City Council meeting, the City Council may meet in executive session for consultation concerning several matters (real estate, litigation, non-elected personnel, and security).*

*This is an open meeting, open to the public, subject to the Kansas Open Meetings Act (KOMA). The City of Valley Center is committed to providing reasonable accommodations for persons with disabilities upon request of the individual. Individuals with disabilities requiring an accommodation to attend the meeting should contact the City Clerk in a timely manner, at [cyclerk@valleycenterks.org](mailto:cyclerk@valleycenterks.org) or by phone at (316)755-7310.*

*For additional information on any item on the agenda, please visit [www.valleycenterks.org](http://www.valleycenterks.org) or call (316) 755-7310.*

**CALL TO ORDER**

**ROLL CALL**

**INVOCATION – MINISTERIAL ALLIANCE**

**PLEDGE OF ALLEGIANCE**

## **APPROVAL OF AGENDA**

### **RECOMMENDED ACTION:**

**Staff recommends motion to approve the agenda as presented / amended.**

## **ADMINISTRATION AGENDA**

### **A. MINUTES:**

Attached are the Minutes from the October 3, 2023, regular City Council Meeting as prepared by the City Clerk.

REGULAR COUNCIL MEETING  
October 3, 2023  
CITY HALL  
121 S. MERIDIAN

Mayor Cicirello called the council meeting to order at 7:00 p.m. with the following members present: Matt Stamm, Chris Evans, Clint Bass, Gina Gregory, Dale Kerstetter, Robert Wilson, and Ronald Colbert.

Members Absent: Ben Anderson

Staff Present: Ryan Shrack, Community Development Director  
Lloyd Newman, Public Safety Director  
Rodney Eggleston, Public Works Director  
Neal Owings, Parks and Public Buildings Director  
Barry Arbuckle, City Attorney  
Barry Smith, Assistant City Administrator  
Brent Clark, City Administrator  
Kristi Carrithers, City Clerk

Press present: Ark Valley News and KSN

**APPROVAL OF AGENDA**

Stamm moved to approve the agenda as presented, seconded by Colbert. Vote yea: unanimous. Motion carried.

**ADMINISTRATION AGENDA –**

SEPTEMBER 19, 2023, CITY COUNCIL MINUTES-

Wilson moved to approve the minutes of the September 19, 2023, City Council meeting as presented, seconded by Kerstetter. Vote yea: Unanimous Motion Carried.

**PRESENTATIONS/PROCLAMATIONS – None**

**PUBLIC FORUM – None**

**APPOINTMENTS – None**

**OLD BUSINESS –**

A. ORDINANCE 1396-23; ISLAND ANNEXATION

City Administrator Clark presented Ordinance 1396-23 for 2<sup>nd</sup> reading. Kerstetter verified that the landowners had requested the annexation. Bass also verified that approval is only for annexation and not for any change in zoning.

Deana Bushell, 8032 N. 63<sup>rd</sup> St. W again spoke in opposition of the annexation.

Chris McElgunn, 301 N. Main St. St. 1600, Wichita, Ks addressed Council as attorney representing landowners adjacent to properties. He stated there will be an appeal filed by the end of the week. Mr. McElgunn raised the issue of setting a precedent on an island annexation with this land being totally disconnected from the City.

Kelly Park, 8005 N Hoover, addressed Council regarding the appearance of “sneaky politics” He stated that his concern isn’t about the land usage, but rather the effect it could have on existing wells. He stated that several years ago a property at 53<sup>rd</sup> and Ridge lost water from their well. Mr. Park also raised a concern about installation of turning lanes into the property.

Kerstetter verified that this property is located within Valley Center's area of influence. Wilson moved to approve for 2<sup>nd</sup> reading, Ordinance 1396-23, island annexing approximately 146.39 acres at the northeast corner of Ridge and 77th St. Seconded by Kerstetter. Vote Yea: unanimous. Motion carried.

**B. ORDINANCE 1397-23: ISLAND ANNEXATION**

City Administrator Clark presented Ordinance 1397-23 for final approval. This Ordinance will annex two tracts of land, approximately 160 acres southeast of corner of Ridge and 85<sup>th</sup>.

Kerstetter moved to approve for 2<sup>nd</sup> reading, Ordinance 1397-23, island annexing approximately 160 acres at the southeast corner of Ridge and 85<sup>th</sup> St. Seconded by Stamm. Vote Yea: unanimous. Motion carried.

**NEW BUSINESS-**

**A. EXECUTIVE SESSION: PRELIMINARY DISCUSSION CONCERNING THE ACQUISITION OF REAL PROPERTY**

Bass moved for Council to recess into executive session for preliminary discussion concerning the acquisition of real property. This will include the Mayor, Council, City Attorney and City Administrator. The open meeting will resume in the City Council Chamber in ten minutes, seconded by Kerstetter. Vote Yea: unanimous. Motion carried.

Executive Session began at 7:25pm

Executive Session ended at 7:35pm

Bass stated that no official action was taken.

**B. CALL FOR SPECIAL MEETING**

City Administrator Clark explained that due to the 30-day publication notice requirement, a special meeting will be needed for the public hearing and approval of a Resolution regarding a proposed loan for the water treatment plant. The loan from Kansas Public Water Supply Loan Fund administered by the Kansas Department of Health and Environment pursuant to K.S.A. 65-163c et seq would not exceed \$19 million. The special meeting of the Governing Body will be held October 12, 2023, at 7:00 p.m., City Hall, 121 S. Meridian, Valley Center, Kansas.

**CONSENT AGENDA**

**A. APPROPRIATION ORDINANCE – OCTOBER 3, 2023**

Wilson moved, seconded by Colbert to approve the Consent Agenda as presented. Vote Yea: Unanimous. Motion carried.

**STAFF REPORTS**

**COMMUNITY DEVELOPMENT DIRECTOR SHRACK**

The Farmer's Market will be this Thursday evening. The Grass Roots Trio will be playing. Building Inspector, Bill Andrews is a member of this band.

Stated that Councilmember Gregory's appointment to Main Street Valley Center will be up for re-appointment at the December 5<sup>th</sup> meeting. She is willing to continue but if others are interested in serving, please contact Mr. Shrack.

**PUBLIC SAFETY DIRECTOR NEWMAN**

Reported that the new fire truck should be delivered tomorrow. They plan to have it for public viewing at the Farmer's Market. This will kick off Fire Prevention Week. Next Monday through Thursday the fire department will be hosting an open house each evening from 6:00-8:00pm.

Saturday will be the Faith and Blue event in partnership with Lifepoint Church at Lions Park from 11:00am to 2:00pm

**ASST CITY ADMINISTRATOR SMITH**

Smith presented a new feature added to the valleycenterks.org website. A property tax calculator has been created that allows property owners to change home values and the effect of increasing/decreasing mils to property taxes.

**CITY ADMINISTRATOR CLARK**

He will be out of the office part of next week, so will not be attending the special called City Council meeting but will be back for the October 17<sup>th</sup> meeting.

**GOVERNING BODY REPORTS-**

**COUNCILMEMBER BASS**

Thanked Smith for the creation of the property tax calculator. Great tool.

**COUNCILMEMBER GREGORY**

Thanked City Administrator Clark for his work with elementary school kids.

**COUNCILMEMBER COLBERT**

Announced that November 2, 2023, will be a time for citizens to attend a tour of McConnell Air Force Base. A minimum of twenty-five people need to attend the tour. Please contact him if you are interested in going.

Colbert moved to adjourn, second by Kerstetter. Vote Yea: Unanimous.

**ADJOURN -**

**The meeting adjourned at 7:50 PM.**

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**Kristi Carrithers, City Clerk**

**ADMINISTRATION AGENDA**  
**RECOMMENDED ACTION**

**A. MINUTES:**

**RECOMMENDED ACTION:**

**Staff recommends motion to approve the minutes of the October 3, 2023, Regular Council Meeting as presented/ amended.**

**PRESENTATIONS / PROCLAMATIONS**

First Responder's Day Proclamation

**PUBLIC FORUM**

**APPOINTMENTS**

**OLD BUSINESS**

## **Proclamation for First Responders' Day**

**October 28, 2023**

**WHEREAS**, first responders include nurses, paramedics, emergency medical services personnel, firefighters, police officers, 911 dispatchers, search and rescue teams, and members of other organizations in the public safety sector; and,

**WHEREAS**, first responders risk their lives and selflessly run into danger to protect our state's citizens, serving as the first defense against emergencies that threaten our communities; and,

**WHEREAS**, first responders are highly trained and undergo extensive education, training, and personal sacrifice to develop the expertise required to respond to emergency situations; and,

**WHEREAS**, on this day, we should honor Valley Center's brave, selfless, and compassionate heroes who touch countless lives every day and pay tribute to those who paid the ultimate price in the line of duty;

**NOW, THEREFORE**, I, Lou Cicirello, Mayor of the City of Valley Center, do hereby proclaim October 28, 2023, as First Responders Day and encourage all citizens to recognize our public safety staff.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the great seal of the City of Valley Center to be affixed this 17th day of October, in the year 2023.

SEAL

Signed \_\_\_\_\_  
Lou Cicirello, Mayor

Attest \_\_\_\_\_  
Kristi Carrithers, City Clerk

**NEW BUSINESS**

**A. APPROVAL OF STREET CLOSURES-CHAMBER OF COMMERCE:**

City staff received request from the Valley Center Chamber of Commerce for closure of 100-200 W. Main St. on October 30, 2023, for the annual Trick or Treat event. Public Safety personnel have reviewed the request and support the event.

- Letter of Request-Chamber of Commerce
- Map of proposed closure



Valley Center Chamber of Commerce  
209 West Main Street, Suite B  
Post Office Box 382  
Valley Center, Kansas 67147

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**MISSION:** The Valley Center Chamber of Commerce is dedicated to connecting businesses and business owners in Valley Center with the support and resources to develop, sustain, grow and stand out in the community

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Dear Mayor Cicirello and members of the City Council,

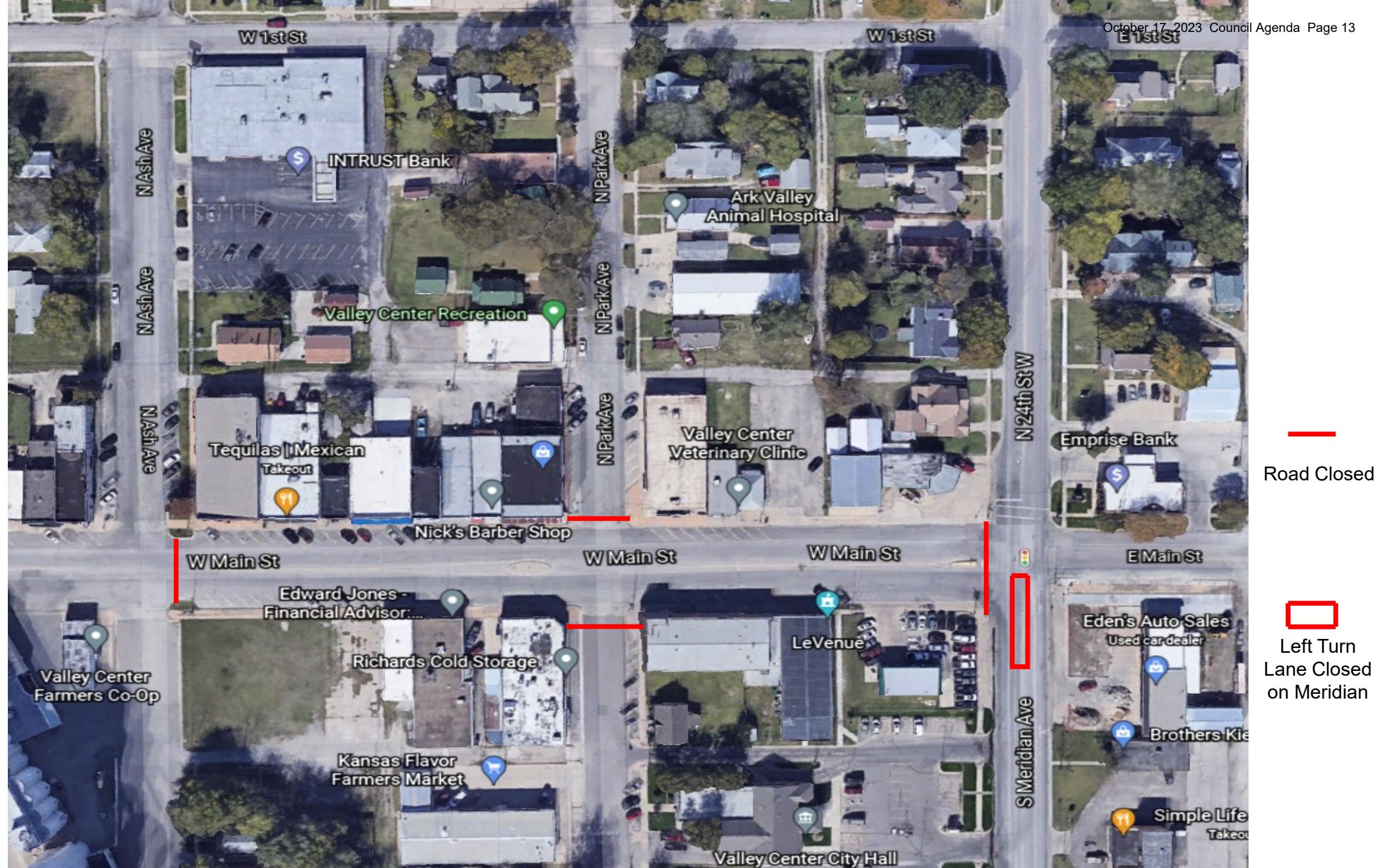
Along with the Valley Center Department of Public Safety and Valley Center Main Street the Chamber of Commerce is once again hosting a trick or treat street event. This year's event will be held on Monday, October 30<sup>th</sup> from 5-7 PM. Just like in 2022 and prior years, we will host our normal walk-through trick or treat event for the community this year.

We are requesting the following;

- Closure of the 100 & 200 blocks of Main Street from 3-8 PM

Thank you for your time and consideration,

Allison Clubb  
Executive Director  
Valley Center Chamber of Commerce



**NEW BUSINESS**  
**RECOMMENDED ACTION**

**A. APPROVAL OF STREET CLOSURES-CHAMBER OF COMMERCE:**

Should Council choose to proceed

**RECOMMENDED ACTION**

**Staff recommends motion of approval of closure of 100-200 W. Main St. on October 30, 2023, from 3:00pm to 8:00pm for annual Trick or Treat event.**

**NEW BUSINESS**

**B. VALLEY CENTER MUNICIPAL UTILITY FEASIBILITY STUDY:**

Scott Burnham with NewGen Strategies & Solutions, LLC will present the Municipal Utility Feasibility Study for Valley Center. Study will be available prior to meeting.



October 17, 2023 – City Council

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## VALLEY CENTER ELECTRIC UTILITY FEASIBILITY STUDY – FINDINGS

**Duncan  
& Allen LLP**

E<sup>e</sup>

Exponential Engineering Company

**NewGen  
Strategies & Solutions**

# AGENDA

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- Introductions/Project Roles
- Overall Project Approach:
  - Strategy
  - Project Tasks
- Project Results:
  - Engineering Assessment
  - Financial Analysis
  - Legal Considerations
- Next Steps
- Questions

# PROJECT LEADS



## NewGen Strategies and Solutions, LLC

- Prime Consultant; Financial and Economic Analysis
- Scott Burnham, Project Manager
- 24 years of experience in project management, COSA/rate design, financial feasibility analysis, and asset evaluation



## Exponential Engineering Company

- Subconsultant; Engineering
- Tom Ghidossi
- Founded EEC in 1993; extensive background in the design and analysis of power generation, transmission, and distribution systems



## Duncan & Allen, LLP

- Subconsultant; Legal
- John Coyle, Esq.
- 35 years representing municipalities, consumer-owned utilities, and other consumer interests in legal proceedings

# PROJECT RESULTS

- Valley Center Municipal Electric Utility (MEU):
  - Provide reliable power for citizens of Valley Center
  - Slightly higher rates than Every (first years)
  - Slightly lower rates than Every (later years)
    - Asset acquisition
    - System improvements
    - Power supply
    - Operations and maintenance costs (O&M)
- Options for City:
  - Continue to Phase 2 Study
  - Redesign limited Every franchise to incorporate provisions to aid future municipalization
  - Factor municipalization considerations into future annexations

# PHASE I STUDY

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Task 1: Data Acquisition

Task 2: Project Kickoff/Conduct Strategic Assessment

Task 3: Develop Preliminary Financial Model

Task 4: Prepare Report/Presentation

# FIELD ASSESSMENT/ DATA ACQUISITION

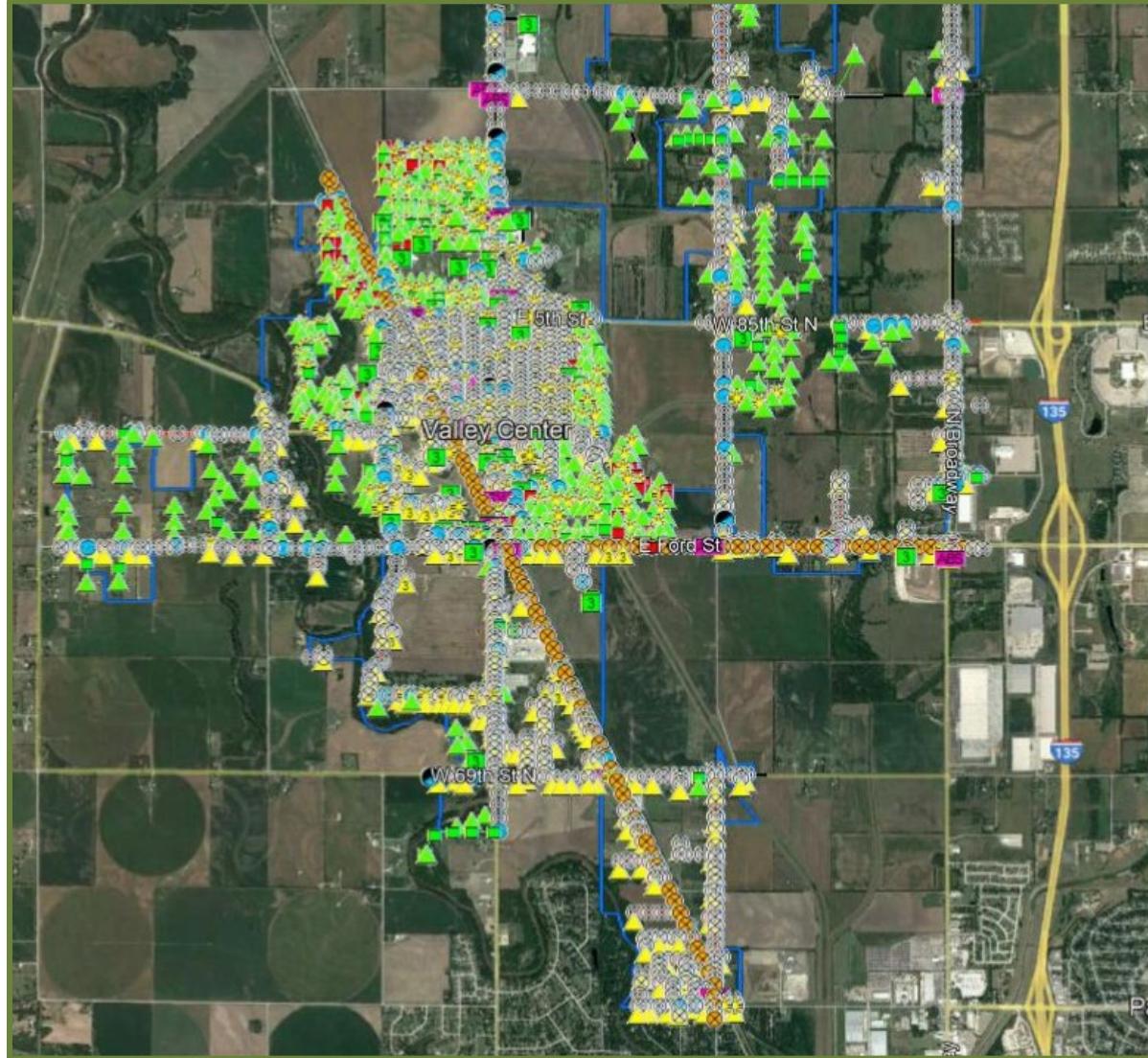
- System Mapping:
  - Municipal Boundaries
  - Substation/ Distribution Assets
  - Publicly available data
  - Field confirmation

▲ Pad mount Transformers

▲ Pole mount Transformers

⊗ Distribution Pole

● Sectionalizing Equipment



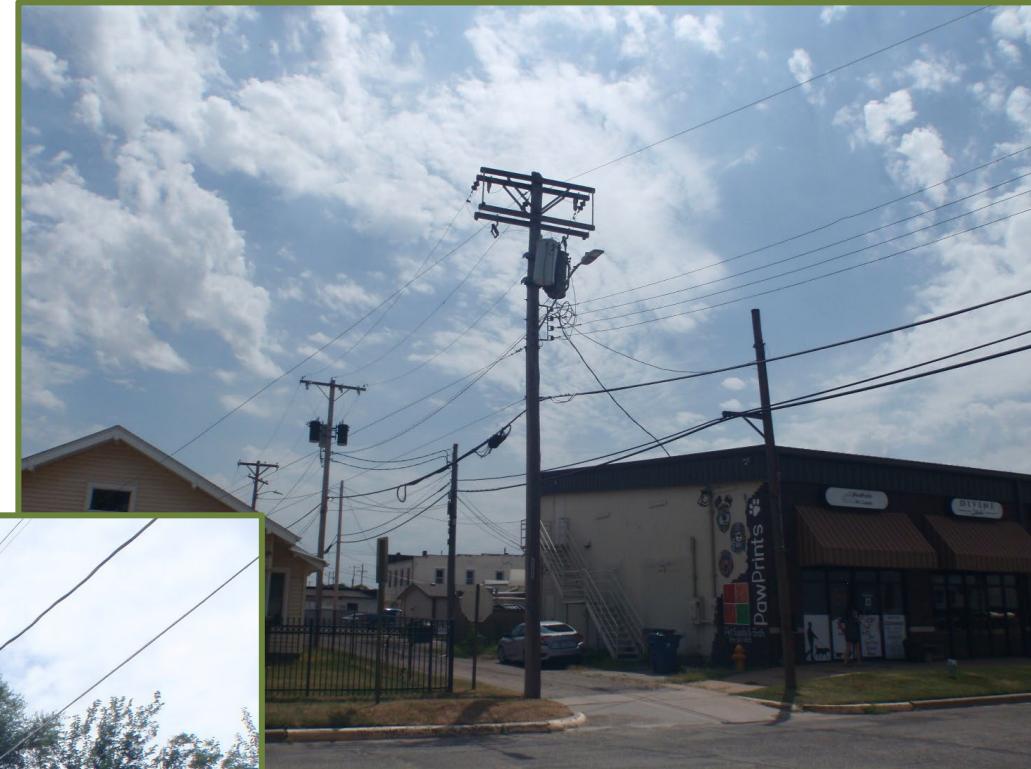
# FIELD ASSESSMENT/ DATA ACQUISITION

- Condition Assessment:
  - Estimated Age by Decade
  - Condition of Facilities



# FIELD ASSESSMENT/RESULTS

- Range of Values:
  - Categorize by FERC Account
  - Develop Replacement Costs for Assets



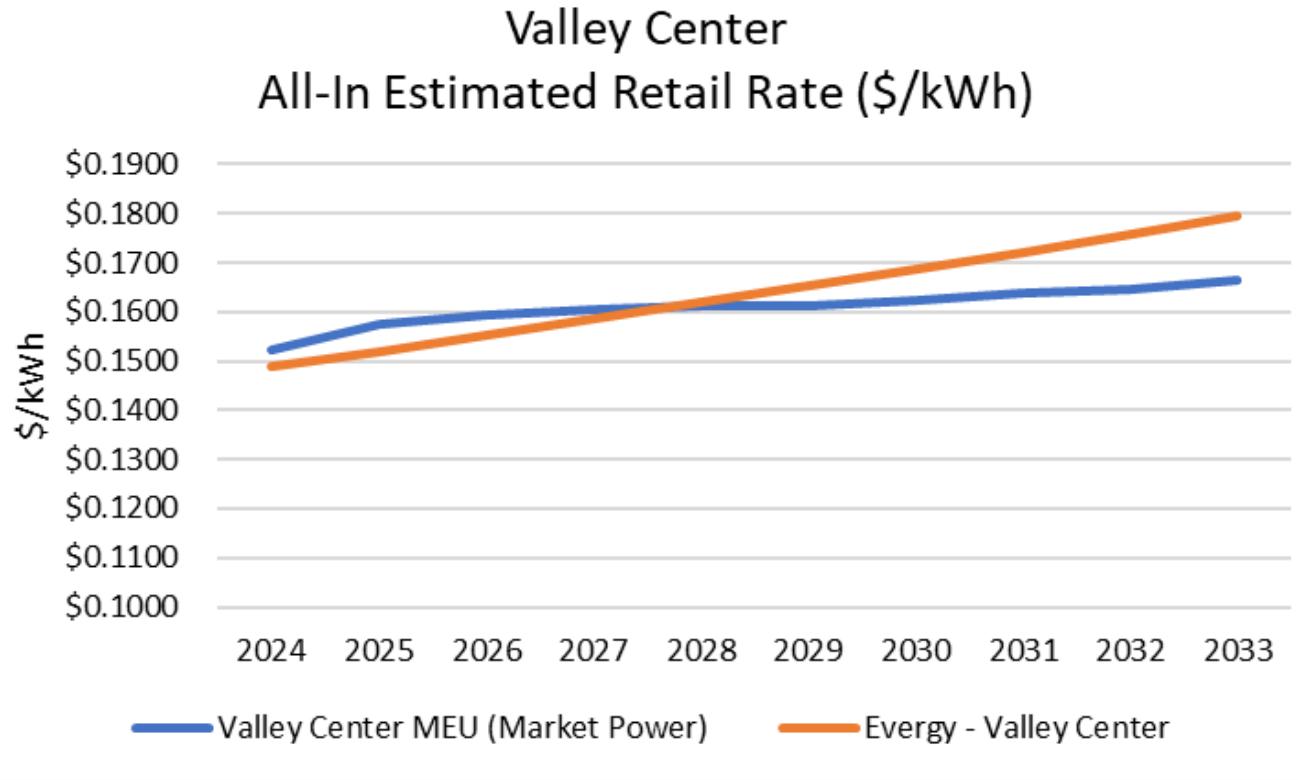
# FINANCIAL MODEL

- Financial Model:
  - Estimate Municipal Electric Utility (MEU) costs over 10-year period.
    - Purchase price:
      - Use values developed by Exponential Engineering field assessment
      - Assign estimated depreciation to each asset class (by FERC code)
      - Develop estimate of costs based on depreciated assets
    - Capital Improvements/ongoing replacements
    - Ongoing O&M costs
    - Power supply/delivery costs:
      - Option 1: Market purchases for power (Southwest Power Pool)
      - Option 2: Joint Action Agency/G&T (generic)
    - Debt service/financing costs

# FINANCIAL MODEL (CONT.)

- Financial Model:
  - Estimate MEU costs over 10-year period.
    - Replacement of Municipal Revenues:
      - 5% Payment-In-Lieu-of-Taxes (PILOT)
  - Cash Flow Analysis:
    - Develop Revenue Requirement to cover MEU costs
    - Divide by total sales in Valley Center
    - Develop “all-in” rate (\$/kWh sold)
    - Compare to estimated “all-in” rate from Evergy:
      - Based on published tariffs
      - Estimates of customer class/customer load
  - Project future rate comparisons over time.

# FINANCIAL MODEL – RESULTS



## Results:

- Early years – Valley Center MEU estimated retail rates slightly higher than estimated Evergy retail rates.
- Later years – Valley Center MEU estimated rates slightly lower than estimated Evergy retail rates.
- Variations in all-in estimated costs due to changes in power supply costs (projections of market power).

# FINANCIAL MODEL – RESULTS (CONT.)

## Annual Savings Analysis (Option 1 – Market Power Scenario)

Item	Year 1 (2024)	Year 10 (2034)
Total Annual Sales (kWh)	58,431,232	58,431,232
Valley Center MEU Average Rate (\$/kWh)	\$0.1521	\$0.1664
Total Valley Center MEU Revenue	\$8,889,753	\$9,723,044
Evergy Average Rate in Valley Center (\$/kWh)	\$0.1488	\$0.1795
Total Evergy Revenue in Valley Center	\$8,696,901	\$10,488,406
Difference between Valley Center MEU and Evergy Revenue	\$192,852	(\$765,362)
% Difference	2.22%	(7.30%)

# SWOT ANALYSIS

<p><b><u>Strengths (Internal)</u></b></p> <p>Value of Local Control Strong and Committed Leadership Community Initiative Potential Load Growth Compact Size</p>	<p><b><u>Weaknesses (Internal)</u></b></p> <p>Implementation Timeline Unpredictable Interim Funding (Pre-Implementation) Preliminary Analysis: Limited Rate Differential under Current Forecasts</p>
<p><b><u>Opportunities (External)</u></b></p> <p>Statutory Valuation Process (K.S.A. 12-811) Substantial Improvement in Local Reliability Compared to Evergy</p>	<p><b><u>Threats (External)</u></b></p> <p>Increased Power Supply and/or Equipment Costs Anticipate Stubborn Opposition from Evergy</p>

# LEGAL ANALYSIS

- Significance of Municipal Franchise Authority under Kansas law.
- Potential Paths to Acquisition:
  - Negotiated Purchase (rare)
  - KSA § 12-811 (Statutory Option to Purchase):
    - Kansas District Court decides price based on report of three Commissioners, one appointed by each of City, Incumbent Utility, and District Court
    - City free to “walk away” from acquisition if price too high
  - Eminent Domain (Condemnation)
- Construction – Build Your Own:
  - Gradual process
  - Facility competition can discipline incumbent utility pricing

## LEGAL ANALYSIS (CONT.)

- Stranded costs (Federal Energy Regulatory Commission):
  - Open Access Transmission Rationale: Use of incumbent's transmission system to reach new supplier gives rise to exposure
  - FERC Regulation: 18 CFR § 35.26
  - Formula: Stranded Cost Obligation (“SCO”) = (Revenue Stream Expected (“RSE”) – Competitive Market Value Estimate (“CMVE”)) x Expected Length of Continued Service (“L”)
- Extraterritorial Service: Restricted by Kansas Retail Electric Suppliers Act (“RESA”) – K.S.A. §§ 66-1170 *et seq.*

## LEGAL ANALYSIS (CONT.)

- Legal Analysis – Summary of Preliminary Findings:
  - Establishment of municipal electric utility is feasible under existing Kansas and federal law
  - Incumbent utility has leverage, but leverage can be overcome
  - Consider examples of successful strategies in other communities:
    - Franchise as tool (Winter Park, FL)
    - Self-build distribution system (Clyde, OH)
    - Eminent domain (Massena, NY) or Kansas “statutory option” under K.S.A. 12-811
  - Anticipate strong opposition from incumbent and adopt effective strategies to mitigate community risk

- Four elements of successful municipalization:
  - Durable and provable value proposition for community (not necessarily directly financial – values include reliability, environmental, local autonomy) (the “**spread**”)
  - Committed and consistent local leadership (the “**head**”)
  - Reliable source(s) of pre-operational funding for acquisition activities, engineering, legal, business structure (the “**bread**”)
  - Capable supporting resources to enable municipal response to stubborn resistance by incumbent utility (the “**lead**”)

## NEXT STEPS

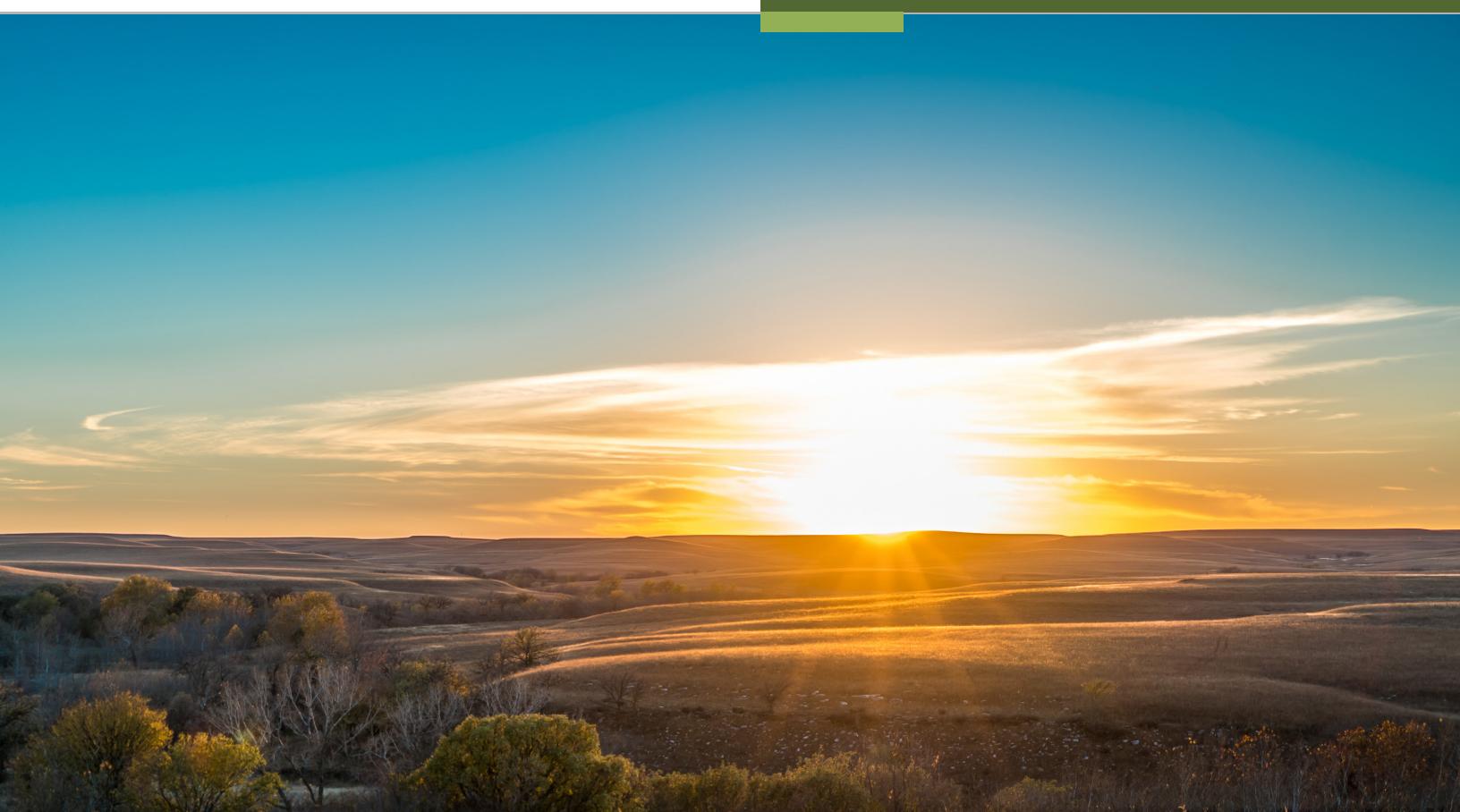
- Discussions with Evergy on Franchise Agreement
- Additional direction from City



## QUESTIONS/REVIEW

NEWGEN STRATEGIES AND SOLUTIONS, LLC  
225 UNION BOULEVARD, SUITE 450,  
LAKEWOOD, COLORADO 80228

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REPORT

# MUNICIPAL UTILITY FEASIBILITY STUDY

OCTOBER 17, 2023



Prepared for:  
City of Valley Center, Kansas  
121 S. Meridian  
Valley Center, KS 67147

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## EXECUTIVE SUMMARY

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The City of Valley Center, Kansas (Valley Center or the City) contracted with NewGen Strategies and Solutions, LLC (NewGen) to conduct a preliminary feasibility study (Study or Feasibility Study) of the establishment of a municipal electric utility (MEU) to serve the citizens and businesses of the City. Evergy, Inc. (Evergy) currently provides electric services in Valley Center and to portions of the surrounding area. NewGen partnered with Exponential Engineering Company (Exponential) and Duncan & Allen, LLP (Duncan & Allen) to develop the assumptions, analyses, and recommendations for this Study. This report provides the results of the Study conducted by the NewGen Project Team.

The intent of this Feasibility Study was to develop a financial analysis of Valley Center MEU's projected average system retail rate compared to Evergy's similar average system retail rate for the Valley Center area. The MEU average system retail rate includes recovery of estimated operating costs, including debt service payments associated with acquiring the physical assets of the Evergy distribution system within Valley Center, as well as debt issued for system improvements. The value of the existing Evergy assets was estimated based on a field assessment and replacement cost analysis conducted by the NewGen Project Team and the application of estimated accumulated physical depreciation resulting in a range of values between Original Cost Less Depreciation (OCLD) and Replacement Cost Less Depreciation (RCLD). MEU rates also include estimates for power supply, transmission, and operations and maintenance (O&M) of the distribution system; customer costs; and other charges. This analysis was conducted for a 10-year period beginning in 2024. This report is the result of the Study, which includes estimates regarding several key assumptions based on visual reviews of the system assets and professional experience.

The results of the analysis conducted for this Study suggest that a Valley Center MEU could provide service to its customers at a slightly higher average system retail rate than Evergy while providing reliable power to its citizens. The assumptions regarding the development of the average system retail rates for the Valley Center MEU compared to Evergy are provided herein. Primary drivers for the average MEU system retail rates include the assumptions and estimates for the costs to acquire the system assets, capital construction of system improvements, future power supply expenses, and other operating costs. For this assessment, the NewGen Project Team has made reasonable estimates and assumptions consistent with this level of study, as described herein. If the City decides to move forward with its municipalization of the Evergy assets, we recommend further investigation into these assumptions and estimates to further refine the average retail rate comparison analysis.

## Recommendations/Next Steps

This Study establishes that it is feasible for Valley Center to establish a municipal electric utility. If the current economics represents a challenge to pursuing municipalization, the City has a number of strategies open to it for shaping the terrain for a future municipalization effort. In particular, current power supply economics are heavily influenced by post-pandemic inflation and geopolitical instability influencing world energy prices. Those conditions will not persist, and the resulting economics will change—potentially in a direction more favorable to municipalization.

If the City decides to proceed with municipalization now, it has the ability to identify “off-ramps” at which it can reevaluate that decision in response to new developments, including developments in its relationship with Evergy. These could include improvements in reliability metrics within the City or the identification and measurement of other service metrics that accurately monitor the value in the electric rates paid by the City's citizens. If the City decides to defer municipalization for the time being, it has the

## EXECUTIVE SUMMARY

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opportunity to continue to align its franchise with Evergy in ways that will facilitate a future municipalization. Steps on this path could include (i) geographic or temporal limitations or conditions on Evergy's ability to serve areas of the City where the City may wish to initiate municipal utility service in the future; (ii) stipulations as to sale of the distribution system to the City (price, valuation methodology, future interconnection arrangements, elimination or reduction of potential stranded cost claims); (iii) conditions or incentives promoting improved reliability within the City; or (iv) other conditions not yet identified. The City may also wish to incorporate the possibility of future electric municipalization as a consideration in annexations (to mitigate potential severance or reconnection costs).

## Section 1

# INTRODUCTION

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The City of Valley Center, Kansas (Valley Center or City) contracted with NewGen Strategies and Solutions, LLC (NewGen) to conduct a preliminary feasibility study (Study or Feasibility Study) of the establishment of a municipal electric utility (MEU) to serve its citizens and businesses. Evergy, Inc. (Evergy) currently provides electric services in Valley Center and to portions of the surrounding area. NewGen partnered with Exponential Engineering Company (Exponential) and Duncan & Allen, LLP (Duncan & Allen) to develop the assumptions, analyses, and recommendations for this Study. This report provides the results of the Study conducted by the NewGen Project Team.

## Feasibility Study

The intent of this Feasibility Study was to provide initial cost estimates and legal opinions for evaluation by Valley Center to determine if it should continue with its efforts to establish a locally controlled MEU. The NewGen Project Team designed the scope of work to be accomplished by a phased approach; Phase I results in this Feasibility Study to provide a high-level approach to determine the costs/benefits of establishing an MEU. The Phase I Feasibility Study utilizes publicly available data and other information sources to determine potential ranges in cost impacts associated with an MEU for the City. The intent of this Phase I report is to provide sufficient information to the City to determine if it should move forward with municipalization efforts.

Phase II efforts anticipate the development of additional detail to provide a defensible basis for the City to move forward with the MEU. Details regarding the Phase II efforts will be further determined if the City decides to move forward with the MEU process and chooses to utilize the services of the NewGen Project Team. Estimated costs for additional technical analysis as well as legal/consulting services to guide the City through the process of creating an MEU are included as “start-up costs” in this Feasibility Study. If the City is successful in developing an MEU, it is anticipated that these costs would be repaid to the City through the rates charged for providing electric service to its customers.

## Phase I Feasibility Study Elements

The following highlights the Phase I Feasibility Study elements:

- Define potential MEU service area as the existing customers, within the City limits, served by Evergy from the distribution equipment emanating from the Grant Substation, which serves the City.
- Determine an initial range of estimates for the value of Evergy assets serving customers within the City utilizing publicly available data, information from the City and Evergy and the assets determined during a limited onsite field review.
- Prepare high-level load forecast analyses based on available data.
- Review existing Southwest Power Pool (SPP) wholesale power market prices as well as reasonable regional Joint Action Agency/Generation and Transmission Company (JAA/G&T) wholesale prices to estimate preliminarily project power supply costs.

## Section 1

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- Determine preliminary estimated start-up, financing, operations and maintenance (O&M), and administrative and general (A&G) costs utilizing publicly available data and NewGen Project Team professional experience.
- Project estimated costs (rate revenues) of providing MEU service (i.e., revenue requirement), compared to the costs (rate revenues) under continued Evergy service.
- Provide a subjective list of items to consider beyond results of analyses in previous tasks including other benefits, risks, and uncertainties.
- Review Kansas legal environment and regulatory process regarding municipalization.
- Prepare a report that presents the results of the Phase I Study.
- Present the Phase I Feasibility Study results to the Valley Center City Council upon request.

## Feasibility Study Process

Detailed information on the electric system within the City was requested from Evergy by the City, a portion of which was provided for this Study. The NewGen Project Team conducted field investigation activities from July 26–28, 2022. Valley Center and the NewGen Project Team initiated communication to facilitate review of Study results and address concerns raised during the Study process.

## Field Investigation

The field investigation included approximately two days of onsite visual review of the Valley Center MEU service territory. The existing Evergy distribution system serves the City and surrounding areas from the Grant Substation located on East Ford Street in Valley Center. Specifically, the Grant Substation includes two transformers that step power down from the transmission lines to distribution level voltage and three distribution feeders leaving the substation. Two feeders serve the majority of Valley Center, while the third feeder serves only a small portion of the southeast part of the City. All three feeders also serve customers outside the City boundary. The NewGen Project Team, specifically Exponential, created base level GIS maps from satellite and aerial photography and field reconnaissance. These maps were utilized to catalogue the field inventory as well as to produce a schematic of the Valley Center MEU service territory, as provided in Figure 1-1. Figure 1-2 shows a high-level Google Maps depiction of the Valley Center municipal boundaries.

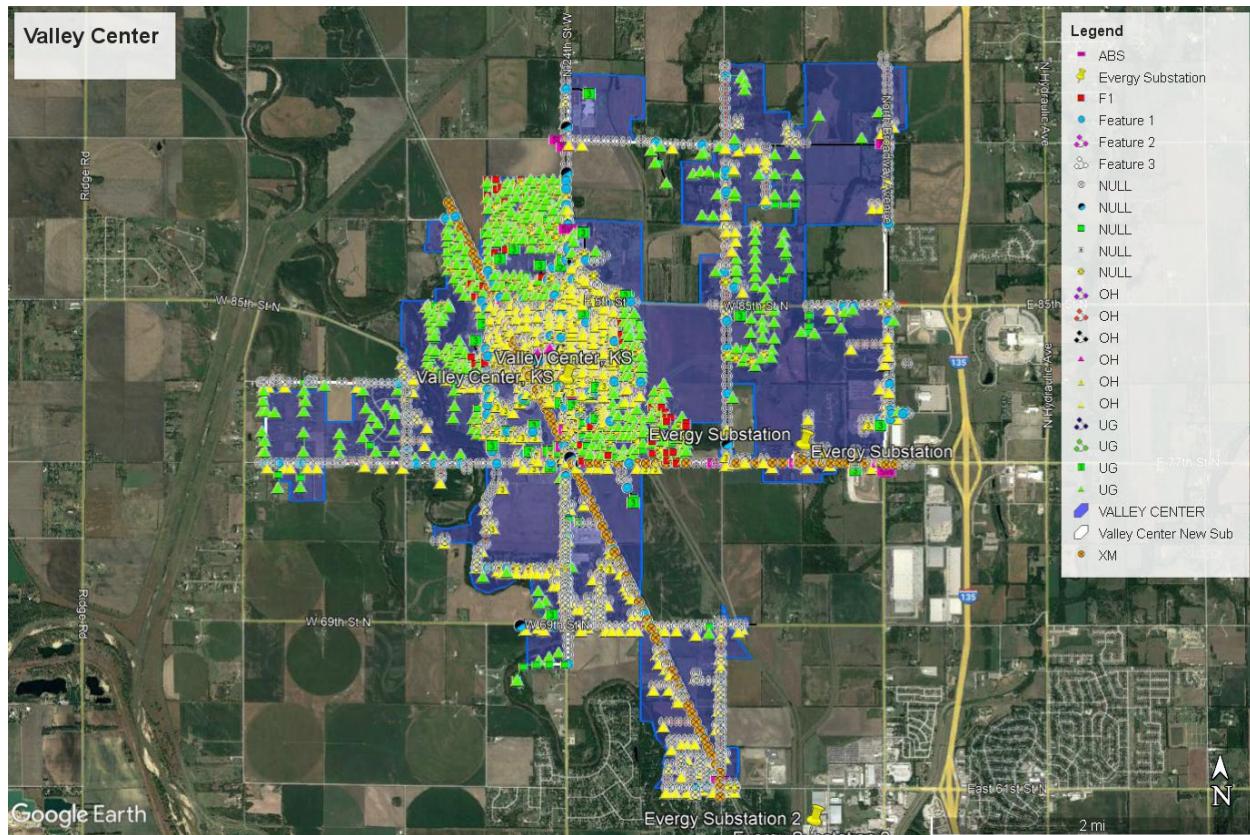


Figure 1-1. Valley Center MEU Service Territory Schematic (Approximate)

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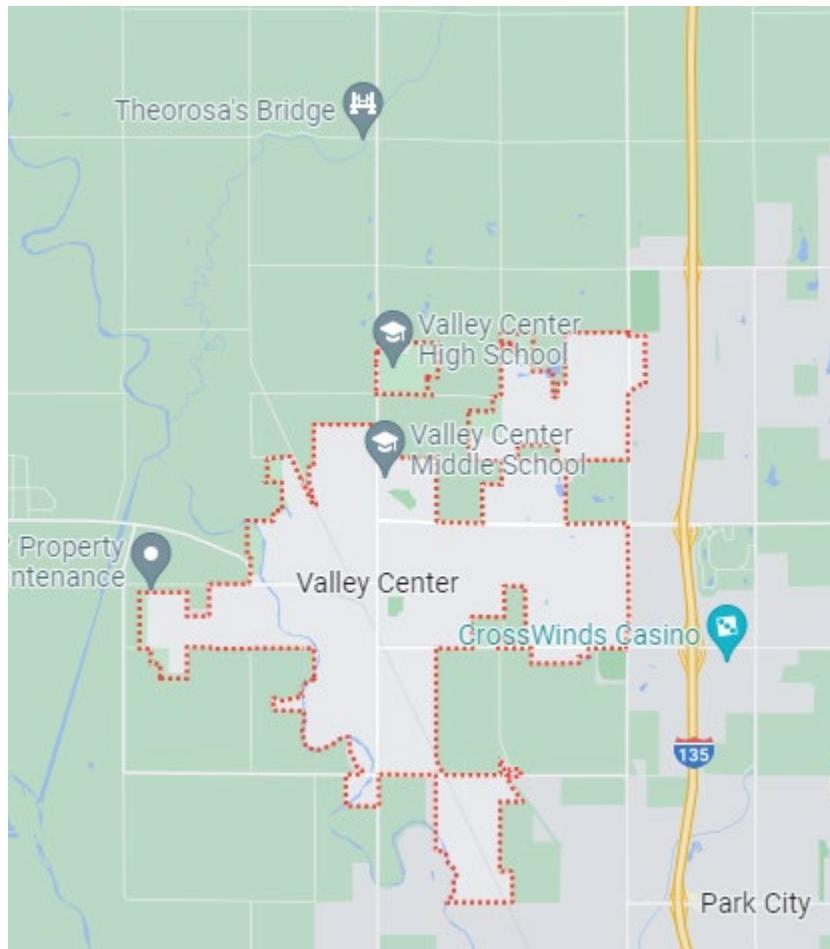


Figure 1-2. Valley Center Municipal Boundary (Source: Google Maps)

The field review resulted in the development of an initial estimate of the size, type, and estimated age of assets within the potential Valley Center MEU area. A summary of the findings from the field review is provided in Table 1-1 below.

**Table 1-1**  
**Asset Inventory – Estimated from Field Investigation**

FERC Account	Description	Quantity (ft.)(1)
Account 364 – Poles, Towers, Fixtures	Support for Overhead Distribution Lines	1,290
Account 365 – Overhead Conductors and Devices	3 Phase/1 Phase Overhead Distribution Lines	181,487
Account 365 – Underground Conduit Installations	Buried Conduit – 3 Phase/1 Phase	156,791
Account 367 – Underground Conductors and Devices	Buried Conductor – 3 Phase/1 Phase in Conduit	156,791
Account 368 – Transformers	3 Phase/1 Phase Overhead/Padmount	1,121
Account 369 – Services	Service drops, conductor, support equipment	222,750
Account 370 – Meters	Customer meters, hardware	3,678

(1) Estimated linear feet from GIS mapping. Accounts 364, 368, and 370 in units.

As indicated, the NewGen Project Team conducted a limited field investigation to estimate the amount, condition, and age of the distribution facilities within Valley Center's MEU area. Figure 1-3 below is a picture of the existing Grant Substation, which was excluded from the cost analysis as discussed herein.



**Figure 1-3. Grant Substation**

## **Range of Asset Values**

The NewGen Project Team utilized the information developed from the field and GIS inventories to produce an estimate of the value of the assets ranging from an Original Cost Less Depreciation (OCLD) to a Replacement Cost New Less Depreciation (RCNLD) approach. OCLD is an industry term for estimating the value associated with the original cost of existing assets, adjusted to reflect accumulated physical depreciation. RCNLD is an industry term for estimating the value associated with replacing existing assets with the same or similar new equipment, adjusted to reflect accumulated physical depreciation. The NewGen Project Team utilized the preliminary field inventory and obtained budgetary information for the various new equipment, devices, and associated labor for installation. Cost estimates are based on 2022 figures. The NewGen Project Team also developed an estimate of the age of the assets reviewed for the purposes of determining the amount of depreciation or useful life left within the system. The results of the field investigation indicate that, on average, the equipment currently serving the Valley Center MEU area has incurred approximately 41% of accumulated depreciation relative to its useful life.

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In general, the NewGen Project Team believes that the RCNLD approach overstates the fair market value of the assets to be acquired. This is because the incumbent utility (investor-owned utility) receives a return (profit) from the OCLD value, also referred to as book value, of the assets. This type of utility model encourages investment from the utility owner by tying the profit allowed to the amount spent for equipment and systems. However, the OCLD approach typically results in a lower value than the RCNLD, as it is not contingent on pricing new equipment, but rather the cost of the equipment when originally installed. If the City chooses to move forward with this project, the NewGen Project Team recommends that the OCLD value is a more representative valuation of the assets to be acquired for the MEU. The OCLD is derived from a Replacement Cost New (RCN) analysis developed by the NewGen Project Team. For the purposes of this analysis, we have included both the OCLD and RCNLD values as potential bookends.

Estimates of accumulated depreciation were derived from industry survivor curves and applied to each class or group of assets as applicable. The following table provides a summary of the replacement costs, the accumulated depreciation, and the RCNLD and OCLD values for each asset class by Federal Regulatory Energy Commission (FERC) account. The total RCN estimate is approximately \$54.2 million whereas the RCNLD estimate is approximately \$31.9 million and the OCLD is approximately \$17.0 million. The estimated accumulated depreciation (for the Valley Center MEU system) is approximately 41% (59% of the RCN value is remaining).

It is important to emphasize that the values developed for this Study are estimates based on limited field observations and represent a “best estimate” given the limitations of available data. A detailed review of Evergy’s continuing property records (the basis on which net plant in service is determined for purposes of establishing utility rates) may yield substantially different results.

**Table 1-2**  
**Asset Inventory – Estimated from Field Investigation**

FERC Account	Description	RCN	Depreciation %	RCNLD	OCLD
<b>Assets To Be Acquired</b>					
364	Poles, Towers, Fixtures	\$5,853,706	56%	\$2,569,777	\$1,685,851
365	Overhead Conductor	3,099,746	35%	2,014,835	1,257,045
366	Underground Conduit	19,297,960	35%	12,455,956	6,958,008
367	Underground Conductor	6,267,470	39%	3,823,157	1,466,213
368	Transformers	9,883,510	51%	4,886,539	1,483,449
369	All Service	4,384,833	32%	2,989,659	1,660,600
370	Meters	5,379,874	42%	3,120,327	2,490,244
<b>Total</b>		<b>\$54,167,101</b>	<b>41%</b>	<b>\$31,860,250</b>	<b>\$17,001,409</b>

## Estimation of MEU Load

The estimation of the MEU electric load by class was determined from publicly available sources, the City, and information provided by Evergy. The population of Valley Center is estimated to be 7,419 in 2021 according to the United States Census, which is an increase of approximately 600 people from the 2010 census. It is assumed that during the Study period, load growth is impacted by an increase in population, as well as the increase in energy efficiency appliances/programs and increased participation in distributed

(onsite) generation. For the purposes of this analysis, we have estimated that the total load would remain constant through the period of this Study.

The NewGen Project Team's field review included documenting and cataloguing the existing meters utilized to serve Evergy customers within the MEU service area. This included determining if the meters were providing service to residential or commercial customers at single or three phase voltage. The monthly number of customers and customer load by class was provided by Evergy for January 2021 through August 2022 in response to a data request by the City.

For commercial customers, Evergy provided the total number of customers and load for the Small Commercial, Large Commercial, and Industrial rate classes. Additionally, the City provided monthly data from its school system, which is included in the average commercial values. Similar to residential customers, the number and load for the commercial customers was held constant for this analysis. A summary of the customers and load by customer class is provided in Table 1-3 below.

**Table 1-3**  
**Customer Number and Load Estimates<sup>(1)</sup>**

<b>Customer Class</b>	<b>Number of Customers</b>	<b>kWh/Month/Customer</b>	<b>Total Annual kWh Sales</b>
Residential	3,249	888	34,616,436
Commercial	429	4,622	23,814,796
<b>Total</b>	<b>3,678</b>	<b>5,510</b>	<b>58,431,232</b>

(1) Estimated customers/load based on information provided by City and Evergy (see text).

## **2024 Average Retail Rate for Valley Center Evergy**

The average retail rate for customers within the Valley Center area served by Evergy was determined from an analysis of average rates published by Evergy by residential and commercial rate class for 2019 through 2021, the average load on an annual basis from the data provided by Evergy, and adjustments for published rate increases by Evergy for 2023. Evergy has indicated they are filing with the Kansas Corporation Commission for a 9.7% rate increase for customers in their Evergy Kansas Central service area, which includes Wichita and Valley Center.

For the purposes of this Study, we have assumed that Evergy will only be allowed to increase rates at half of the requested amount (3.95%). To the extent that the Evergy rates are allowed to increase beyond this amount, the results would be favorable to the City's municipalization analysis. For 2025 and beyond, it is assumed that Evergy rates will increase annually at an estimated rate of general inflation of 2.1%, as published by Blue Chip Economic Indicators, Inc. Table 1-4 below provides a summary of the analysis developed for the Evergy average retail rate for the Valley Center service territory for 2024.

**Table 1-4**  
**Average Retail Rate for Evergy Customers in Valley Center**

Customer Class	Average Annual Load	Average Rate 2019–2021	Average Rate 2024 <sup>(1)</sup>
Residential	34,616,436	\$0.1371	\$0.1630
Commercial	23,814,796	\$0.1084	\$0.1282
<b>Total<sup>(2)</sup></b>	<b>58,431,232</b>	<b>\$0.1254</b>	<b>\$0.1488</b>

(1) Average rate for 2024 is the average rate from 2019–2021 escalated for Evergy (see text).

(2) Total average rate is weighted by sales by class.

## Legal/Regulatory Analysis

As part of this Study, the NewGen Team, specifically Duncan & Allen, provided a review and summary of the legal and regulatory environment in Kansas with regard to municipalization. A separate memorandum was provided to the City for review and comment. The following provides a summary of the legal and regulatory analysis conducted for this Study.

Establishment of new municipal electric utilities in Kansas takes place against a background of both State and federal regulation. In Kansas, municipal utilities are generally not subject to rate regulation by either the Kansas Corporation Commission (KCC) at retail or the Federal Energy Regulatory Commission (FERC) at wholesale. However, both the KCC and the FERC have regulatory authority over aspects of the establishment of a new municipal electric utility in Kansas. It is prudent to evaluate risks posed by that regulation and to develop strategies for minimizing those risks during the process of establishing and implementing a municipal electric utility.

## Preliminary Kansas State Law Considerations

Municipal electric utilities in Kansas are not subject to regulation by the KCC within their municipal limits. For most purposes, municipal utilities are also not subject to KCC rate regulation within three miles of their municipal boundaries (K.S.A. §§ 66-104, 66-104f). However, the expansion of municipal utility electric service beyond municipal boundaries and into territory certified by the KCC to an adjacent investor-owned utility is strictly controlled by the Kansas Retail Electric Suppliers Act (K.S.A. §§ 66-1,170 to 66-1,176c), and can result in substantial financial liability for encroachment on territory certified by the KCC to another utility outside of the municipal limits.

Kansas has a strong home rule tradition. The right of an incumbent investor-owned utility to serve within the limits of a municipality is governed by the franchise granted to the utility by the municipality. K.S.A. § 12-2001 (the Franchise Act). Where a municipality decides not to renew the franchise of an investor-owned utility, the municipality can invoke a specific statutory process under K.S.A. § 12-811 to acquire the physical facilities of the incumbent utility within the municipal limits. That process requires that the municipality provide notice to the utility of its intent not to renew the franchise and to acquire utility property within the municipal limits. The municipality then petitions the Kansas district court for acquisition of the relevant utility property. The district court then appoints three commissioners—one selected by the municipality, one by the utility, and one by the court (one commissioner must be an expert engineer)—to determine the value of the facilities to be acquired. The cost of acquisition cannot include

going concern value of the franchise (*i.e.*, anticipated profits from continued operation within the municipality) or the cost of severing the facilities within municipal limits from those of the former incumbent utility outside the corporate limits and reconnecting the utility's remaining facilities. The three-member commission then reports its findings to the district court, and the court conducts a hearing to determine the price for acquisition of the electric utility facilities within the municipal limits. The municipality may then decide whether or not to proceed with the acquisition of the utility facilities; it may decide not to accept the judicially determined price and forego the proposed acquisition.

The municipal franchise can be a powerful tool for the municipality. A municipality considering the formation of its own electric utility is well advised to negotiate terms to franchise renewals that will help to enable potential future municipal utility formation when the franchise expires.

## **Preliminary Federal Law Considerations**

In tandem with its 1996 rulemaking in Order No. 888, requiring that investor-owned transmission owners provide "open access" transmission service, FERC adopted a "transitional" rule allowing transmission-owning utilities to recover generation-related "stranded costs" from customers using open access transmission service to acquire power supply from sources other than the transmission owner. This stranded cost rule is codified at 18 C.F.R. § 35.26. The FERC's basic compensation formula for stranded costs is expressed as  $SCO = (RSE - CMVE) * L$ , where:

- SCO means "Stranded Cost Obligation" of the departing customer;
- RSE means "Revenue Stream Expected" under the electric service arrangements that are being terminated through use of open access transmission service on the former incumbent utility's transmission system;
- CMVE means "Commercial Market Value Estimate" or the revenues that the former incumbent is likely to realize selling into current wholesale market conditions the generation capacity or service formerly dedicated to serving the departing customer; and
- L is the duration of the service arrangement reasonably anticipated by the incumbent utility but for the use of its open access transmission service by the departing customer to find an alternative supplier.

Stranded costs are calculated on a "snapshot" basis. The former incumbent will then convert the stranded costs, as determined by FERC, or agreed by the parties, to a supplemental charge on the departing customer's transmission service bill. Stranded costs are NOT recoverable where the departing municipal-turned-wholesale customer uses the transmission system of a utility other than the former incumbent to reach its new generation supplier(s).

Incumbent investor-owned utilities frequently use (and typically inflate) stranded cost claims as a means of promoting uncertainty and delay in the formation of a municipal electric utility and impeding efforts to finance the acquisition of facilities by the new municipal utility. It is therefore prudent, where possible, to take a proactive approach to minimizing or eliminating such claims.

## **Process Steps for Municipal Utility Formation**

The following outline offers a hypothetical summary of the major elements of municipal electric utility formation and how those elements might come together for a Valley Center municipalization.

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### Detailed Feasibility Study and Plan

The specific means and strategies that the City will use to achieve its own municipal electric utility need to be evaluated and determined. A detailed feasibility study and implementation plan would be logical next steps. The City's implementation plan would need to determine specific strategies for addressing the following issues, among others:

- **Power Supply** – Whether to:
  - continue to take wholesale power supply from Evergy for a defined period (to minimize exposure to stranded cost claims);
  - pursue power supply independent of Evergy and, if so, from which supplier(s), on what terms, and at what price;
  - develop behind-the-meter generation, including any desired renewable resources.
- **Interconnection and Transmission Service** – whether and how to:
  - seek interconnection and transmission service from Evergy under the Southwest Power Pool Open Access Tariff;
  - identify potential alternative transmission providers and explore how the City might arrange interconnection and transmission service with any available alternative transmission providers;
  - identify what transmission facilities (including substation facilities) the City should own and the construction or acquisition cost of such facilities.
- **Facilities Acquisition** – What electric distribution facilities, meters, and service drops does Valley Center need; on what schedule; how should it acquire those facilities? Evaluate its buy versus build options and costs and risks of acquisition through litigation.
- **Acquisition Financing** – The City will need to estimate its financing requirements for implementing its municipal electric utility and determine how it will service the resulting debt.
- **Realigning Relationship with Evergy** – What future relationship (if any) between Evergy and the City will best serve the City? How will that relationship will be formed? Options include litigation, negotiation, both, franchise-based limitations on Evergy's ability to serve within the City.

The implementation plan shapes the terrain for addressing challenges to the City's authority to form and implement its municipal utility. It should be based on a thorough evaluation of the steps that the City is required by law (including its own charter or municipal code, as applicable) to take in connection with the establishment of its electric utility, the financing of its facilities, contracting for power supply, and the myriad of other activities necessary to create a fully functional municipal utility.

### Public Debate and Legislation

The City will likely need to issue bonds to finance acquisition or construction. Most paths to bond issuance will require a municipal election and/or adoption of authorizing legislation. K.S.A. §§ 12-801 through 12-803 require that bonds to finance the construction or acquisition (or both) of a municipal utility be authorized by a majority vote at a municipal election, and that bonds be issued by ordinance. Alternative means of financing a municipal utility exist, including K.S.A. § 12-834, to which bond limitations do not apply (K.S.A. § 12-840).

Robust public debate on municipal utility formation is important, and the voting public needs ample information concerning the costs and benefits of municipalization. A referendum on establishing and implementing a municipal utility is not required, but the referendum process can be a good forum for public debate. The Valley Center City Council would adopt an ordinance to (i) form a municipal utility, (ii) adopt a plan of implementation, and (iii) refer the ordinance for ratification by popular vote under Article 12, Section 5(c)(3) of the Kansas Constitution and the municipal charter or codified ordinances.

### **Municipal Utility Organization**

Once the legislation for the municipal electric utility is passed, the City will need to decide the form of organization for the municipal electric utility: board of commissioners under K.S.A. § 12-826 to oversee utility operations or leave utility management under the City Manager (K.S.A. § 12-1040). It is important to create the appropriate space for the utility in municipal management, to ensure clear lines of authority and responsibility for the implementation of the municipal utility.

### **Municipal Utility Implementation**

Municipal utility management will be responsible for executing the City's implementation plan and recommending adjustments to that plan as necessary or appropriate. The City will definitely find the assistance of municipal utility organizations within the State of Kansas—Kansas Municipal Utilities and Kansas Municipal Energy Agency, in particular—to be both useful and readily available.

The City can also expect litigation challenges from Evergy at every available opportunity. The acquisition of physical assets generally makes it more difficult for an opponent of municipal utility implementation to impede that implementation, while judicial or administrative proceedings generally provide an opponent of municipalization with opportunities to impose cost and delay and to impede the municipal utility's implementation.

## Section 2

### FINANCIAL MODEL DEVELOPMENT

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The NewGen Project Team developed a financial model to determine the financial feasibility of creating an MEU for the City of Valley Center. The financial model develops an estimated cash flow for the MEU based on a series of inputs, as described below. The operating revenues are assumed to equal the sum of the operating expenses, the non-operating expenses, and a margin required to fund operating reserves. The total revenue requirement is divided by the total sales to determine an “average system rate” for the MEU. Similarly, an average system rate was determined from an analysis of Evergy rates within the Valley Center area as provided in Table 1-4. The financial model compares the annual average system rates over the Study period (2024–2033).

The financial model assumes an “overnight” conversion to an MEU, which does not recognize the time required for a municipalization effort, which is likely a long process that could take several years to complete. However, for the purposes of this preliminary feasibility study, a start date of 2024 is a reasonable simplifying assumption. If the City decides to move forward with its municipalization effort, a reasonable time frame for establishment of an MEU would be developed for subsequent analyses.

A summary of the cost items included in the financial model for the first year of analysis (2024) is provided in Table 2-1 and discussed herein. The average retail rate for Evergy in the City is the result of the average rates developed in Table 1-4 and thereafter by an annual rate of inflation (2.1%). The average MEU rate is the result of the total operating expenses and reasonable annual debt service coverage to meet financial requirements divided by projected load. Operating expenses are derived from public Evergy financial filings with federal agencies and are generally assumed to increase at inflation. A summary of the financial model results for all years of analysis is provided in Appendix A.

**Table 2-1**  
**MEU Financial Model Results for Year 1**

Line Item	2024 Value (\$000) <sup>(1)</sup>
Operating Revenues	\$8,890
<b>Projected Operating Expense</b>	
Power Supply and Delivery Expense	\$3,351
Distribution Expense	\$766
Customer Expense	\$459
General and Administrative Expense	\$306
O&M Fee	\$115
<b>Total Operating Expenses</b>	<b>\$4,998</b>
Renewals and Replacements (25-Year Asset Life)	\$680
System Debt Service	\$1,339
Startup Cost Debt Service	\$138
<b>Total Expenses</b>	<b>\$7,154</b>
Margin/Operating Reserves	\$305
<hr/>	
<b>Average Retail Rate Analysis</b>	<b>2024</b>
Total Sales (kWh)	58,431,232
Average Valley Center MEU Rate (\$/kWh) <sup>(2)</sup>	\$0.1521
Average Valley Center Evergy Rate (\$/kWh) <sup>(3)</sup>	\$0.1488

(1) Numbers may not add due to rounding.

(2) Assuming market price for power and OCLD asset cost. See text.

(3) Evergy rate developed in Table 1-4.

## Financial Model Assumptions

A series of assumptions have been utilized in the development of the financial feasibility model. These have been categorized as those related to the distribution assets, the initial operation of the MEU, and the continued operation of the MEU over the Feasibility Study Period. A summary of these assumptions is provided below.

## Distribution Assets

As indicated in Section 1, the distribution assets to be acquired for the creation of the Valley Center MEU include the distribution systems and associated equipment necessary to serve the various customers within the City. The distribution assets to be acquired were valued at OCLD, as presented in Table 1-2. As part of establishing the MEU electric system, the City would need to develop a new Valley Center substation to take service at transmission level service and distribute power to the MEU. The City would acquire all the remaining equipment that conveys, transforms, or otherwise manages the power at the distribution level within the City. A summary of the equipment to be acquired is provided in Table 1-2.

For the purposes of the feasibility analysis, it has been assumed that the MEU will be able to finance the acquisition cost of the Energy assets over a 30-year period utilizing taxable debt. The taxable debt interest rate utilized for this analysis is 6.0% per year. It is anticipated that the MEU can issue non-taxable debt as a municipal entity for ongoing cash needs. However, for this Study, it has been assumed that for the purposes of acquiring the privately held assets, the use of non-taxable debt would provide an unfair advantage for the MEU. Further, it is assumed that required bond counsel would not allow tax-free debt to be issued for this specific purpose, as it potentially results in a taxpayer subsidy for the acquisition of private assets. Therefore, for this Feasibility Study, taxable debt is utilized as a funding mechanism for this purpose.

## **Initial Municipal Electric Utility Operation**

The initial operation of the MEU will require a source of cash to fund various activities prior to, and within, the first six months of operations. After this initial period, it is assumed that the rate revenue from energy sales will support the cash needs of the MEU. For the purposes of the financial analysis, we have assumed two categories of initial operation costs: those associated with regulatory/professional services and those associated with system/labor and other cash needs of the MEU. The regulatory and professional services are assumed to include attorney fees, consultant fees, regulatory fees, and other fees/charges. The total cash necessary for the regulatory/professional services is estimated to be approximately \$1 million. This estimate is based on our industry experience. We have not requested quotes from professional service providers or investigated potential costs for licensing or other fees with local, state, or federal governmental entities for these services.

The other cash needs for the MEU prior to and during the start-up period include a requirement for one year of estimated A&G labor costs, estimated costs to improve existing software/billing systems (adding to the City's existing system), spare equipment costs (based on the asset inventory described in Section 1), and working capital (cash) for purposes of power supply costs. The NewGen Project Team assumed that these start-up costs can be amortized with the issuance of debt by the MEU over a 30-year period at a tax-exempt rate of 5.5%. This is a simplifying assumption as there may be limitations with the use of bond funds for operations. As noted, if the City is successful in developing an MEU, it is anticipated that the estimated start-up costs would be repaid to the City from the proceeds of the debt issue. The debt service for these bonds would be recovered through the rates charged for providing electric service to its customers.

A summary of these costs is provided in Table 2-2 below.

**Table 2-2**  
**Estimated Start Up Costs for MEU<sup>(1)</sup>**

Type	Description	Amount
<b>Regulatory Fees</b>		
Attorney Fees	Legal assistance	\$300,000
Consultant Fees	Technical assistance	\$200,000
Regulatory Fees	Fees to Local/State/Federal entities	\$250,000
Other Fees/Charges, etc.	Other types of fees/charges	\$150,000
Sub-Total (Rounded) <sup>(2)</sup>		\$1,000,000
<b>Front End Start-Up Costs</b>		
1 Year of A&G Labor Costs	Estimated A&G	\$306,300
Software/Billing System	City W/WW Billing System	\$50,000
<b>Spare Equipment</b>		
Transformers	Spare transformers onsite	50,000
Conductor	Spare conductor onsite	30,000
Working Capital	Initial Power Supply/Transmission Costs	500,000
Sub-Total (Rounded) <sup>(2)</sup>		\$1,000,000
<b>Total Estimated Costs</b>	<b>Sum of Regulatory/Front End Start-up Costs</b>	<b>\$2,000,000</b>

(1) Costs estimated based on professional experience (see text).  
(2) Values do not sum as sub-totals are rounded to nearest \$1 million.

## Continuing MEU Operation

The continued operation of the MEU will require cash for operations, including power purchases (and delivery via the transmission system), utility operating expenses, and maintenance of operating reserves. The following provides a summary of the assumptions regarding the costs for each of these items.

### Wholesale Power Market

The SPP manages the electric grid and operates the wholesale electricity market for the central United States, including all the load for the states of Kansas and Oklahoma, and portions of New Mexico, Texas, Arkansas, Louisiana, Missouri, South Dakota, North Dakota, Montana, Minnesota, Iowa, Wyoming, and Nebraska. SPP also recently began providing services to portions of Colorado, Wyoming, Arizona, and Utah, and is developing an Energy Imbalance Service Market in the western United States as well.

### Transmission Costs

The transmission expenses for market power purchases were estimated at approximately \$4.00 per megawatt month (MW-mo) for transmission service based on information published by SPP for 2022. This average cost was assumed to increase at the general rate of inflation of 2.1% per year over the Study Period. This cost was applied to the estimated sum of monthly peak demands for the MEU to derive a total cost for transmission services for market purchases (similar to energy, we have assumed the annual

demand stays constant over the Study period). It should be noted that transmission costs vary widely in SPP and depend on the nature of the service provided (point to point compared to network) and the location of the load, as well as the specific schedule and administrative costs. Future analysis of alternative transmission options is warranted if the City elects to move forward with this effort (see Risks and Opportunities section).

### **Power Supply Options**

For this Feasibility Study, the NewGen Project Team developed two potential power supply options for the MEU. The first option is for market purchases from the Southwest Power Pool (SPP) power market. The second option is to purchase “all-requirements” wholesale power from an unspecified regional Joint Action Agency or Generation and Transmission Company (JAA/G&T), which is assumed to include transmission costs.

The power SPP market option assumes that the MEU would purchase its entire load from the power market based on published forward pricing for SPP. The market forecast for power was based on a projection of energy power supply prices for the SPP South Hub produced by SNL, an industry data provider, and is provided in nominal dollars. Additionally, the power supply included costs for capacity based on the SPP Annual Capacity prices. Costs for transmission (to deliver power to the MEU) are included in the power supply options presented herein. Further, we have assumed that market power prices would incur a 15% fee charged to the MEU for a third party to manage their purchases.

The advantage of the SPP market approach is that the power market typically provides the lowest priced power. The disadvantage of this approach is that it does not provide any protection against price spikes that may occur in the market during periods of high demand (summer) or congestion-related price increases (such as those that occurred in Texas during the 2021 Winter Storm Uri). Therefore, if the MEU purchased its power supply solely from the power market, it would be subject to potential wide swings in its power costs. While the MEU could purchase options/hedges to decrease the potential for price volatility, this would increase the average price for power.

The “all-requirements” JAA/G&T option assumes that all energy (and capacity) would be purchased from a single provider and would include transmission services within the rate. For this assessment, we have not specifically requested proposals from JAAs or G&Ts. We have estimated wholesale power prices based on our experience with other municipal entities in the region. For the JAA/G&T contract purchases, we have assumed an “all-in” wholesale rate (including energy, capacity, and delivery) of approximately \$68 per megawatt hour (MWh) for 2024, based on our experience in the region. The average wholesale power rate for the JAA/G&T purchases is assumed to increase at the estimated rate of inflation of 2.1% over the Feasibility Study period. The advantage of this option is that it provides some level of price certainty and reduces the risk of wide swings in power supply costs. The disadvantage is that it locks the MEU into a long-term contract that may be at a significantly higher price than the market offers.

A summary of the power market supply options evaluated for this analysis is provided in Table 2-3 below.

**Table 2-3**  
**Estimated Power Supply Costs (\$/MWh)<sup>(1)</sup>**

Year	SPP Market Prices (Option 1)	JAA/G&T (Option 2)
2024	\$54.88	\$68.38
2025	\$59.07	\$70.09
2026	\$60.27	\$71.84
2027	\$60.64	\$73.64
2028	\$60.90	\$75.48
2029	\$60.10	\$77.37
2030	\$60.52	\$79.30
2031	\$61.37	\$81.28
2032	\$61.25	\$83.31
2033	\$62.30	\$85.40

(1) Estimated prices based on a combination of professional experience and market published data. See text.

## Utility Operating Costs

The MEU operating costs include distribution expenses (associated with O&M of the locally owned distribution system), customer expenses (associated with billing and managing customer accounts), A&G expenses (A&G cost associated with management and other expenses), and other charges. The costs for these operational requirements were estimated to be approximately \$1,500,000 annually based on our experience with municipal utilities of similar sizes. These costs are estimated to increase at the annual rate of inflation of 2.1%.

For the purposes of this analysis, it is assumed that the MEU would contract with a nearby utility to provide distribution O&M services for the duration of the Study. This may be an economically efficient way to manage the system with experienced personnel while the MEU determines how and when it would hire and train its own staff. We have assumed that a nearby utility would require a fee to provide these services of 15% of the allocated distribution expenses. The MEU would need to evaluate the trade-off between continuing to pay the O&M fee and providing its own staff for the services at a future date.

## Other Non-Operating Expenses

The financial model includes other non-operating expenses, including investments in the system, debt service for system acquisition and start-up, and funding of operating reserves. Investments in the system are referred to as “renewals and replacements” or normal capital expenditures and are assumed to be equal to approximately 1/25<sup>th</sup> of the OCLD costs for the system, or \$680,000 annually (escalated at inflation). The system debt services are based on a 30-year bond issue for the acquisition at the taxable rate of 6.0%. The start-up debt service is based on a 30-year bond issue for the start-up costs at a tax-free rate of 5.5%. The operating reserves are assumed to be equal to the difference between the cash available for debt service and the total non-operating expenses, assuming a desired debt coverage ratio of at least 1.4 (1.4 times the debt service requirement or 1.4x). The cover ratio is applied to the debt service for the acquisition, the capital improvement costs, and the startup costs.

The City currently receives a franchise fee payment from Evergy that is the equivalent of 5% of gross revenues of sales within the City. The City indicated receipt of an average annual franchise fee from Evergy of approximately \$330,000 over the three year period 2019–2021. The analysis developed herein includes an internal transfer, referred to as a Payment in Lieu of Tax (PILOT), from the MEU to the City using the equivalent methodology of 5% of gross revenues (total sales). The estimated average annual PILOT is approximately \$440,000 over the study period based on the projected revenue requirement of the MEU.

### **Capital Improvement Expenses**

The “capital improvement” expense is intended to allow funds for the MEU to build facilities necessary to connect from the transmission system to existing distribution facilities acquired from Evergy and serve City customers. The NewGen Team developed a preliminary estimate of the costs associated with these capital improvements. Specifically, this includes development of a new Valley Center substation adjacent to the Grant Substation and tapping into the existing Evergy 69 kilovolt (kV) line. This analysis also includes development of two underground lines to connect the new Valley Center substation to the distribution facilities within the City boundary. Specifically, the new construction would consist of approximately 54,000 feet of three-phase conductor/conduit and 11,000 feet of single-phase conductor/conduit. Estimated construction costs are approximately \$13.3 million for the substation and distribution facilities and recognize the high costs of current construction in the industry today, the costs for underground construction, and the requirement to span areas not within the City limits to serve City customers. It is assumed that these costs will be funded with tax-free debt issued by the City over a period of 30 years.

### **Total Revenue Requirement/Average System Rate**

The financial model determines the revenue requirement (the total dollars needed to support the MEU) based on the individual expenses identified above. The revenue to be recovered from rates is equal to the revenue requirement of the utility. The average system rate is equal to the revenue requirement divided by the total energy (kilowatt-hour [kWh] sales) to determine a \$/kWh. This rate would not necessarily be equal to the rates charged by the MEU for its customer classes, as rates would be based on a cost of service analysis upon creation of the MEU. Because different customers place different demands and use power at different times, the rate design of the MEU would need to be tailored to assure that rates were cost based for each customer class or adjusted to fit specific policy requirements of the City.

The average system rate is a metric utilized to compare the potential costs of operating the MEU to the costs of continuing to obtain service from Evergy. The average system costs for Evergy were estimated based on our assessment of information from existing customers, including those in the commercial and residential classes, as described in Section 1 of this report. The total bill analysis included adjustments for estimated composition of customers within the City (between customer classes). The average system retail rate for Valley Center Evergy customers was estimated to increase at an annual rate of 2.1% over the Study period, based on an estimate of general inflation.

A summary of the projected average system retail rates for the MEU compared to those estimated for Evergy is provided in Table 2-4 below. The Option 1 (SPP Market Power Supply) results in an average of approximately 1.6% lower annual average system rates for the MEU compared to the Evergy rates over the period of the Study. Option 2 (JAA/G&T Power Supply) results in an average of approximately 7.2% higher annual average system rates for the MEU compared to the Evergy rates over the period of the Study.

**Table 2-4**  
**Average System Retail Rate Comparison (\$/kWh)**

Year	Option 1: MEU SPP Market Power Supply	Option 2: MEU JAA/G&T Power Supply <sup>(1)</sup>	Projected Valley Center – Evergy	Difference between Evergy and MEU Option 1 <sup>(2)</sup>	Difference between Evergy and MEU Option 2 <sup>(3)</sup>
2024	\$0.1521	\$0.1637	\$0.1488	\$0.0033	\$0.0149
2025	\$0.1574	\$0.1662	\$0.1520	\$0.0054	\$0.0142
2026	\$0.1593	\$0.1686	\$0.1552	\$0.0041	\$0.0134
2027	\$0.1604	\$0.1712	\$0.1585	\$0.0019	\$0.0127
2028	\$0.1613	\$0.1738	\$0.1618	(\$0.0005)	\$0.0120
2029	\$0.1611	\$0.1765	\$0.1652	(\$0.0041)	\$0.0113
2030	\$0.1623	\$0.1792	\$0.1687	(\$0.0064)	\$0.0105
2031	\$0.1639	\$0.1820	\$0.1722	(\$0.0083)	\$0.0098
2032	\$0.1645	\$0.1848	\$0.1758	(\$0.0113)	\$0.0090
2033	\$0.1664	\$0.1878	\$0.1795	(\$0.0131)	\$0.0083

(1) All Requirements (JAA/G&T).

(2) Difference between Evergy estimated and SPP Market Power Supply (see text).

(3) Difference between Evergy estimated and JAA/G&T Power Supply (see text).

### Annual Savings

As indicated in Table 2-4 above, under the MEU SPP market power supply option (Option 1), the estimated MEU average retail rate is higher than the estimated Evergy Valley Center average retail rate for the first four years of the Study period (2024 through 2027), then become lower than the estimate Evergy Valley Center rate for the remaining years. The average MEU retail rate under the JAA/G&T power supply option (Option 2) ranges is approximately 7% higher than the estimated Evergy retail rate.

On an annual basis, the savings or costs accrued to the MEU are the difference between the average retail rate times the total load. For the table below, it is assumed that the MEU would obtain wholesale power supply under the SPP Market Power Supply option (Option 1), described herein.

As described above, the total load is estimated to be held constant over the Study Period. Increases in load due to growth are estimated to be offset by increased energy efficiency, and/or distribution or customer-sited generation (i.e., rooftop solar). The analysis suggests that the annual MEU revenues would be slightly higher than the similar value for Evergy Valley Center for the beginning years of the Study period, then slightly lower in the later years. Table 2-5 provides a summary of the estimated annual revenues for year 1 (2024) and year 10 (2033) of the Study for the Valley Center MEU under the Option 1 SPP Market power supply scenario.

**Table 2-5**  
**Annual Savings Analysis (Option 1 – SPP Market Power Scenario)**

Item	Year 1 (2024)	Year 10 (2033)
Total Annual Sales (kWh)	58,431,232	58,431,232
Valley Center MEU Average Rate (\$/kWh)	\$0.1521	\$0.1664
Total Valley Center MEU Revenue	\$8,889,753	\$9,723,044
Evergy Average Rate in Valley Center (\$/kWh)	\$0.1488	\$0.1795
Total Evergy Revenue in Valley Center	\$8,696,901	\$10,488,406
Difference between Valley Center MEU and Evergy Revenue (Savings)	\$192,852	(\$765,362)
% Difference	2.22%	(7.30%)

## Sensitivity Analysis

The NewGen Project Team developed a sensitivity analysis around the valuation approach developed as part of this Study. Specifically, the feasibility evaluation included an assessment of the average annual energy rate difference between the MEU and the Evergy Valley Center utilizing the RCNLD value, as opposed to the OCLD value in the base case analysis. The results suggest that if the City were required to compensate Evergy at the RCNLD values, utilizing the market based power prices, the resulting average annual MEU system rates would be approximately 17% higher than the projected Evergy Valley Center average annual system rates.

## Risks and Opportunities for Consideration

Several risks and opportunities for future consideration were recognized in this analysis.

- The NewGen Project Team has assumed no changes in Valley Center load over the Study period, including those from energy efficiency programs, existing or future distributed solar photovoltaic (PV) systems, or anticipated load growth/economic development activity in the City. For example, it is known that the City is, or will soon be, constructing a recreational swimming facility located within its municipal boundary. The increased load will need to be served by either Evergy or an MEU in the future and may impact the overall system costs. If the City decides to move forward, the NewGen Project Team recommends specific investigation into the anticipated load.
- There may be other transmission options available to the MEU, including potentially connecting to the nearby systems. Our analysis includes an estimate of the costs for transmission service based on an estimated tariff from published sources. It may be beneficial to the MEU to investigate either purchasing or investing in transmission rights or assets to link nearby JAA/G&T and/or other entities to the Valley Center Substation. Additional analysis of these transmission options may be conducted if the City elects to move forward with municipalization.

## Section 2

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- Further, the NewGen Project Team has not included any ancillary financial benefits nor impacts of such benefits to the local Valley Center economy as a result of the MEU or potential lower electricity rates in general. These impacts may be important to quantify if the City decides to move forward with this effort.

### **SWOT Analysis**

As part of this Study, the City specifically requested the development of a summary Strengths, Weaknesses, Opportunities, and Threats (SWOT) analysis. A SWOT analysis is a strategic planning or management process that is used to identify specific items in each category related to a specific project and/or undertaking. The technique is used for preliminary decision-making processes and can be used as a tool for evaluation of the City's strategic position with regard to its municipalization effort. It is often used to identify internal and external factors that are both favorable and unfavorable to achieving the objectives of a specific action or project. This "summary" SWOT analysis has been conducted based on the analysis developed herein and professional experience, as well as input from the City.

#### ***Strengths***

For this Study, the SWOT strengths are related to positive internal factors that can be controlled by the City and would benefit the City's municipalization effort. These include organizational elements, including a robust champion within the City's leadership dedicated to maintaining momentum and focus on this effort. Having a dedicated leader within the City's organization is a critical element to a successful municipalization effort. That champion is currently the City Administrator. Other internal factors include the City's potential load growth, specifically the new load for the recreational facility in the City, as well as the load associated with new neighborhoods. For the purposes of this Study, this load has not been included in the financial analysis; however, it does provide a potential strength (and opportunity) to develop resources to serve the electrical needs of this new load independent of Evergy. Further, the City's compact size is a strength in terms of potential for community support and ability to demonstrate local control, as well as its ability to secure power supply and transmission capacity in the market.

#### ***Weaknesses***

For this Study, the SWOT weaknesses are related to negative internal factors that may hinder the City's municipalization effort. A municipalization effort can require significant time and funding to accomplish. While the City has funded its current effort, it is not clear if there is a source for future funds to invest in additional municipalization efforts. Also, the timeline for municipalization can be unpredictable and therefore difficult to anticipate. The results of this preliminary analysis are an additional weakness, as they suggest that, all else being equal, there is only a limited rate differential from the rates currently offered by Evergy, and the average system retail rates resulting from the municipalization may be slightly higher.

#### ***Opportunities***

For this Study, the SWOT opportunities are the positive external factors that can provide an advantage for the City's municipalization effort. These include the regulatory environment in Kansas with regard to the process for determining the valuation methodology for assets to be acquired by a municipal entity in a municipalization effort. Specifically, this is Kansas statute § 12-811, as further described herein, which allows a Kansas District Court to decide the value of the assets to be acquired, based on the report of three Commissioners, one appointed by each of the City, the incumbent utility, and an engineering expert appointed by the District Court. This process represents an opportunity for the City to recommend the lower acquisition value of OCLD. Other opportunities include the reported level of dissatisfaction with

regard to service and reliability among current Evergy customers within the City. This opportunity should be examined further to determine if the level of dissatisfaction is sufficient for Valley Center citizens to support the development of an MEU.

### ***Threats***

For this Study, the SWOT threats are related to negative external factors that can put the municipalization effort at risk. These include the impacts from market-related forces that have resulted in increased costs for both materials and power supply that are driving the average system retail rates for the MEU to be greater than those projected for the Evergy Valley Center average system retail rates. Additionally, it is expected that Evergy will mount a vigorous response to this report, as well as to any future City actions moving forward with its municipalization effort. The City should anticipate the issues that Evergy will raise in addition to those identified in this report (i.e., higher average system retail rates), and should be prepared with responses to those issues.

Figure 2-1 provides a summary of the individual elements included in the summary SWOT analysis for the City's municipalization effort.

<p><b><u>Strengths (Internal)</u></b></p> <p>Strong and Committed Leadership Community Initiative Potential Load Growth Compact Size Value of Local Control</p>	<p><b><u>Weaknesses (Internal)</u></b></p> <p>Implementation Timeline Unpredictable Interim Funding (Pre-Implementation) Preliminary Analysis: Limited Rate Differential under Current Forecasts</p>
<p><b><u>Opportunities (External)</u></b></p> <p>Statutory Valuation Process (K.S.A. 12-811) Substantial Improvement in Local Reliability Compared to Evergy</p>	<p><b><u>Threats (External)</u></b></p> <p>Increased Power Supply and/or Equipment Costs Anticipate Stubborn Opposition from Evergy</p>

**Figure 2-1. SWOT Analysis**

The NewGen Project Team recommends further analysis and review of the strengths, weaknesses, opportunities, and threats developed herein if the City selects to move forward with its municipalization effort.

## Section 3

# CONCLUSIONS AND RECOMMENDATIONS

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### Conclusion

The NewGen Project Team investigated the technical and financial feasibility of creating a locally owned electric utility (MEU) for the City. This would require the City to acquire the existing electric distribution assets of the incumbent utility, Evergy, within the municipal boundaries, but excluding the Grant Substation. Further, the City would potentially need to build an additional substation and associated delivery assets to serve its load from an interconnection to the transmission grid. This would also require the City to procure wholesale power, manage and maintain the local distribution system, and bill customers for their power usage.

The results of the analysis conducted for this Feasibility Study suggest that on an average system retail rate basis, a Valley Center MEU could provide service to its customers at a slightly higher cost than the Evergy Valley Center projected average system rate. The analysis relies on a series of assumptions regarding the acquisition of the Evergy assets and the costs to acquire and deliver wholesale power supply, as well as the costs to operate and maintain the MEU. Each of these assumptions requires additional investigation. As indicated herein, the NewGen Project Team has included various options and conservatism in these underlying assumptions, including no load growth, optional power supply sources, and taxable debt (for acquisition costs), among others.

Primary drivers for the average MEU system retail rates include the assumptions and estimates for the costs to acquire the system assets, construct capital improvements to connect the system to the transmission grid, future power supply expenses, and other operating costs. For this assessment, the NewGen Project Team has made reasonable estimates and assumptions consistent with this Feasibility Study and based on publicly available data and information provided by the City and Evergy. If the City decides to move forward with its municipalization of the Evergy assets, we recommend additional investigations into these assumptions and estimates to further refine the average retail rate comparison.

### Recommendations/Strategies

The NewGen Project Team has developed potential strategies for considerations that may make municipalization a more financially attractive prospect for the City in the future. These include potential changes to the City's annexation strategies regarding areas of future growth around the City that may serve to reduce the cost of "additional investments" assumed for the Study. The City may also wish to reach out to potential alternative transmission providers (to limit any potential claims of stranded cost), as well as local cooperatives and regional G&Ts to assess interest in serving the City's load. Additionally, the City may want to include future limitations and specifications with regard to the future franchise agreement with Evergy. Limitations with the franchise agreement could be designed to maximize the City's flexibility regarding an eventual municipalization effort. This may include adding language regarding potential valuation methodology, criteria for reliability metrics within the City, and access to company data in the next iteration of the franchise agreement.

**NewGen  
Strategies & Solutions**



## **APPENDIX A: FINANCIAL ANALYSIS SCENARIOS**

**Municipal Utility Feasibility Study  
City of Valley Center, Kansas**

## Appendix A

### FINANCIAL ANALYSIS SCENARIOS

The following provides a summary of the estimated cash flow projections from the MEU for the two power supply options discussed in the text above.

#### Scenario 1 – Market Price

Valley Center, KS Municipalization - Pro Forma Financial Analysis (\$000)													
Line	Item			2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
1	Operating Revenues			\$ 8,890	\$ 9,195	\$ 9,309	\$ 9,371	\$ 9,427	\$ 9,414	\$ 9,482	\$ 9,578	\$ 9,612	\$ 9,723
2	Projected Operating Expense												
3	Power Supply (Delivered) Expense	Market - Delivered	Input Scenario	\$ 3,351	\$ 3,607	\$ 3,680	\$ 3,703	\$ 3,719	\$ 3,670	\$ 3,695	\$ 3,748	\$ 3,740	\$ 3,804
4	Distribution Expense	\$750,000	% Assumed Dist, Cust, A&G O&M	766	782	798	815	832	850	867	886	904	923
5	Customer Expense	\$450,000	% Assumed Dist, Cust, A&G O&M	459	469	479	489	499	510	520	531	543	554
6	General and Administrative Expense	\$300,000	% Assumed Dist, Cust, A&G O&M	306	313	319	326	333	340	347	354	362	369
7	O&M Fee	15%	% of Dist O&M	115	117	120	122	125	127	130	133	136	138
8	Total Operating Expenses			\$ 4,998	\$ 5,288	\$ 5,396	\$ 5,455	\$ 5,508	\$ 5,496	\$ 5,560	\$ 5,652	\$ 5,684	\$ 5,789
9	General Fund Transfer (5.0% of Gross Revenue)	5%	of Gross Rate Revenue	\$ 444	\$ 460	\$ 465	\$ 469	\$ 471	\$ 471	\$ 474	\$ 479	\$ 481	\$ 486
10	Available for Debt Service			\$ 3,448	\$ 3,448	\$ 3,448	\$ 3,448	\$ 3,448	\$ 3,448	\$ 3,448	\$ 3,448	\$ 3,448	\$ 3,448
11	Renewals and Replacements (25 year Asset Life)	25	Years Asset Life	\$ 680	\$ 694	\$ 709	\$ 724	\$ 739	\$ 754	\$ 770	\$ 786	\$ 803	\$ 820
12	System Debt Service	OCLD	Input Scenario	1,339	1,339	1,339	1,339	1,339	1,339	1,339	1,339	1,339	1,339
13	Additional Investment Debt Service	Include	Assumptions	986	986	986	986	986	986	986	986	986	986
14	Startup Cost Debt Service			138	138	138	138	138	138	138	138	138	138
15	Total Non-Operating Expense			\$ 3,143	\$ 3,157	\$ 3,171	\$ 3,186	\$ 3,202	\$ 3,217	\$ 3,233	\$ 3,249	\$ 3,266	\$ 3,282
16	Margin/Operating Reserves			\$ 305	\$ 291	\$ 276	\$ 261	\$ 246	\$ 231	\$ 215	\$ 199	\$ 182	\$ 165
17	Debt Service Coverage Ratio	1.40	Debt Service Coverage Ratio	1.40	1.40	1.40	1.40	1.40	1.40	1.40	1.40	1.40	1.40
18	Total Revenue Requirement - MEU			\$ 8,890	\$ 9,195	\$ 9,309	\$ 9,371	\$ 9,427	\$ 9,414	\$ 9,482	\$ 9,578	\$ 9,612	\$ 9,723
19	Revenue at Everyg Rates			\$ 8,697	\$ 8,882	\$ 9,069	\$ 9,261	\$ 9,454	\$ 9,653	\$ 9,857	\$ 10,062	\$ 10,272	\$ 10,488
20	%-difference			2%	4%	3%	1%	0%	-2%	-4%	-5%	-6%	-7%
21	Total Rev Req/Total MWh Sales			\$ 152.14	\$ 157.37	\$ 159.32	\$ 160.38	\$ 161.33	\$ 161.12	\$ 162.27	\$ 163.92	\$ 164.51	\$ 166.40
22	Power Supply Expense/MWh			\$ 57.35	\$ 61.73	\$ 62.98	\$ 63.37	\$ 63.64	\$ 62.80	\$ 63.24	\$ 64.14	\$ 64.01	\$ 65.11
23	Rev Req (less PP)/Total MWh Sales			\$ 94.79	\$ 95.64	\$ 96.34	\$ 97.01	\$ 97.69	\$ 98.32	\$ 99.03	\$ 99.79	\$ 100.50	\$ 101.29
24	Average MEU Rate (\$/kWh)			\$ 0.1521	\$ 0.1574	\$ 0.1593	\$ 0.1604	\$ 0.1613	\$ 0.1611	\$ 0.1623	\$ 0.1639	\$ 0.1645	\$ 0.1664
25	Average Everyg Rate (\$/kWh)			\$ 0.1488	\$ 0.1520	\$ 0.1552	\$ 0.1585	\$ 0.1618	\$ 0.1652	\$ 0.1687	\$ 0.1722	\$ 0.1758	\$ 0.1795
26	Difference (\$/kWh)			\$ 0.0033	\$ 0.0054	\$ 0.0041	\$ 0.0019	\$ (0.0005)	\$ (0.0041)	\$ (0.0064)	\$ (0.0083)	\$ (0.0113)	\$ (0.0131)

## Appendix A

### Scenario 2 – Full Requirements JAA/G&T

#### Valley Center, KS Municipalization - Pro Forma Financial Analysis (\$000)

Line	Item		2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	
1	Operating Revenues		\$ 9,568	\$ 9,709	\$ 9,854	\$ 10,003	\$ 10,155	\$ 10,310	\$ 10,470	\$ 10,633	\$ 10,800	\$ 10,971	
2	Projected Operating Expense												
3	Power Supply (Delivered) Expense	JAA/G&T Estimate - Delivered	Input Scenario	\$ 3,996	\$ 4,095	\$ 4,198	\$ 4,303	\$ 4,410	\$ 4,521	\$ 4,634	\$ 4,749	\$ 4,868	\$ 4,990
4	Distribution Expense	\$750,000	% Assumed Dist, Cust, A&G O&M	766	782	798	815	832	850	867	886	904	923
5	Customer Expense	\$450,000	% Assumed Dist, Cust, A&G O&M	459	469	479	489	499	510	520	531	543	554
6	General and Administrative Expense	\$300,000	% Assumed Dist, Cust, A&G O&M	306	313	319	326	333	340	347	354	362	369
7	O&M Fee	15%	% of Dist O&M	115	117	120	122	125	127	130	133	136	138
8	Total Operating Expenses			\$ 5,642	\$ 5,776	\$ 5,914	\$ 6,055	\$ 6,199	\$ 6,347	\$ 6,499	\$ 6,654	\$ 6,812	\$ 6,975
9	General Fund Transfer (5.0% of Gross Revenue)	5%	of Gross Rate Revenue	\$ 478	\$ 485	\$ 493	\$ 500	\$ 508	\$ 516	\$ 523	\$ 532	\$ 540	\$ 549
10	Available for Debt Service			\$ 3,448	\$ 3,448	\$ 3,448	\$ 3,448	\$ 3,448	\$ 3,448	\$ 3,448	\$ 3,448	\$ 3,448	\$ 3,448
11	Renewals and Replacements (25 year Asset Life)	25	Years Asset Life	\$ 680	\$ 694	\$ 709	\$ 724	\$ 739	\$ 754	\$ 770	\$ 786	\$ 803	\$ 820
12	System Debt Service	OCLD	Input Scenario	1,339	1,339	1,339	1,339	1,339	1,339	1,339	1,339	1,339	1,339
13	Additional Investment Debt Service	Include	Assumptions	986	986	986	986	986	986	986	986	986	986
14	Startup Cost Debt Service			138	138	138	138	138	138	138	138	138	138
15	Total Non-Operating Expense			\$ 3,143	\$ 3,157	\$ 3,171	\$ 3,186	\$ 3,202	\$ 3,217	\$ 3,233	\$ 3,249	\$ 3,266	\$ 3,282
16	Margin/Operating Reserves			\$ 305	\$ 291	\$ 276	\$ 261	\$ 246	\$ 231	\$ 215	\$ 199	\$ 182	\$ 165
17	Debt Service Coverage Ratio	1.40	Debt Service Coverage Ratio	1.40	1.40	1.40	1.40	1.40	1.40	1.40	1.40	1.40	1.40
18	Total Revenue Requirement - MEU			\$ 9,568	\$ 9,709	\$ 9,854	\$ 10,003	\$ 10,155	\$ 10,310	\$ 10,470	\$ 10,633	\$ 10,800	\$ 10,971
19	Revenue at Everyg Rates			\$ 8,697	\$ 8,882	\$ 9,069	\$ 9,261	\$ 9,454	\$ 9,653	\$ 9,857	\$ 10,062	\$ 10,272	\$ 10,488
20	%-difference			10%	9%	9%	8%	7%	7%	6%	6%	5%	5%
21	Total Rev Req/Total MWh Sales			\$ 163.75	\$ 166.17	\$ 168.65	\$ 171.19	\$ 173.79	\$ 176.45	\$ 179.18	\$ 181.97	\$ 184.83	\$ 187.76
22	Power Supply Expense/MWh			\$ 68.38	\$ 70.09	\$ 71.84	\$ 73.64	\$ 75.48	\$ 77.37	\$ 79.30	\$ 81.28	\$ 83.31	\$ 85.40
23	Rev Req (less PP)/Total MWh Sales			\$ 95.37	\$ 96.08	\$ 96.81	\$ 97.55	\$ 98.31	\$ 99.09	\$ 99.88	\$ 100.69	\$ 101.52	\$ 102.36
24	Average MEU Rate (\$/kWh)			\$ 0.1637	\$ 0.1662	\$ 0.1686	\$ 0.1712	\$ 0.1738	\$ 0.1765	\$ 0.1792	\$ 0.1820	\$ 0.1848	\$ 0.1878
25	Average Everyg Rate (\$/kWh)			\$ 0.1488	\$ 0.1520	\$ 0.1552	\$ 0.1585	\$ 0.1618	\$ 0.1652	\$ 0.1687	\$ 0.1722	\$ 0.1758	\$ 0.1795
26	Difference (\$/kWh)			\$ 0.0149	\$ 0.0142	\$ 0.0134	\$ 0.0127	\$ 0.0120	\$ 0.0113	\$ 0.0105	\$ 0.0098	\$ 0.0090	\$ 0.0083

**NEW BUSINESS**  
**RECOMMENDED ACTION**

**B. VALLEY CENTER MUNICIPAL UTILITY FEASIBILITY STUDY:**

Should Council choose to proceed

**RECOMMENDED ACTION**

**Staff recommends motion to accept and file the study as presented.**

## **CONSENT AGENDA**

- A. **APPROPRIATION ORDINANCE – OCTOBER 17, 2023**
- B. **DELINQUENT ACCOUNT REPORT-JULY 2023**
- C. **TREASURER'S REPORT – SEPTEMBER 2023**
- D. **REVENUE AND EXPENSE REPORT – SEPTEMBER 2023**
- E. **CHECK RECONCILIATION – SEPTEMBER 2023**
- F. **PLANNING AND ZONING BOARD MINUTES – SEPTEMBER 26, 2023**
- G. **STORMWATER CITIZENS ADVISORY COMMITTEE MINUTES – SEPTEMBER 26, 2023**
- H. **ECONOMIC DEVELOPMENT BOARD MINUTES – OCTOBER 4, 2023**

### **RECOMMENDED ACTION:**

**Staff recommends motion to approve the Consent Agenda as presented.**

## **CONSENT AGENDA**

## **A. APPROPRIATION ORDINANCE:**

Below is the proposed Appropriation Ordinance for October 17, 2023, as prepared by City Staff.

## October 17, 2023, Appropriation

**Total** \$ 318,885.56

VENDOR SET: 02 City of Valley Center

BANK: APBK INTRUST CHECKING

DATE RANGE: 0/00/0000 THRU 99/99/9999

October 17, 2023 Council Agenda Page 19

VENDOR I.D.	NAME	STATUS	CHECK	INVOICE	DISCOUNT	CHECK	CHECK	CHECK
			DATE	AMOUNT		NO	STATUS	AMOUNT
0075	KANSAS OFFICE OF THE ATTORNEY							
	I-202309270851	KANSAS OFFICE OF THE ATTORNEY	R	9/29/2023	420.00		055844	420.00
0113	VALLEY PRINT LOGISTICS							
	I-202309270843	VALLEY PRINT LOGISTICS	R	9/29/2023	80.00		055845	80.00
0196	P E C (PROFESSIONAL ENGINEERIN							
	I-202309270849	P E C (PROFESSIONAL ENGINEERIN	R	9/29/2023	45,954.71		055846	45,954.71
0224	SUMNERONE, INC.							
	I-202309270847	SUMNERONE, INC.	R	9/29/2023	182.84		055847	182.84
0254	CITY OF WICHITA							
	I-202309270842	CITY OF WICHITA	R	9/29/2023	130,150.93		055848	130,150.93
0328	UCI - UTILITY CONSULTANTS							
	I-202309260841	UCI - UTILITY CONSULTANTS	R	9/29/2023	170.00		055849	170.00
0427	CINTAS CORPORATION NO 2							
	I-202309260838	CINTAS CORPORATION NO 2	R	9/29/2023	891.11		055850	891.11
0585	SCOTT - MERRIMAN INCORPORATED							
	I-202309260839	SCOTT - MERRIMAN INCORPORATED	R	9/29/2023	550.80		055851	550.80
0656	DRAGONFLY LAWN & TREE CARE LLC							
	I-202309280855	DRAGONFLY LAWN & TREE CARE LLC	R	9/29/2023	1,370.00		055852	1,370.00
0824	GALLS, LLC							
	I-202309270852	GALLS, LLC	R	9/29/2023	58.21		055853	58.21
1078	FLEXIBLE BENEFIT SERVICE CORPO							
	I-202309280853	FLEXIBLE BENEFIT SERVICE CORPO	R	9/29/2023	622.00		055854	622.00
1105	CK POWER							
	I-202309260837	CK POWER	R	9/29/2023	586.00		055855	586.00
1149	MUNICIPAL SUPPLY INC. OF WICHI							
	I-202309270848	MUNICIPAL SUPPLY INC. OF WICHI	R	9/29/2023	438.00		055856	438.00
1162	CUT RATES LAWN CARE LLC							
	I-202309270844	CUT RATES LAWN CARE LLC	R	9/29/2023	1,770.00		055857	1,770.00
1236	SHORT ELLIOT HENDRICKSON, INC.							
	I-202309270850	SHORT ELLIOT HENDRICKSON, INC.	R	9/29/2023	34,339.76		055858	34,339.76

VENDOR SET: 02 City of Valley Center

BANK: APBK INTRUST CHECKING

DATE RANGE: 0/00/0000 THRU 99/99/9999

October 17, 2023 Council Agenda Page 20

VENDOR I.D.	NAME	STATUS	CHECK	INVOICE	DISCOUNT	CHECK	CHECK	CHECK
			DATE	AMOUNT		NO	STATUS	AMOUNT
1255	FIRE SAFETY EDUCATION							
	I-202309260840	FIRE SAFETY EDUCATION	R	9/29/2023	855.00		055859	855.00
1365	WICHITA THUNDER							
	I-202309270846	WICHITA THUNDER	R	9/29/2023	2,500.00		055860	2,500.00
1366	TODD WILLIAMS							
	I-202309280854	TODD WILLIAMS	R	9/29/2023	340.00		055861	340.00
0014	WICHITA WINWATER WORKS CO.							
	I-202310040891	WICHITA WINWATER WORKS CO.	R	10/06/2023	6,361.30		055866	6,361.30
0035	BARRY ARBUCKLE							
	I-202310040876	BARRY ARBUCKLE	R	10/06/2023	800.00		055867	800.00
0042	LARRY LINN							
	I-202310040873	LARRY LINN	R	10/06/2023	1,700.00		055868	1,700.00
0074	KANSAS MUNICIPAL UTILITIES							
	I-202310050898	KANSAS MUNICIPAL UTILITIES	R	10/06/2023	300.00		055869	300.00
0077	KANSAS OFFICE OF THE TREASURER							
	I-202310040868	KANSAS OFFICE OF THE TREASURER	R	10/06/2023	2,994.33		055870	2,994.33
0113	VALLEY PRINT LOGISTICS							
	I-202310020859	VALLEY PRINT LOGISTICS	R	10/06/2023	837.11		055871	837.11
0153	ARK VALLEY NEWS							
	I-202310040896	ARK VALLEY NEWS	R	10/06/2023	111.36		055872	111.36
0156	BEALL & MITCHELL, LLC							
	I-202310040874	BEALL & MITCHELL, LLC	R	10/06/2023	1,850.00		055873	1,850.00
0174	GILMORE & BELL PC							
	I-202310040882	GILMORE & BELL PC	R	10/06/2023	45,000.00		055874	45,000.00
0183	KANSAS ONE-CALL SYSTEM, INC							
	I-202310040887	KANSAS ONE-CALL SYSTEM, INC	R	10/06/2023	354.00		055875	354.00
0226	RURAL WATER DISTRICT #2							
	I-202310040894	RURAL WATER DISTRICT #2	R	10/06/2023	59.39		055876	59.39
0285	KDHE -- ATTN.: PERMIT CLERK							
	I-202310040884	KDHE -- ATTN.: PERMIT CLERK	R	10/06/2023	185.00		055877	185.00

VENDOR SET: 02 City of Valley Center

BANK: APBK INTRUST CHECKING

DATE RANGE: 0/00/0000 THRU 99/99/9999

October 17, 2023 Council Agenda Page 21

VENDOR I.D.	NAME	STATUS	CHECK	INVOICE	DISCOUNT	CHECK	CHECK	CHECK
			DATE	AMOUNT		NO	STATUS	AMOUNT
0306	SEDGWICK COUNTY							
	I-202310050897	SEDGWICK COUNTY	R	10/06/2023	219.95		055878	219.95
0427	CINTAS CORPORATION NO 2							
	I-202310040893	CINTAS CORPORATION NO 2	R	10/06/2023	63.03		055879	63.03
0437	USA BLUEBOOK							
	I-202310040890	USA BLUEBOOK	R	10/06/2023	402.28		055880	402.28
0457	CHRISTOPHER MICHAEL LEE DAVIS,							
	I-202310040872	CHRISTOPHER MICHAEL LEE DAVIS,	R	10/06/2023	160.00		055881	160.00
0498	BRYAN'S HEATING & AIR CONDITIO							
	I-202310030866	BRYAN'S HEATING & AIR CONDITIO	R	10/06/2023	195.75		055882	195.75
0542	GIANT COMMUNICATIONS							
	I-202310040886	GIANT COMMUNICATIONS	R	10/06/2023	2,090.73		055883	2,090.73
0600	KANSAS RECREATION & PARK ASSOC							
	I-202310020861	KANSAS RECREATION & PARK ASSOC	R	10/06/2023	100.00		055884	100.00
0601	JOY K. WILLIAMS, ATTORNEY AT L							
	I-202310040875	JOY K. WILLIAMS, ATTORNEY AT L	R	10/06/2023	1,350.00		055885	1,350.00
0623	CORE & MAIN							
	I-202310040877	CORE & MAIN	R	10/06/2023	11,344.68		055886	11,344.68
0796	BARDAVON HEALTH INNOVATIONS							
	I-202310040879	BARDAVON HEALTH INNOVATIONS	R	10/06/2023	330.00		055887	330.00
0799	ELITE FRANCHISING INC DBA JANI							
	I-202310020860	ELITE FRANCHISING INC DBA JANI	R	10/06/2023	1,806.78		055888	1,806.78
0815	KONICA MINOLTA BUSINESS SOLUTI							
	I-202310040889	KONICA MINOLTA BUSINESS SOLUTI	R	10/06/2023	67.88		055889	67.88
0824	GALLS, LLC							
	I-202310040895	GALLS, LLC	R	10/06/2023	672.55		055890	672.55
0861	SHERWIN-WILLIAMS							
	I-202310040870	SHERWIN-WILLIAMS	R	10/06/2023	866.55		055891	866.55
0898	GREATER WICHITA YMCA							
	I-202310020862	GREATER WICHITA YMCA	R	10/06/2023	37.50		055892	37.50

VENDOR SET: 02 City of Valley Center

BANK: APBK INTRUST CHECKING

DATE RANGE: 0/00/0000 THRU 99/99/9999

October 17, 2023 Council Agenda Page 22

VENDOR I.D.	NAME	STATUS	CHECK	INVOICE	DISCOUNT	CHECK	CHECK	CHECK
			DATE	AMOUNT		NO	STATUS	AMOUNT
0910	EMPAC, INC							
	I-202310020863	EMPAC, INC	R	10/06/2023	210.00	055893		210.00
1004	IMAGINE IT, INC.							
	I-202310040883	IMAGINE IT, INC.	R	10/06/2023	1,556.00	055894		1,556.00
1056	WEX BANK							
	I-202310040888	WEX BANK	R	10/06/2023	9,673.72	055895		9,673.72
1082	T-MOBILE							
	I-202310040885	T-MOBILE	R	10/06/2023	105.00	055896		105.00
1108	TRAILERS N MORE LLC							
	I-202310040871	TRAILERS N MORE LLC	R	10/06/2023	449.45	055897		449.45
1126	EQUIPMENTSHARE.COM, INC.							
	I-202310040892	EQUIPMENTSHARE.COM, INC.	R	10/06/2023	936.78	055898		936.78
1367	911 CUSTOMS							
	I-202310040878	911 CUSTOMS	R	10/06/2023	3,024.76	055899		3,024.76

\* \* T O T A L S \* \*

	NO	INVOICE	AMOUNT	DISCOUNTS	CHECK	AMOUNT
REGULAR CHECKS:	52		317,495.24	0.00		317,495.24
HAND CHECKS:	0		0.00	0.00		0.00
DRAFTS:	0		0.00	0.00		0.00
EFT:	0		0.00	0.00		0.00
NON CHECKS:	0		0.00	0.00		0.00
VOID CHECKS:	0	VOID DEBITS	0.00			
		VOID CREDITS	0.00	0.00	0.00	

TOTAL ERRORS: 0

	NO	INVOICE	AMOUNT	DISCOUNTS	CHECK	AMOUNT
VENDOR SET: 02 BANK: APBK TOTALS:	52		317,495.24	0.00		317,495.24

VENDOR SET: 03 City of Valley Center

BANK: APBK INTRUST CHECKING

DATE RANGE: 0/00/0000 THRU 99/99/9999

October 17, 2023 Council Agenda Page 23

VENDOR I.D.	NAME	STATUS	CHECK	INVOICE	DISCOUNT	CHECK	CHECK	CHECK
			DATE	AMOUNT		NO	STATUS	AMOUNT
0122	ANGIE SLOAN							
	I-202309270845	ANGIE SLOAN	R	9/29/2023	130.01	055843		130.01
0050	LLOYD C. NEWMAN							
	I-202310040869	LLOYD C. NEWMAN	R	10/06/2023	438.00	055862		438.00
0085	STACY SHAY							
	I-202310040880	STACY SHAY	R	10/06/2023	266.30	055863		266.30
0100	CEARA HAY							
	I-202310030865	CEARA HAY	R	10/06/2023	456.00	055864		456.00
0142	CODY BUCHANAN							
	I-202310040881	CODY BUCHANAN	R	10/06/2023	100.01	055865		100.01

\* \* T O T A L S \* \*

	NO	INVOICE	AMOUNT	DISCOUNTS	CHECK	AMOUNT
REGULAR CHECKS:	5		1,390.32	0.00		1,390.32
HAND CHECKS:	0		0.00	0.00		0.00
DRAFTS:	0		0.00	0.00		0.00
EFT:	0		0.00	0.00		0.00
NON CHECKS:	0		0.00	0.00		0.00
VOID CHECKS:	0	VOID DEBITS	0.00			
		VOID CREDITS	0.00	0.00	0.00	

TOTAL ERRORS: 0

	NO	INVOICE	AMOUNT	DISCOUNTS	CHECK	AMOUNT
VENDOR SET: 03	5		1,390.32	0.00		1,390.32
BANK: APBK TOTALS:	57		318,885.56	0.00		318,885.56
REPORT TOTALS:	57		318,885.56	0.00		318,885.56

## SELECTION CRITERIA

VENDOR SET: \* - All  
VENDOR: ALL  
BANK CODES: All  
FUNDS: All

---

## CHECK SELECTION

CHECK RANGE: 055843 THRU 055899  
DATE RANGE: 0/00/0000 THRU 99/99/9999  
CHECK AMOUNT RANGE: 0.00 THRU 999,999,999.99  
INCLUDE ALL VOIDS: YES

---

## PRINT OPTIONS

SEQUENCE: CHECK NUMBER

PRINT TRANSACTIONS: YES  
PRINT G/L: NO  
UNPOSTED ONLY: NO  
EXCLUDE UNPOSTED: NO  
MANUAL ONLY: NO  
STUB COMMENTS: NO  
REPORT FOOTER: NO  
CHECK STATUS: NO  
PRINT STATUS: \* - All

---

**CONSENT AGENDA**

**B. DELINQUENT ACCOUNT REPORT – JULY 2023:**

## A C C O U N T A G I N G R E P O R T

PAGE: 1

CONTRACTS: NO

10/03/2023 2:08 PM

ZONE: ALL

STAT: Disconnect, Final, Inactive

START DATES: 0/00/0000 THRU 99/99/9999

LAST BILL DATES: 0/00/0000 THRU 99/99/9999

FINAL DATES: 7/01/2023 THRU 7/31/2023

ACCOUNT NO# ----- NAME ----- LAST PAY ST --CURRENT-- +1 MONTHS +2 MONTHS +3 MONTHS +4 MONTHS - BALANCE--

\*\*\*\*\* BOOK # :0001 TOTAL ACCOUNTS: 0 0.00 0.00 0.00 0.00 0.00 0.00

\*\*\*\*\* BOOK # :0002 TOTAL ACCOUNTS: 0 0.00 0.00 0.00 0.00 0.00 0.00

03-0097-16 SMITH, JESSIE 7/14/2023 F 57.07 57.07

\*\*\*\*\* BOOK # :0003 TOTAL ACCOUNTS: 1 0.00 0.00 57.07 0.00 0.00 0.00

\*\*\*\*\* BOOK # :0004 TOTAL ACCOUNTS: 0 0.00 0.00 0.00 0.00 0.00 0.00

05-0006-90 BOGATIE INVESTMENTS, LLC 6/20/2023 F 69.39 69.39

\*\*\*\*\* BOOK # :0005 TOTAL ACCOUNTS: 1 0.00 0.00 69.39 0.00 0.00 0.00

\*\*\*\*\* BOOK # :0006 TOTAL ACCOUNTS: 1 0.00 0.00 52.48 0.00 0.00 52.48

\*\*\*\*\* BOOK # :0007 TOTAL ACCOUNTS: 0 0.00 0.00 0.00 0.00 0.00 0.00

09-0051-07 BAIR, SUSAN 8/08/2023 F 65.84 65.84

\*\*\*\*\* BOOK # :0009 TOTAL ACCOUNTS: 1 0.00 65.84 0.00 0.00 0.00 65.84

10-0052-04 HELLMAN, ASHLEY 5/04/2023 F 186.70 310.14 221.63 718.47

\*\*\*\*\* BOOK # :0010 TOTAL ACCOUNTS: 1 0.00 186.70 310.14 221.63 718.47

ACCOUNT AGING REPORT							PAGE: 2	
ZONE: ALL	BOOK #: 0012	TOTAL ACCOUNTS: 0	0.00	0.00	0.00	0.00	CONTRACTS: NO	
STAT: Disconnect, Final, Inactive								
START DATES: 0/00/0000 THRU 99/99/9999								
LAST BILL DATES: 0/00/0000 THRU 99/99/9999								
FINAL DATES: 7/01/2023 THRU 7/31/2023								
ACCOUNT NO#	NAME	LAST PAY ST	--CURRENT--	+1 MONTHS	+2 MONTHS	+3 MONTHS	+4 MONTHS	--BALANCE--
***** BOOK # :0012	TOTAL ACCOUNTS:	0	0.00	0.00	0.00	0.00	0.00	0.00
14-0085-01 SCHWINDT, MELISSA	7/28/2023 F		52.34	131.31				183.65
***** BOOK # :0014	TOTAL ACCOUNTS:	1	0.00	52.34	131.31	0.00	0.00	183.65
***** BOOK # :0017	TOTAL ACCOUNTS:	0	0.00	0.00	0.00	0.00	0.00	0.00
***** BOOK # :0018	TOTAL ACCOUNTS:	0	0.00	0.00	0.00	0.00	0.00	0.00
20-0086-02 EVANS, SHANA	7/06/2023 F		55.37	136.92	132.44			324.73
***** BOOK # :0020	TOTAL ACCOUNTS:	1	0.00	55.37	136.92	132.44	0.00	324.73
***** BOOK # :0080	TOTAL ACCOUNTS:	0	0.00	0.00	0.00	0.00	0.00	0.00
*REPORT TOTALS**	TOTAL ACCOUNTS:	7	0.00	173.55	633.87	442.58	221.63	1471.63

REVENUE CODE:	REVENUE CODE TOTALS	-CURRENT--	+1 MONTHS	+2 MONTHS	+3 MONTHS	+4 MONTHS	--BALANCE--
100-WATER	0.00	71.57	215.22	159.68	76.82	523.29	
200-SEWER	0.00	71.80	305.90	170.85	85.71	634.26	
300-PROT	0.00	0.20	0.53	0.54	0.30	1.57	
400-RECONNECT FEE	0.00	0.01	12.99	21.58	15.42	50.00	
600-STORMWATER UTILITY FEE	0.00	15.28	32.43	16.89	7.40	72.00	
610-SOLID WASTE	0.00	11.41	37.86	30.59	11.24	91.10	
611-WATER / MISC	0.00	0.00	4.87	8.09	5.78	18.74	
850-PENALTY	0.00	3.28	24.07	34.36	18.96	80.67	
TOTALS	0.00	173.55	633.87	442.58	221.63	1471.63	
TOTAL REVENUE CODES:	1,471.63						
TOTAL ACCOUNT BALANCE:	1,471.63						
DIFFERENCE:	0.00						

===== R E P O R T T O T A L S =====

===== B O O K C O D E T O T A L S =====

BOOK:	---CURRENT---	+1 MONTHS	+2 MONTHS	+3 MONTHS	+4 MONTHS	--BALANCE--
01-BOOK 01	0.00	0.00	0.00	0.00	0.00	0.00
02-BOOK 02	0.00	0.00	0.00	0.00	0.00	0.00
03-BOOK 03	0.00	0.00	57.07	0.00	0.00	57.07
04-BOOK 04	0.00	0.00	0.00	0.00	0.00	0.00
05-BOOK 05	0.00	0.00	69.39	0.00	0.00	69.39
06-BOOK 06	0.00	0.00	52.48	0.00	0.00	52.48
07-BOOK 07	0.00	0.00	0.00	0.00	0.00	0.00
09-BOOK 09	0.00	65.84	0.00	0.00	0.00	65.84
10-BOOK 10	0.00	0.00	186.70	310.14	221.63	718.47
12-BOOK 12	0.00	0.00	0.00	0.00	0.00	0.00
14-BOOK 14	0.00	52.34	131.31	0.00	0.00	183.65
17-BOOK 17	0.00	0.00	0.00	0.00	0.00	0.00
18-BOOK 18	0.00	0.00	0.00	0.00	0.00	0.00
20-BOOK 20	0.00	55.37	136.92	132.44	0.00	324.73
80-STORMWATER YEARLY TOTALS	0.00	0.00	0.00	442.58	221.63	1471.63

ERRORS: 000

## REPORT OPTIONS

ZONE: \* - All  
 ACCOUNT STATUS: DISCONNECT, FINAL, INACTIVE  
 CUSTOMER CLASS: All  
 COMMENT CODES: All

## SELECTION CRITERIA

## BALANCE SELECTION

## SELECTION:

ALL  
 RANGE: 9999999.99CR THRU 9999999.99

AGES TO TEST: ALL  
 INCLUDE ZERO BALANCES: Include Accts w/Revenue Code balances

## DATE SELECTION

CUSTOMER DATES: YES  
 START DATE: 0/00/0000 THRU 99/99/9999  
 LAST BILL DATE: 0/00/0000 THRU 99/99/9999  
 FINAL DATE: 7/01/2023 THRU 7/31/2023

## TRANSACTION DETAIL

PRINT TRANSACTION DETAIL: NO  
 OLDEST TRANSACTION DATE: 99/99/9999

## PRINT OPTION

TOTALS ONLY: NO  
 CONTRACTS: NO  
 PRINT SEQUENCE: ACCOUNT NUMBER  
 COMMENT CODES: None  
 \*\*\* END OF REPORT \*\*\*

**CONSENT AGENDA**

**C. TREASURER'S REPORT – SEPTEMBER 2023:**

## MTD TREASURERS REPORT

AS OF: SEPTEMBER 30TH, 2023

FUND	BEGINNING	M-T-D	M-T-D	CASH BASIS	NET CHANGE	NET CHANGE	ACCRAUL ENDING
	CASH BALANCE	REVENUES	EXPENSES	BALANCE	OTHER ASSETS	LIABILITIES	CASH BALANCE
010-GENERAL FUND	1,911,056.83	253,785.64	331,069.02	1,833,773.45	0.00	3,444.22	1,837,217.67
020-SPECIAL PARKS AND REC	36,107.55	1,347.77	0.00	37,455.32	0.00	0.00	37,455.32
030-SPECIAL ALCOHOL AND DRUGS	7,717.98	1,295.62	0.00	9,013.60	0.00	0.00	9,013.60
040-POOL/REC SALES TAX	( 484,751.07)	18,425,268.99	78,263.79	17,862,254.13	0.00	0.00	17,862,254.13
050-TIF FUND	2,633,440.07	4,854.75	0.00	2,638,294.82	0.00	0.00	2,638,294.82
110-EMPLOYEE BENEFITS	447,028.37	77,005.64	78,907.84	445,126.17	0.00	0.00	445,126.17
126-BUILDING EQUIP RESERVE	64,828.42	119.50	0.00	64,947.92	0.00	0.00	64,947.92
127-EQUIPMENT RESERVE	363,675.18	670.40	0.00	364,345.58	0.00	0.00	364,345.58
130-FLEET MANAGEMENT FUND	31,371.63	26.61	16,940.49	14,457.75	0.00	0.00	14,457.75
140-LIBRARY	857.91	21,825.53	21,825.53	857.91	0.00	0.00	857.91
150-SPECIAL HIGHWAY	743,693.61	87,079.96	44,269.37	786,504.20	0.00	652.82	787,157.02
160-EMERGENCY EQUIPMENT	140,624.82	6,220.61	0.00	146,845.43	0.00	0.00	146,845.43
161-PUBLIC SAFETY TRAINING	6,107.66	360.00	0.00	6,467.66	0.00	0.00	6,467.66
225-PARK BEAUTIFICATION FUND	2,215.33	0.00	0.00	2,215.33	0.00	0.00	2,215.33
240-D.A.R.E.	1,658.04	0.00	0.00	1,658.04	0.00	0.00	1,658.04
250-DRUG TAX DISTRIBUTION	3,491.42	0.00	0.00	3,491.42	0.00	0.00	3,491.42
260-LAW ENFORCE BLOCK GRANT	0.15	0.00	0.00	0.15	0.00	0.00	0.15
280-ADSAP	1,071.19	0.00	0.00	1,071.19	0.00	0.00	1,071.19
350-CAPITAL PROJECTS FUND	( 3,929,495.48)	9,068,671.75	881,342.45	4,257,833.82	0.00	0.00	4,257,833.82
410-BOND & INTEREST	2,153,306.41	90,870.27	0.00	2,244,176.68	0.00	0.00	2,244,176.68
420-LAND BANK RESERVE	80,856.50	149.03	0.00	81,005.53	0.00	0.00	81,005.53
510-GIFTS AND GRANTS	6,051.46	11.13	0.00	6,062.59	0.00	0.00	6,062.59
520-STATE/FEDERAL GRANT MNGMT	721,578.63	1,330.24	0.00	722,908.87	0.00	0.00	722,908.87
610-WATER OPERATING	3,200,674.66	228,816.96	271,739.38	3,157,752.24	( 16,223.55)	( 1,988.55)	3,171,987.24
612-STORMWATER UTILITY FUND	471,260.28	28,249.44	1,359.84	498,149.88	41.06	0.00	498,108.82
613-SOLID WASTE UTILITY	136,253.76	48,369.86	45,719.63	138,903.99	( 218.90)	0.00	139,122.89
619-WATER SURPLUS RESERVE	661,604.85	1,219.66	0.00	662,824.51	0.00	0.00	662,824.51
620-SEWER OPERATING	1,628,142.72	127,118.99	113,799.58	1,641,462.13	313.31	59.63	1,641,208.45
628-SEWER SURPLUS RESERVE	228,221.43	420.71	0.00	228,642.14	0.00	0.00	228,642.14
GRAND TOTAL	11,268,650.31	28,475,089.06	1,885,236.92	37,858,502.45	( 16,088.08)	2,168.12	37,876,758.65
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\*\*\* END OF REPORT \*\*\*

**CONSENT AGENDA**

**D. REVENUE AND EXPENSE REPORT – SEPTEMBER 2023:**

CITY OF VALLEY CENTER  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2023

010-GENERAL FUND

FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
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REVENUE SUMMARY

TAXES	1,616,173.00	108,703.69	0.00	1,527,730.86	0.00	88,442.14	94.53
INTERGOVERNMENTAL	700,000.00	63,296.85	0.00	631,667.65	0.00	68,332.35	90.24
LICENSES & PERMITS	661,150.00	57,244.33	0.00	582,354.32	0.00	78,795.68	88.08
CHARGES FOR SERVICES	6,000.00	0.00	0.00	3,030.00	0.00	2,970.00	50.50
FINES & FORFEITURES	134,500.00	18,473.02	0.00	130,119.17	0.00	4,380.83	96.74
USE OF MONEY & PROPERTY	23,001.00	5,238.22	0.00	70,417.36	0.00 (	47,416.36)	306.15
OTHER REVENUES	54,974.00	433.48	0.00	303,390.86	0.00 (	248,416.86)	551.88
MISCELLANEOUS	169,000.00	396.05	0.00	45,094.94	0.00	123,905.06	26.68

TOTAL REVENUES	3,364,798.00	253,785.64	0.00	3,293,805.16	0.00	70,992.84	97.89
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EXPENDITURE SUMMARYADMINISTRATION

PERSONNEL SERV. & BENEF.	440,600.00	47,746.60	0.00	387,025.64	0.00	53,574.36	87.84
CONTRACTUAL SERVICES	173,500.00	12,081.87	0.00	150,489.80	6.00	23,004.20	86.74
COMMODITIES	8,000.00	633.97	0.00	6,258.63	0.00	1,741.37	78.23
CAPITAL OUTLAY	6,500.00	0.00	0.00	3,356.14	0.00	3,143.86	51.63
OTHER COSTS/MISC.	98,469.00	449.81	0.00	118,010.09	0.00 (	19,541.09)	119.84
TOTAL ADMINISTRATION	727,069.00	60,912.25	0.00	665,140.30	6.00	61,922.70	91.48

LEGAL & MUNICIPAL COURT

PERSONNEL SERV. & BENEF.	47,100.00	4,392.88	0.00	35,969.84	0.00	11,130.16	76.37
CONTRACTUAL SERVICES	101,850.00	9,118.13	0.00	80,501.87	5.43	21,342.70	79.04
COMMODITIES	1,000.00	32.02	0.00	449.69	0.00	550.31	44.97
OTHER COSTS/MISC.	26,000.00	10.60	0.00	10,957.05	0.00	15,042.95	42.14
TOTAL LEGAL & MUNICIPAL COURT	175,950.00	13,553.63	0.00	127,878.45	5.43	48,066.12	72.68

COMMUNITY DEVELOPMENT

PERSONNEL SERV. & BENEF.	168,480.00	17,696.18	0.00	144,899.29	0.00	23,580.71	86.00
CONTRACTUAL SERVICES	45,060.00	1,746.62	0.00	42,638.17	129.95	2,291.88	94.91
COMMODITIES	2,200.00	575.82	0.00	2,676.81	0.00 (	476.81)	121.67
CAPITAL OUTLAY	3,450.00	86.25	0.00	4,484.17	0.00 (	1,034.17)	129.98
OTHER COSTS/MISC.	30,000.00	2,500.00	0.00	9,405.61	0.00	20,594.39	31.35
TOTAL COMMUNITY DEVELOPMENT	249,190.00	22,604.87	0.00	204,104.05	129.95	44,956.00	81.96

POLICE

PERSONNEL SERV. & BENEF.	1,035,000.00	117,605.06	0.00	882,847.56	0.00	152,152.44	85.30
CONTRACTUAL SERVICES	184,500.00	12,796.27	0.00	128,008.89	53.95	56,437.16	69.41
COMMODITIES	53,500.00	5,806.32	0.00	40,616.36	0.00	12,883.64	75.92
CAPITAL OUTLAY	34,000.00	1,008.76	0.00	18,682.83	0.00	15,317.17	54.95
TOTAL POLICE	1,307,000.00	137,216.41	0.00	1,070,155.64	53.95	236,790.41	81.88

CITY OF VALLEY CENTER  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2023

010-GENERAL FUND

FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<b><u>FIRE</u></b>							
PERSONNEL SERV. & BENEF.	349,000.00	41,328.05	0.00	296,458.99	0.00	52,541.01	84.95
CONTRACTUAL SERVICES	104,150.00	3,131.24	0.00	68,622.14	15.80	35,512.06	65.90
COMMODITIES	9,000.00	2,568.88	0.00	7,818.70	0.00	1,181.30	86.87
CAPITAL OUTLAY	33,000.00	371.50	0.00	29,274.67	0.00	3,725.33	88.71
OTHER COSTS/MISC.	2,500.00	1,361.14	0.00	1,361.14	0.00	1,138.86	54.45
<b>TOTAL FIRE</b>	<b>497,650.00</b>	<b>48,760.81</b>	<b>0.00</b>	<b>403,535.64</b>	<b>15.80</b>	<b>94,098.56</b>	<b>81.09</b>
<b><u>PARKS &amp; PUBLIC BLDGS</u></b>							
PERSONNEL SERV. & BENEF.	300,000.00	25,790.77	0.00	221,644.66	0.00	78,355.34	73.88
CONTRACTUAL SERVICES	188,180.00	16,949.08	0.00	155,671.63	19.99	32,488.38	82.74
COMMODITIES	54,500.00	4,481.20	0.00	48,374.08	1,063.88	5,062.04	90.71
CAPITAL OUTLAY	6,500.00	0.00	0.00	13,315.74	0.00	( 6,815.74)	204.86
OTHER COSTS/MISC.	7,000.00	800.00	0.00	19,705.00	0.00	( 12,705.00)	281.50
<b>TOTAL PARKS &amp; PUBLIC BLDGS</b>	<b>556,180.00</b>	<b>48,021.05</b>	<b>0.00</b>	<b>458,711.11</b>	<b>1,083.87</b>	<b>96,385.02</b>	<b>82.67</b>
<b><u>ENVIRONMENTAL SERVICES</u></b>							
<b>TOTAL</b>							
<b><u>PUBLIC WKS STORAGE BLDG</u></b>							
<b>TOTAL</b>							
<b>TOTAL EXPENDITURES</b>	<b>3,513,039.00</b>	<b>331,069.02</b>	<b>0.00</b>	<b>2,929,525.19</b>	<b>1,295.00</b>	<b>582,218.81</b>	<b>83.43</b>
** REVENUE OVER(UNDER) EXPENDITURES * ( 148,241.00) ( 77,283.38)			0.00	364,279.97	( 1,295.00)	( 511,225.97)	244.86-
REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES)	( 148,241.00)	( 77,283.38)	0.00	364,279.97	( 1,295.00)	( 511,225.97)	244.86-

## 110-EMPLOYEE BENEFITS

## FINANCIAL SUMMARY

CURRENT	CURRENT	PRIOR YEAR	Y-T-D	Y-T-D	BUDGET	% OF
BUDGET	PERIOD	PO ADJUST.	ACTUAL	ENCUMBRANCE	BALANCE	BUDGET

### REVENUE SUMMARY

TAXES	935,078.00	64,524.13	0.00	887,360.92	0.00	47,717.08	94.90
INTERGOVERNMENTAL	95,000.00	11,666.71	0.00	95,829.21	0.00	( 829.21)	100.87
USE OF MONEY & PROPERTY	0.00	814.80	0.00	14,959.14	0.00	( 14,959.14)	0.00
OTHER REVENUES	48,000.00	0.00	0.00	53,535.17	0.00	( 5,535.17)	111.53

TOTAL REVENUES 1,078,078.00 77,005.64 0.00 1,051,684.44 0.00 26,393.56 97.55

EXPENDITURE SUMMARY

NON-DEPARTMENTAL

PERSONNEL SERV. & BENEF.	1,156,672.00	78,857.84	0.00	1,007,734.89	0.00	148,937.11	87.12
CONTRACTUAL SERVICES	0.00	50.00	0.00	331.25	0.00	(331.25)	0.00
OTHER COSTS/MISC.	12,000.00	0.00	0.00	1,596.06	0.00	10,403.94	13.30
TOTAL NON-DEPARTMENTAL	1,168,672.00	78,907.84	0.00	1,009,662.20	0.00	159,009.80	86.39

## ADMINISTRATION

**TOTAL**

TOTAL EXPENDITURES 1,168,672.00 78,907.84 0.00 1,009,662.20 0.00 159,009.80 86.39

\*\* REVENUE OVER (UNDER) EXPENDITURES \* ( 90,594.00 ) ( 1,902.20 ) 0.00 42,022.24 0.00 ( 132,616.24 ) 46.39

REVENUE & OTHER SOURCES OVER/

CITY OF VALLEY CENTER  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2023

140-LIBRARY

## FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	315,250.00	21,825.53	0.00	300,238.12	0.00	15,011.88	95.24
<u>EXPENDITURE SUMMARY</u>							
NON-DEPARTMENTAL							
OTHER COSTS/MISC.	335,000.00	21,825.53	0.00	300,275.02	0.00	34,724.98	89.63
TOTAL NON-DEPARTMENTAL	335,000.00	21,825.53	0.00	300,275.02	0.00	34,724.98	89.63
ADMINISTRATION							
TOTAL							
TOTAL EXPENDITURES	335,000.00	21,825.53	0.00	300,275.02	0.00	34,724.98	89.63
** REVENUE OVER(UNDER) EXPENDITURES *( <u>19,750.00</u> )	<u>0.00</u>	<u>0.00</u>	( <u>36.90</u> )	<u>0.00</u>	( <u>19,713.10</u> )	<u>0.19</u>	
REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES)	( <u>19,750.00</u> )	0.00	0.00 (36.90)	0.00 (19,713.10)	0.00 (19,713.10)	0.00 (19,713.10)	0.19

CITY OF VALLEY CENTER  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2023

150-SPECIAL HIGHWAY

FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
INTERGOVERNMENTAL	991,960.00	85,628.94	0.00	846,674.38	0.00	145,285.62	85.35
USE OF MONEY & PROPERTY	0.00	1,451.02	0.00	16,954.88	0.00	( 16,954.88)	0.00
OTHER REVENUES	9,000.00	0.00	0.00	59.83	0.00	8,940.17	0.66
MISCELLANEOUS	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
 TOTAL REVENUES	 1,001,960.00	 87,079.96	 0.00	 863,689.09	 0.00	 138,270.91	 86.20
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
PERSONNEL SERV. & BENEF.	381,752.00	29,051.17	0.00	225,188.04	0.00	156,563.96	58.99
CONTRACTUAL SERVICES	49,900.00	6,808.34	0.00	64,284.57	19.98	( 14,404.55)	128.87
COMMODITIES	52,700.00	7,403.86	0.00	50,471.63	1,355.96	872.41	98.34
CAPITAL OUTLAY	363,000.00	1,006.00	0.00	349,259.79	0.00	13,740.21	96.21
OTHER COSTS/MISC.	<u>20,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>20,000.00</u>	<u>0.00</u>
 TOTAL NON-DEPARTMENTAL	 867,352.00	 44,269.37	 0.00	 689,204.03	 1,375.94	 176,772.03	 79.62
 TOTAL EXPENDITURES	 867,352.00	 44,269.37	 0.00	 689,204.03	 1,375.94	 176,772.03	 79.62
** REVENUE OVER(UNDER) EXPENDITURES **	<u>134,608.00</u>	<u>42,810.59</u>	<u>0.00</u>	<u>174,485.06</u>	<u>( 1,375.94)</u>	<u>( 38,501.12)</u>	<u>128.60</u>

REVENUE & OTHER SOURCES OVER/  
(UNDER) EXPENDITURES & OTHER (USES) 134,608.00 42,810.59 0.00 174,485.06 ( 1,375.94) ( 38,501.12) 128.60

CITY OF VALLEY CENTER  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2023

160-EMERGENCY EQUIPMENT

## FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	70,240.00	4,850.59	0.00	66,734.42	0.00	3,505.58	95.01
FINES & FORFEITURES	0.00	1,099.78	0.00	7,433.24	0.00	( 7,433.24)	0.00
USE OF MONEY & PROPERTY	100.00	270.24	0.00	3,547.92	0.00	( 3,447.92)	3,547.92
TOTAL REVENUES	70,340.00	6,220.61	0.00	77,715.58	0.00	( 7,375.58)	110.49
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
CAPITAL OUTLAY	33,000.00	0.00	0.00	62,348.01	268.03	( 29,616.04)	189.75
OTHER COSTS/MISC.	30,000.00	0.00	0.00	8.32	0.00	29,991.68	0.03
TOTAL NON-DEPARTMENTAL	63,000.00	0.00	0.00	62,356.33	268.03	375.64	99.40
<u>ADMINISTRATION</u>							
TOTAL							
TOTAL EXPENDITURES	63,000.00	0.00	0.00	62,356.33	268.03	375.64	99.40
** REVENUE OVER(UNDER) EXPENDITURES ** 7,340.00 6,220.61 0.00 15,359.25 ( 268.03) ( 7,751.22) 205.60							
REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES)							
	7,340.00	6,220.61	0.00	15,359.25	( 268.03)	( 7,751.22)	205.60

CITY OF VALLEY CENTER  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2023

410-BOND &amp; INTEREST

## FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	1,019,715.00	70,257.63	0.00	1,058,872.10	0.00	( 39,157.10)	103.84
USE OF MONEY & PROPERTY	100.00	4,129.56	0.00	46,130.46	0.00	( 46,030.46)	6,130.46
OTHER REVENUES	442,000.00	16,483.08	0.00	326,340.46	0.00	115,659.54	73.83
MISC TRANSFERS	647,000.00	0.00	0.00	0.00	0.00	647,000.00	0.00
MISC TRANSFERS	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00
 TOTAL REVENUES	 2,113,815.00	 90,870.27	 0.00	 1,431,343.02	 0.00	 682,471.98	 67.71
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
OTHER COSTS/MISC.	4,000.00	0.00	0.00	94.19	0.00	3,905.81	2.35
DEBT SERVICE	<u>2,162,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>286,756.26</u>	<u>0.00</u>	<u>1,875,243.74</u>	<u>13.26</u>
TOTAL NON-DEPARTMENTAL	2,166,000.00	0.00	0.00	286,850.45	0.00	1,879,149.55	13.24
<u>ADMINISTRATION</u>							
TOTAL	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
 TOTAL EXPENDITURES	 2,166,000.00	 0.00	 0.00	 286,850.45	 0.00	 1,879,149.55	 13.24
** REVENUE OVER(UNDER) EXPENDITURES *( 52,185.00)	90,870.27	0.00	1,144,492.57	0.00	( 1,196,677.57)	2,193.14-	
OTHER FINANCING SOURCES	<u>5,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>	<u>0.00</u>
NET OTHER SOURCES/ (USES)	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00
 REVENUE & OTHER SOURCES OVER/	 (UNDER) EXPENDITURES & OTHER (USES) ( 47,185.00)	 90,870.27	 0.00	 1,144,492.57	 0.00	 ( 1,191,677.57)	 2,425.54-

CITY OF VALLEY CENTER  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2023

610-WATER OPERATING  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
CHARGES FOR SERVICES	2,078,563.00	218,071.89	0.00	1,733,452.31	0.00	345,110.69	83.40
USE OF MONEY & PROPERTY	1,000.00	7,117.47	0.00	82,298.59	0.00	( 81,298.59)	8,229.86
OTHER REVENUES	0.00	0.00	0.00	8,640.12	0.00	( 8,640.12)	0.00
MISCELLANEOUS	0.00	3,627.60	0.00	23,411.39	0.00	( 23,411.39)	0.00
 TOTAL REVENUES	 2,079,563.00	 228,816.96	 0.00	 1,847,802.41	 0.00	 231,760.59	 88.86
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
PERSONNEL SERV. & BENEF.	413,480.00	19,023.78	0.00	182,848.29	0.00	230,631.71	44.22
CONTRACTUAL SERVICES	978,150.00	248,669.12	0.00	868,984.78	0.00	109,165.22	88.84
COMMODITIES	41,450.00	4,046.48	0.00	24,358.53	0.00	17,091.47	58.77
CAPITAL OUTLAY	56,200.00	0.00	0.00	83,067.71	0.00	( 26,867.71)	147.81
OTHER COSTS/MISC.	590,000.00	0.00	0.00	0.00	0.00	590,000.00	0.00
BAD DEBT	0.00	0.00	0.00	( 99.81)	0.00	99.81	0.00
 TOTAL NON-DEPARTMENTAL	 2,079,280.00	 271,739.38	 0.00	 1,159,159.50	 0.00	 920,120.50	 55.75
 TOTAL EXPENDITURES	 2,079,280.00	 271,739.38	 0.00	 1,159,159.50	 0.00	 920,120.50	 55.75
** REVENUE OVER(UNDER) EXPENDITURES **	283.00	( 42,922.42)	0.00	688,642.91	0.00	( 688,359.91)	3,336.72
REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES)	283.00	( 42,922.42)	0.00	688,642.91	0.00	( 688,359.91)	3,336.72

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2023

## 612-STORMWATER UTILITY FUND

## FINANCIAL SUMMARY

CURRENT	CURRENT	PRIOR YEAR	Y-T-D	Y-T-D	BUDGET	% OF
BUDGET	PERIOD	PO ADJUST.	ACTUAL	ENCUMBRANCE	BALANCE	BUDGET

### REVENUE SUMMARY

USE OF MONEY & PROPERTY	0.00	933.44	0.00	9,218.36	0.00	( 9,218.36)	0.00
OTHER REVENUES	324,000.00	27,316.00	0.00	243,968.00	0.00	80,032.00	75.30
<hr/>							
TOTAL REVENUES	324,000.00	28,249.44	0.00	253,186.36	0.00	70,813.64	78.14

EXPENDITURE SUMMARY

NON-DEPARTMENTAL

CONTRACTUAL SERVICES	31,000.00	1,359.84	0.00	14,193.70	0.00	16,806.30	45.79
COMMODITIES	5,000.00	0.00	0.00	1,487.43	0.00	3,512.57	29.75
CAPITAL OUTLAY	100,000.00	0.00	0.00	0.00	0.00	100,000.00	0.00
OTHER COSTS/MISC.	192,600.00	0.00	0.00	0.00	0.00	192,600.00	0.00
TOTAL NON-DEPARTMENTAL	328,600.00	1,359.84	0.00	15,681.13	0.00	312,918.87	47.77

## ADMINISTRATION

**TOTAL**

TOTAL EXPENDITURES 328,600.00 1,359.84 0.00 15,681.13 0.00 312,918.87 4.77

\*\* REVENUE OVER (UNDER) EXPENDITURES \* ( 4,600.00 ) 26,889.60 0.00 237,505.23 0.00 ( 242,105.23 ) 5,163.16

(UNDER) EXPENDITURES & OTHER (USES) ( 4,600.00) 26,889.60 0.00 237,505.23 0.00 ( 242,105.23) 5,163.16

CITY OF VALLEY CENTER  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2023

613-SOLID WASTE UTILITY

## FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
LICENSES & PERMITS	0.00	0.00	0.00	3,336.00	0.00 ( 3,336.00)	0.00	0.00
CHARGES FOR SERVICES	608,791.00	47,182.30	0.00	428,168.75	0.00 180,622.25	70.33	
USE OF MONEY & PROPERTY	50.00	292.36	0.00	3,564.98	0.00 ( 3,514.98)	7,129.96	
MISCELLANEOUS	8,000.00	895.20	0.00	10,152.68	0.00 ( 2,152.68)	126.91	
 TOTAL REVENUES	 616,841.00	 48,369.86	 0.00	 445,222.41	 0.00 171,618.59	 72.18	
<u>EXPENDITURE SUMMARY</u>							
NON-DEPARTMENTAL							
CONTRACTUAL SERVICES	599,280.00	45,719.63	0.00	412,623.82	0.00 186,656.18	68.85	
CAPITAL OUTLAY	<u>16,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u> <u>16,000.00</u>	<u>0.00</u>	
TOTAL NON-DEPARTMENTAL	615,280.00	45,719.63	0.00	412,623.82	0.00 202,656.18	67.06	
 ADMINISTRATION	 -----	 -----	 -----	 -----	 -----	 -----	 -----
TOTAL							
 TOTAL EXPENDITURES	 615,280.00	 45,719.63	 0.00	 412,623.82	 0.00 202,656.18	 67.06	
** REVENUE OVER(UNDER) EXPENDITURES **	<u>1,561.00</u>	<u>2,650.23</u>	<u>0.00</u>	<u>32,598.59</u>	<u>0.00 ( 31,037.59)</u>	<u>2,088.31</u>	
 REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES)	 1,561.00	 2,650.23	 0.00	 32,598.59	 0.00 ( 31,037.59)	 2,088.31	

CITY OF VALLEY CENTER  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2023

620-SEWER OPERATING  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
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REVENUE SUMMARY

CHARGES FOR SERVICES	1,377,584.00	122,963.94	0.00	1,065,952.99	0.00	311,631.01	77.38
USE OF MONEY & PROPERTY	0.00	4,155.05	0.00	47,597.54	0.00	( 47,597.54)	0.00
OTHER REVENUES	3,000.00	0.00	0.00	2,118.75	0.00	881.25	70.63

TOTAL REVENUES	1,380,584.00	127,118.99	0.00	1,115,669.28	0.00	264,914.72	80.81
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EXPENDITURE SUMMARY

NON-DEPARTMENTAL

PERSONNEL SERV. & BENEF.	335,869.00	15,752.96	0.00	183,427.35	0.00	152,441.65	54.61
CONTRACTUAL SERVICES	461,700.00	76,282.94	0.00	314,169.50	84.00	147,446.50	68.06
COMMODITIES	24,800.00	2,478.68	0.00	20,384.11	0.00	4,415.89	82.19
CAPITAL OUTLAY	90,000.00	19,285.00	0.00	38,321.86	0.00	51,678.14	42.58
OTHER COSTS/MISC.	497,000.00	0.00	0.00	208,647.14	0.00	288,352.86	41.98
TOTAL NON-DEPARTMENTAL	1,409,369.00	113,799.58	0.00	764,949.96	84.00	644,335.04	54.28

TOTAL EXPENDITURES	1,409,369.00	113,799.58	0.00	764,949.96	84.00	644,335.04	54.28
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\*\* REVENUE OVER(UNDER) EXPENDITURES \*( 28,785.00) 13,319.41 0.00 350,719.32 ( 84.00) ( 379,420.32) 1,218.12-

REVENUE & OTHER SOURCES OVER/

(UNDER) EXPENDITURES & OTHER (USES) ( 28,785.00)	13,319.41	0.00	350,719.32	( 84.00)	( 379,420.32)	1,218.12-
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**CONSENT AGENDA**

**E. CHECK RECONCILLIATION – SEPTEMBER 2023:**

COMPANY: 999 - POOLED CASH FUND  
 ACCOUNT: 1000-001.000 POOLED CASH  
 TYPE: Bank Draft, Check  
 STATUS: All  
 FOLIO: All

CHECK **October 17, 2023** /Council Agenda/ Page 46  
 CLEAR DATE: 0/00/0000 THRU 99/99/9999  
 STATEMENT: 0/00/0000 THRU 99/99/9999  
 VOIDED DATE: 0/00/0000 THRU 99/99/9999  
 AMOUNT: 0.00 THRU 999,999,999.99  
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE
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**BANK DRAFT:**

1000-001.000	9/08/2023	BANK-DRAFT001612	KANSAS DEPT OF REVENUE	4,886.57CR	POSTED	A	9/12/2023
1000-001.000	9/08/2023	BANK-DRAFT001613	KANSAS PAYMENT CENTER	967.00CR	POSTED	A	9/12/2023
1000-001.000	9/08/2023	BANK-DRAFT001614	KPERS	25,782.21CR	POSTED	A	9/12/2023
1000-001.000	9/08/2023	BANK-DRAFT001615	EMPOWER FINANCIAL	1,994.68CR	POSTED	A	9/12/2023
1000-001.000	9/08/2023	BANK-DRAFT001616	IRS- DEPARTMENT OF THE TREASUR	25,826.62CR	POSTED	A	9/12/2023
1000-001.000	9/08/2023	BANK-DRAFT001617	MID AMERICAN CREDIT UNION	792.30CR	POSTED	A	9/12/2023
1000-001.000	9/11/2023	BANK-DRAFT001631	ALLIED BENEFIT-ATF2	23,196.83CR	POSTED	A	9/29/2023
1000-001.000	9/22/2023	BANK-DRAFT001619	KANSAS DEPT OF REVENUE	5,332.91CR	POSTED	A	9/22/2023
1000-001.000	9/22/2023	BANK-DRAFT001620	KANSAS PAYMENT CENTER	967.00CR	POSTED	A	9/22/2023
1000-001.000	9/22/2023	BANK-DRAFT001621	KPERS	26,265.07CR	POSTED	A	9/22/2023
1000-001.000	9/22/2023	BANK-DRAFT001622	EMPOWER FINANCIAL	1,994.68CR	POSTED	A	9/29/2023
1000-001.000	9/22/2023	BANK-DRAFT001623	IRS- DEPARTMENT OF THE TREASUR	28,162.63CR	POSTED	A	9/22/2023
1000-001.000	9/22/2023	BANK-DRAFT001624	MID AMERICAN CREDIT UNION	792.30CR	POSTED	A	9/22/2023
1000-001.000	9/28/2023	BANK-DRAFT001632	ALLIED BENEFIT-ATF2	55,361.02CR	POSTED	A	9/29/2023
1000-001.000	9/29/2023	BANK-DRAFT001625	IRS- DEPARTMENT OF THE TREASUR	65.08CR	POSTED	A	9/29/2023
1000-001.000	9/29/2023	BANK-DRAFT001626	COX COMMUNICATIONS KANSAS LLC	856.87CR	POSTED	A	9/29/2023
1000-001.000	9/29/2023	BANK-DRAFT001627	KANSAS GAS SERVICE	813.17CR	POSTED	A	9/29/2023
1000-001.000	9/29/2023	BANK-DRAFT001628	EVERGY KANSAS CENTRAL, INC.	21,404.10CR	POSTED	A	9/29/2023
1000-001.000	9/29/2023	BANK-DRAFT001629	KANSAS DEPT OF REVENUE	1,614.24CR	POSTED	A	9/29/2023
1000-001.000	9/29/2023	BANK-DRAFT001630	ENTERPRISE FLEET MANAGEMENT	16,940.49CR	POSTED	A	9/29/2023
1000-001.000	9/30/2023	BANK-DRAFT001633	ALLIED BENEFIT-ATF2	2,268.64CR	POSTED	A	9/30/2023

**CHECK:**

1000-001.000	9/01/2023	CHECK	055699	VALLEY PRINT LOGISTICS	1,157.24CR	POSTED	A	9/12/2023
1000-001.000	9/01/2023	CHECK	055700	P E C (PROFESSIONAL ENGINEERIN	9,605.00CR	POSTED	A	9/12/2023
1000-001.000	9/01/2023	CHECK	055701	SUMNERONE, INC.	166.75CR	POSTED	A	9/12/2023
1000-001.000	9/01/2023	CHECK	055702	BUSINESS PROTECTION EQUIPMENT	732.77CR	POSTED	A	9/12/2023
1000-001.000	9/01/2023	CHECK	055703	CITY OF WICHITA	106,185.84CR	POSTED	A	9/12/2023
1000-001.000	9/01/2023	CHECK	055704	KANSAS RECREATION & PARKVOIDED	1,310.00CR	VOIDED	A	9/01/2023
1000-001.000	9/01/2023	CHECK	055705	CORE & MAIN	879.20CR	POSTED	A	9/12/2023
1000-001.000	9/01/2023	CHECK	055706	DRAGONFLY LAWN & TREE CARE LLC	2,495.00CR	POSTED	A	9/12/2023
1000-001.000	9/01/2023	CHECK	055707	MEM	6,000.00CR	POSTED	A	9/12/2023
1000-001.000	9/01/2023	CHECK	055708	GALLS, LLC	722.93CR	POSTED	A	9/12/2023
1000-001.000	9/01/2023	CHECK	055709	GREATER WICHITA YMCA	50.00CR	POSTED	A	9/20/2023
1000-001.000	9/01/2023	CHECK	055710	RED EQUIPMENT LLC.	1,903.18CR	POSTED	A	9/12/2023
1000-001.000	9/01/2023	CHECK	055711	T-MOBILE	105.00CR	POSTED	A	9/12/2023
1000-001.000	9/01/2023	CHECK	055712	DERBY OVERHEAD COMPANY	1,022.77CR	POSTED	A	9/12/2023
1000-001.000	9/01/2023	CHECK	055713	HORNET PRODUCTS	120.00CR	POSTED	A	9/12/2023
1000-001.000	9/01/2023	CHECK	055714	FLEET FUELS LLC	1,624.68CR	POSTED	A	9/12/2023
1000-001.000	9/01/2023	CHECK	055715	SARA ERWAY	397.88CR	POSTED	A	9/12/2023
1000-001.000	9/01/2023	CHECK	055716	KANSAS RECREATION & PARK ASSOC	1,005.00CR	POSTED	A	9/12/2023
1000-001.000	9/08/2023	CHECK	055717	VOID CHECK	0.00	POSTED	A	9/12/2023
1000-001.000	9/08/2023	CHECK	055718	VOID CHECK	0.00	POSTED	A	9/12/2023
1000-001.000	9/08/2023	CHECK	055719	VOID CHECK	0.00	POSTED	A	9/12/2023

COMPANY: 999 - POOLED CASH FUND  
 ACCOUNT: 1000-001.000 POOLED CASH  
 TYPE: Bank Draft, Check  
 STATUS: All  
 FOLIO: All

CHECK **October 17, 2023** /Council Agenda/ Page 47  
 CLEAR DATE: 0/00/0000 THRU 99/99/9999  
 STATEMENT: 0/00/0000 THRU 99/99/9999  
 VOIDED DATE: 0/00/0000 THRU 99/99/9999  
 AMOUNT: 0.00 THRU 999,999,999.99  
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE
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CHECK:

1000-001.000	9/08/2023	CHECK	055720	VOID CHECK	0.00	POSTED	A	9/12/2023
1000-001.000	9/08/2023	CHECK	055721	VOID CHECK	0.00	POSTED	A	9/12/2023
1000-001.000	9/08/2023	CHECK	055722	VOID CHECK	0.00	POSTED	A	9/12/2023
1000-001.000	9/08/2023	CHECK	055723	VOID CHECK	0.00	POSTED	A	9/12/2023
1000-001.000	9/08/2023	CHECK	055724	VOID CHECK	0.00	POSTED	A	9/12/2023
1000-001.000	9/08/2023	CHECK	055725	VOID CHECK	0.00	POSTED	A	9/12/2023
1000-001.000	9/08/2023	CHECK	055726	VOID CHECK	0.00	POSTED	A	9/12/2023
1000-001.000	9/08/2023	CHECK	055727	VOID CHECK	0.00	POSTED	A	9/12/2023
1000-001.000	9/08/2023	CHECK	055728	VOID CHECK	0.00	POSTED	A	9/12/2023
1000-001.000	9/08/2023	CHECK	055729	VOID CHECK	0.00	POSTED	A	9/12/2023
1000-001.000	9/08/2023	CHECK	055730	VOID CHECK	0.00	POSTED	A	9/12/2023
1000-001.000	9/08/2023	CHECK	055731	VOID CHECK	0.00	POSTED	A	9/12/2023
1000-001.000	9/08/2023	CHECK	055732	VOID CHECK	0.00	POSTED	A	9/12/2023
1000-001.000	9/08/2023	CHECK	055733	VOID CHECK	0.00	POSTED	A	9/12/2023
1000-001.000	9/08/2023	CHECK	055734	VOID CHECK	0.00	POSTED	A	9/12/2023
1000-001.000	9/08/2023	CHECK	055735	VOID CHECK	0.00	POSTED	A	9/12/2023
1000-001.000	9/08/2023	CHECK	055736	VOID CHECK	0.00	POSTED	A	9/12/2023
1000-001.000	9/08/2023	CHECK	055737	VOID CHECK	0.00	POSTED	A	9/12/2023
1000-001.000	9/08/2023	CHECK	055738	VOID CHECK	0.00	POSTED	A	9/12/2023
1000-001.000	9/08/2023	CHECK	055739	VOID CHECK	0.00	POSTED	A	9/12/2023
1000-001.000	9/08/2023	CHECK	055740	VOID CHECK	0.00	POSTED	A	9/12/2023
1000-001.000	9/08/2023	CHECK	055741	VOID CHECK	0.00	POSTED	A	9/12/2023
1000-001.000	9/08/2023	CHECK	055742	STACY SHAY	137.36CR	POSTED	A	9/12/2023
1000-001.000	9/08/2023	CHECK	055743	BARRY ARBUCKLE	800.00CR	POSTED	A	9/12/2023
1000-001.000	9/08/2023	CHECK	055744	LARRY LINN	1,700.00CR	POSTED	A	9/22/2023
1000-001.000	9/08/2023	CHECK	055745	SOUTHERN KS-NORTHERN OKLAHOMA	45.00CR	OUTSTND	A	0/00/0000
1000-001.000	9/08/2023	CHECK	055746	CITY OF WICHITA	9,016.00CR	POSTED	A	9/14/2023
1000-001.000	9/08/2023	CHECK	055747	KANSAS SECRETARY OF STATE	25.00CR	POSTED	A	9/14/2023
1000-001.000	9/08/2023	CHECK	055748	KANSAS OFFICE OF THE TREASURER	2,452.08CR	POSTED	A	9/14/2023
1000-001.000	9/08/2023	CHECK	055749	ARK VALLEY NEWS	448.64CR	POSTED	A	9/12/2023
1000-001.000	9/08/2023	CHECK	055750	BEALL & MITCHELL, LLC	1,850.00CR	POSTED	A	9/18/2023
1000-001.000	9/08/2023	CHECK	055751	CIVIC PLUS	273.25CR	POSTED	A	9/14/2023
1000-001.000	9/08/2023	CHECK	055752	INTERLINGUAL INTERPRETING SERV	63.34CR	POSTED	A	9/14/2023
1000-001.000	9/08/2023	CHECK	055753	KANSAS ONE-CALL SYSTEM, INC	282.00CR	OUTSTND	A	0/00/0000
1000-001.000	9/08/2023	CHECK	055754	SEDGWICK COUNTY	10.60CR	POSTED	A	9/12/2023
1000-001.000	9/08/2023	CHECK	055755	CHRISTOPHER MICHAEL LEE DAVIS,	125.00CR	OUTSTND	A	0/00/0000
1000-001.000	9/08/2023	CHECK	055756	GIANT COMMUNICATIONS	2,105.54CR	POSTED	A	9/14/2023
1000-001.000	9/08/2023	CHECK	055757	JOY K. WILLIAMS, ATTORNEY AT L	1,350.00CR	POSTED	A	9/14/2023
1000-001.000	9/08/2023	CHECK	055758	ELITE FRANCHISING INC DBA JANI	1,806.78CR	POSTED	A	9/12/2023
1000-001.000	9/08/2023	CHECK	055759	KONICA MINOLTA BUSINESS SOLUTI	99.91CR	POSTED	A	9/18/2023
1000-001.000	9/08/2023	CHECK	055760	H.M.S. LLC	279.95CR	POSTED	A	9/14/2023
1000-001.000	9/08/2023	CHECK	055761	WILKS UNDERGROUND UTILITES, LL	3,500.00CR	POSTED	A	9/18/2023
1000-001.000	9/08/2023	CHECK	055762	FELD FIRE	371.50CR	POSTED	A	9/14/2023
1000-001.000	9/08/2023	CHECK	055763	IMAGINE IT, INC.	1,567.36CR	POSTED	A	9/12/2023

COMPANY: 999 - POOLED CASH FUND  
 ACCOUNT: 1000-001.000 POOLED CASH  
 TYPE: Bank Draft, Check  
 STATUS: All  
 FOLIO: All

CHECK **October 17, 2023** / Council Agenda / Page **48**  
 CLEAR DATE: 0/00/0000 THRU 99/99/9999  
 STATEMENT: 0/00/0000 THRU 99/99/9999  
 VOIDED DATE: 0/00/0000 THRU 99/99/9999  
 AMOUNT: 0.00 THRU 999,999,999.99  
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE
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CHECK:

1000-001.000	9/08/2023	CHECK	055764	WEX BANK	10,313.86CR	POSTED	A	9/14/2023
1000-001.000	9/08/2023	CHECK	055765	ROBINSON AUTO GLASS	50.00CR	POSTED	A	9/18/2023
1000-001.000	9/08/2023	CHECK	055766	CUT RATES LAWN CARE LLC	2,165.00CR	POSTED	A	9/12/2023
1000-001.000	9/08/2023	CHECK	055767	NOEL LAWN CARE, LLC	320.00CR	POSTED	A	9/12/2023
1000-001.000	9/15/2023	CHECK	055768	VOID CHECK	0.00	POSTED	A	9/18/2023
1000-001.000	9/15/2023	CHECK	055769	VOID CHECK	0.00	POSTED	A	9/18/2023
1000-001.000	9/15/2023	CHECK	055770	VOID CHECK	0.00	POSTED	A	9/18/2023
1000-001.000	9/15/2023	CHECK	055771	VOID CHECK	0.00	POSTED	A	9/18/2023
1000-001.000	9/15/2023	CHECK	055772	VOID CHECK	0.00	POSTED	A	9/18/2023
1000-001.000	9/15/2023	CHECK	055773	VOID CHECK	0.00	POSTED	A	9/18/2023
1000-001.000	9/15/2023	CHECK	055774	VOID CHECK	0.00	POSTED	A	9/18/2023
1000-001.000	9/15/2023	CHECK	055775	VOID CHECK	0.00	POSTED	A	9/18/2023
1000-001.000	9/15/2023	CHECK	055776	VOID CHECK	0.00	POSTED	A	9/18/2023
1000-001.000	9/15/2023	CHECK	055777	VOID CHECK	0.00	POSTED	A	9/18/2023
1000-001.000	9/15/2023	CHECK	055778	VOID CHECK	0.00	POSTED	A	9/18/2023
1000-001.000	9/15/2023	CHECK	055779	VOID CHECK	0.00	POSTED	A	9/18/2023
1000-001.000	9/15/2023	CHECK	055780	VOID CHECK	0.00	POSTED	A	9/18/2023
1000-001.000	9/15/2023	CHECK	055781	VOID CHECK	0.00	POSTED	A	9/18/2023
1000-001.000	9/15/2023	CHECK	055782	VOID CHECK	0.00	POSTED	A	9/18/2023
1000-001.000	9/15/2023	CHECK	055783	VOID CHECK	0.00	POSTED	A	9/18/2023
1000-001.000	9/15/2023	CHECK	055784	VOID CHECK	0.00	POSTED	A	9/18/2023
1000-001.000	9/15/2023	CHECK	055785	VOID CHECK	0.00	POSTED	A	9/18/2023
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1000-001.000	9/15/2023	CHECK	055788	VALLEY PRINT LOGISTICS	506.14CR	POSTED	A	9/20/2023
1000-001.000	9/15/2023	CHECK	055789	JCI INDUSTRIES INC	13,285.00CR	POSTED	A	9/20/2023
1000-001.000	9/15/2023	CHECK	055790	MAYER SPECIALTY SERVICES	50,400.00CR	POSTED	A	9/29/2023
1000-001.000	9/15/2023	CHECK	055791	SOUTH WEST BUTLER QUARRY, LLC.	989.86CR	POSTED	A	9/22/2023
1000-001.000	9/15/2023	CHECK	055792	AT&T MOBILITY	783.56CR	POSTED	A	9/20/2023
1000-001.000	9/15/2023	CHECK	055793	RURAL WATER DISTRICT #2	118.78CR	POSTED	A	9/18/2023
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1000-001.000	9/15/2023	CHECK	055805	BURNS & MCDONNELL/CAS CONSTRUC	40,000.00CR	POSTED	A	9/22/2023
1000-001.000	9/15/2023	CHECK	055806	WICHITA METRO CRIME COMMISSION	300.00CR	POSTED	A	9/22/2023
1000-001.000	9/15/2023	CHECK	055807	JASON EASLEY	332.00CR	POSTED	A	9/20/2023

COMPANY: 999 - POOLED CASH FUND  
 ACCOUNT: 1000-001.000 POOLED CASH  
 TYPE: Bank Draft, Check  
 STATUS: All  
 FOLIO: All

CHECK **October 17, 2023** / Council Agenda / Page **49**  
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ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE
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1000-001.000	9/22/2023	CHECK	055810	AFLAC	498.81CR	OUTSTND	A	0/00/0000
1000-001.000	9/22/2023	CHECK	055811	DELTA DENTAL OF KANSAS, INC.	3,038.83CR	POSTED	A	9/29/2023
1000-001.000	9/22/2023	CHECK	055812	SURENCY LIFE AND HEALTH	790.08CR	OUTSTND	A	0/00/0000
1000-001.000	9/22/2023	CHECK	055813	INTRUST CARD CENTER	14,836.64CR	POSTED	A	9/30/2023
1000-001.000	9/22/2023	CHECK	055814	CITY OF WICHITA	4,312.00CR	POSTED	A	9/29/2023
1000-001.000	9/22/2023	CHECK	055815	VALLEY CENTER PUBLIC LIBRARY	21,825.53CR	OUTSTND	A	0/00/0000
1000-001.000	9/22/2023	CHECK	055816	KANSAS SECRETARY OF STATE	25.00CR	POSTED	A	9/29/2023
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1000-001.000	9/22/2023	CHECK	055823	P E C (PROFESSIONAL ENGINEERIN	38,296.65CR	POSTED	A	9/29/2023
1000-001.000	9/22/2023	CHECK	055824	STANDARD & POOR'S FINANCIAL	15,750.00CR	POSTED	A	9/29/2023
1000-001.000	9/22/2023	CHECK	055825	BRYAN'S HEATING & AIR CONDITION	65.70CR	OUTSTND	A	0/00/0000
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1000-001.000	9/22/2023	CHECK	055827	PHILIP L. WEISER, J.D.	300.00CR	POSTED	A	9/29/2023
1000-001.000	9/22/2023	CHECK	055828	WICHITA KENWORTH	506.17CR	POSTED	A	9/29/2023
1000-001.000	9/22/2023	CHECK	055829	INSTALL CONNECTION	480.00CR	POSTED	A	9/30/2023
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1000-001.000	9/22/2023	CHECK	055836	CK POWER	4,697.00CR	POSTED	A	9/29/2023
1000-001.000	9/22/2023	CHECK	055837	NATIONWIDE	65.00CR	POSTED	A	9/29/2023
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1000-001.000	9/22/2023	CHECK	055842	CODY BUCHANAN	21.00CR	POSTED	A	9/30/2023
1000-001.000	9/29/2023	CHECK	055843	ANGIE SLOAN	130.01CR	POSTED	A	9/30/2023
1000-001.000	9/29/2023	CHECK	055844	KANSAS OFFICE OF THE ATTORNEY	420.00CR	OUTSTND	A	0/00/0000
1000-001.000	9/29/2023	CHECK	055845	VALLEY PRINT LOGISTICS	80.00CR	OUTSTND	A	0/00/0000
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1000-001.000	9/29/2023	CHECK	055847	SUMNERONE, INC.	182.84CR	OUTSTND	A	0/00/0000
1000-001.000	9/29/2023	CHECK	055848	CITY OF WICHITA	130,150.93CR	OUTSTND	A	0/00/0000
1000-001.000	9/29/2023	CHECK	055849	UCI - UTILITY CONSULTANTS	170.00CR	OUTSTND	A	0/00/0000
1000-001.000	9/29/2023	CHECK	055850	CINTAS CORPORATION NO 2	891.11CR	OUTSTND	A	0/00/0000
1000-001.000	9/29/2023	CHECK	055851	SCOTT - MERRIMAN INCORPORATED	550.80CR	OUTSTND	A	0/00/0000

COMPANY: 999 - POOLED CASH FUND  
 ACCOUNT: 1000-001.000 POOLED CASH  
 TYPE: Bank Draft, Check  
 STATUS: All  
 FOLIO: All

CHECK **October 17, 2023** Council Agenda/ Page 50  
 CLEAR DATE: 0/00/0000 THRU 99/99/9999  
 STATEMENT: 0/00/0000 THRU 99/99/9999  
 VOIDED DATE: 0/00/0000 THRU 99/99/9999  
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ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE
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CHECK:

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1000-001.000	9/29/2023	CHECK	055854	FLEXIBLE BENEFIT SERVICE CORPO	622.00CR	OUTSTND	A	0/00/0000
1000-001.000	9/29/2023	CHECK	055855	CK POWER	586.00CR	OUTSTND	A	0/00/0000
1000-001.000	9/29/2023	CHECK	055856	MUNICIPAL SUPPLY INC. OF WICHI	438.00CR	OUTSTND	A	0/00/0000
1000-001.000	9/29/2023	CHECK	055857	CUT RATES LAWN CARE LLC	1,770.00CR	OUTSTND	A	0/00/0000
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1000-001.000	9/29/2023	CHECK	055859	FIRE SAFETY EDUCATION	855.00CR	OUTSTND	A	0/00/0000
1000-001.000	9/29/2023	CHECK	055860	WICHITA THUNDER	2,500.00CR	OUTSTND	A	0/00/0000
1000-001.000	9/29/2023	CHECK	055861	TODD WILLIAMS	340.00CR	OUTSTND	A	0/00/0000

TOTALS FOR ACCOUNT 1000-001

CHECK	TOTAL:	1,456,060.40CR
DEPOSIT	TOTAL:	0.00
INTEREST	TOTAL:	0.00
MISCELLANEOUS	TOTAL:	0.00
SERVICE CHARGE	TOTAL:	0.00
EFT	TOTAL:	0.00
BANK-DRAFT	TOTAL:	246,284.41CR

TOTALS FOR POOLED CASH FUND

CHECK	TOTAL:	1,456,060.40CR
DEPOSIT	TOTAL:	0.00
INTEREST	TOTAL:	0.00
MISCELLANEOUS	TOTAL:	0.00
SERVICE CHARGE	TOTAL:	0.00
EFT	TOTAL:	0.00
BANK-DRAFT	TOTAL:	246,284.41CR

**CONSENT AGENDA**

**F. PLANNING AND ZONING BOARD MINUTES – SEPTEMBER 26, 2023:**

**PLANNING AND ZONING BOARD MEETING MINUTES**  
**CITY OF VALLEY CENTER, KANSAS**

Tuesday, September 26, 2023, 7:00 P.M.

**CALL TO ORDER:** Chairperson Janzen called the meeting to order at 7:01 P.M. with the following board members present: Steve Conway, Rick Shellenbarger, Scot Phillips, and Dalton Wilson

**Members Absent:** Brian Shelton and Paul Spranger

**City Staff Present:** Ryan Shrack, Brittney Ortega, Rodney Eggleston, and Brent Clark

**Audience:** Steve Brown, Terry Foster, and Jake Vasa

**AGENDA:** A motion was made by Chairperson Janzen and seconded by Board Member Shellenbarger to set the agenda. Motion passed unanimously.

**APPROVAL OF DRAFT MINUTES:** Chairperson Janzen made a motion to approve the August 22, 2023, meeting minutes. The motion was seconded by Board Member Wilson. Motion passed unanimously.

**COMMUNICATIONS:** None

**PUBLIC HEARINGS BEFORE THE PLANNING AND ZONING BOARD:**

1. Review of SD-2023-01, application of Lou Robelli, pursuant to City Code 16.04, who is petitioning for approval of a preliminary plat for land located southeast of the intersection of 93<sup>rd</sup> Street and Meridian Avenue (currently unaddressed), Valley Center, KS 67147.

R. Shrack gave a summary of his staff report. The applicant is working with a developer on the creation of a mixed-use subdivision (called Harvest Place) that will include new commercial land, as well as land that will be used to build single-family houses and duplexes. The new aquatic and recreation complex property is included in this platted area. Mr. Shrack reviewed the proposed street names, which were suggested by students from the school district. When the final plat is submitted, a rezoning application will also be submitted to change the zoning of this land to commercial and residential. City staff recommended approval of the preliminary plat contingent on the completion/approval by the City Staff Review Team of a traffic impact study for the intersection of 93<sup>rd</sup> St. and Sunflower Dr. and the City Staff Review Team granting final approval to the drainage report and reviewing the final plat at the October 25, 2023 board meeting. Mr. Vasa discussed proposed drainage and the proposed ponds to be built throughout the subdivision.

Chairperson Janzen opened the hearing for comments from the public: 7:07 PM

Chairperson Janzen closed the hearing for comments from the public: 7:32 PM

Steve Brown, who lives on Hedgeapple Circle, asked questions about adjacent lighting and streetlights, proposed on-site water storage, and general infrastructure improvements and public safety. All of his questions were addressed by either Mr. Vasa or City staff. Based on the City Staff recommendations, public comments, and discussion by the Planning and Zoning Board, Chairperson Janzen made a motion to approve SD-2023-01. Motion was seconded by Board Member Shellenbarger. The vote was unanimous.

**OLD OR UNFINISHED BUSINESS:** None

**NEW BUSINESS:** None

**STAFF REPORTS:** R. Shrack reminded the board that the next meeting will be held on Wednesday, October 25, 2023.

**ITEMS BY PLANNING AND ZONING BOARD MEMBERS:**

Gary Janzen-none  
Paul Spranger-absent  
Brian Shelton-absent  
Rick Shellenbarger-none  
Scot Phillips-none  
Steve Conway-none  
Dalton Wilson-none

**ADJOURNMENT OF THE PLANNING AND ZONING BOARD MEETING:** At 7:33 P.M., a motion was made by Chairperson Janzen to adjourn and seconded by Board Member Wilson. Vote was unanimous and the meeting was adjourned.

Respectfully submitted,

---

/s/ Ryan Shrack, Secretary

---

Gary Janzen, Chairperson

**CONSENT AGENDA**

**G. STORMWATER CITIZENS ADVISORY COMMITTEE MINUTES –**  
**SEPTEMBER 26, 2023**

**STORMWATER CITIZENS ADVISORY COMMITTEE MEETING MINUTES**  
**CITY OF VALLEY CENTER, KANSAS**

Tuesday, September 26, 2023, 7:00 P.M.

**CALL TO ORDER:** Chairperson Janzen called the meeting to order at 7:33 P.M. with the following committee members present: Steve Conway, Rick Shellenbarger, Scot Phillips, and Dalton Wilson

**Members Absent:** Brian Shelton and Paul Spranger

**City Staff Present:** Ryan Shrack, Brittney Ortega, Rodney Eggleston, and Brent Clark

**Audience:** Jake Vasa

**AGENDA:** A motion was made by Chairperson Janzen and seconded by Committee Member Shellenbarger to set the agenda. Motion passed unanimously.

**COMMUNICATIONS:** None

**OLD/UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

**1. Introductions**

Rodney Eggleston introduced himself to the committee and thanked everyone for their willingness to serve on this new committee of the City. The committee is part of the City's NPDES permit and gives points as part of the City's Stormwater Management Plan. The City must maintain a certain number of points to remain in good standing with their NPDES' regulatory control measures. The committee is required to meet at least two times each year. The committee can provide input regarding the City's Stormwater Management Plan.

**2. Review of City's Stormwater Management Plan**

Mr. Eggleston has previously emailed the plan to all committee members and addressed a couple of questions regarding the current state of stormwater management in Valley Center. Mr. Eggleston also shared the City's new GIS map showing the existing stormwater infrastructure in the community.

**3. Next Meeting Date**

The committee will hold its next meeting on Wednesday, October 25, 2023 immediately following the adjournment of the Planning and Zoning Board meeting held at City Hall.

**ADJOURNMENT OF THE STORMWATER CITIZENS ADVISORY COMMITTEE**

**MEETING:** At 7:56 P.M., a motion was made by Chairperson Janzen to adjourn and seconded by Board Member Wilson. Vote was unanimous and the meeting was adjourned.

Respectfully submitted,

---

/s/ Ryan Shrack, Secretary

---

Gary Janzen, Chairperson

**CONSENT AGENDA**

**H. ECONOMIC DEVELOPMENT BOARD MINUTES – OCTOBER 4, 2023**

## VALLEY CENTER ECONOMIC DEVELOPMENT BOARD MEETING MINUTES

Wednesday, October 4, 2023 1:00 P.M.

(Meeting held via Microsoft Teams)

### MEETING WAS CALLED TO ORDER AT 1:00 P.M. THOSE IN ATTENDANCE:

Ben Anderson  
Casey Carlson  
Ivan Gomez  
Brian Haight  
Tim Hoffman  
Brent Clark, City Administrator  
Ryan Shrack, Community Development Director

### APPROVAL OF DRAFT MINUTES

Motion was made by Board Member Carlson and seconded by Board Member Hoffman to approve the meeting minutes for September 6, 2023. Motion was unanimous.

**OLD BUSINESS:** None

**NEW BUSINESS:**

#### **A. Residential/Commercial Developments Update**

R. Shrack and B. Clark provided updates on the status of the new subdivisions, including Ceterra, Arbor Valley, and Prairie Lakes Phase III. Information was also shared on an upcoming digital ad billboard campaign. The City will feature the new subdivisions (homes and lots) on a digital billboard near the North Junction of I-135. The initial campaign will run for three months. The City will also have an ad featured during this season's Wichita Thunder games at Intrust Bank Arena. Along with these sign campaigns, the City is working with KPTS on creating two new ads to be shown on their station.

#### **B. Update on Meridian Ave. Construction Project**

B. Clark shared information on the upcoming Meridian Ave. construction project. The section from Main to 5<sup>th</sup> St. will be completed first and will most likely start in early Jan. 2024. The section from the railroad tracks to the southern city limits will be done after that and include the construction of a roundabout at the intersection of 69<sup>th</sup> and Meridian. KDOT is funding 80% of the total project cost, along with Sedgwick Co. assisting in the funding of the roundabout as this intersection is not in the incorporated boundary of Valley Center at this time.

#### **C. General Discussion**

City staff answered a couple of questions from board members. The next board meeting will be on November 1<sup>st</sup> via Microsoft Teams.

### **ADJOURNMENT**

Motion was made by Board Member Hoffman and seconded by Board Member Carlson to adjourn the meeting. Motion was unanimous. Meeting adjourned at 1:27 P.M.

Respectfully submitted,

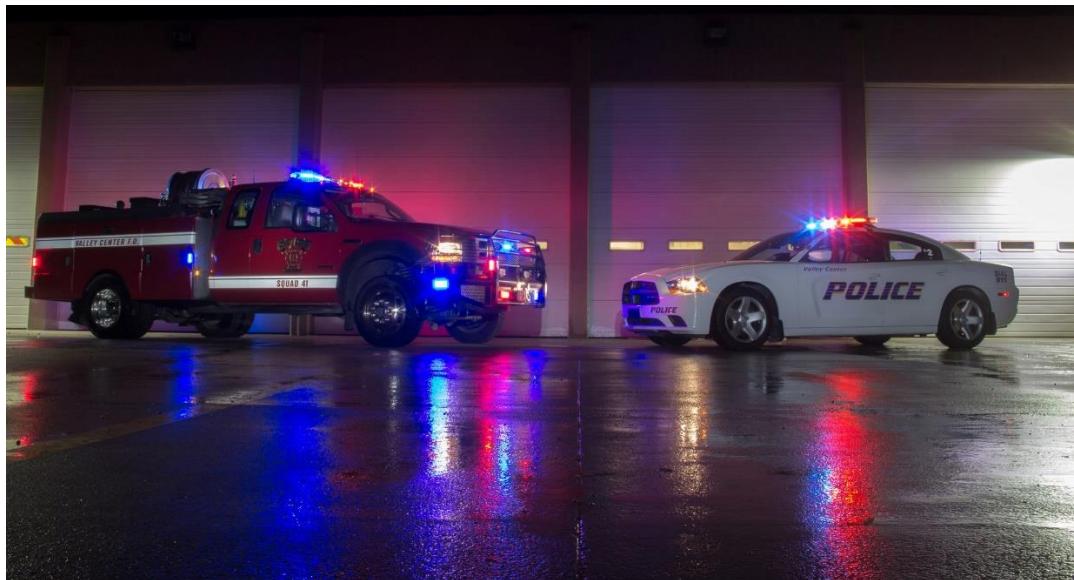
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/s/ Ryan W. Shrack, Secretary

## **STAFF REPORTS**

- A. Community Development Director Shrack**
- B. Parks & Public Buildings Director Owings**
- C. Public Safety Director Newman**
- D. Public Works Director Eggleston**
- E. City Engineer- Scheer**
- F. City Attorney Arbuckle**
- G. Asst. City Administrator of Finance Smith**
- H. City Administrator Clark**

# PUBLIC SAFETY DEPARTMENT



10/4/2023

3rd Quarter 2023 Edition

This is the quarterly information regarding activities of the Public Safety department for July through September 2023

# Public safety Department

## 3RD QUARTER 2023 EDITION

### **Administration**

1. Chief Newman participated in the following:
  - Attended several Crime Commission Committee meetings
  - Met with Axon for the Fleet 3 (Car Cameras) kickoff meeting
  - SACOP meeting via Zoom
  - Weekly Department Director Meetings
  - Meetings with other government agencies including local Chief's meetings
  - Performed numerous applicant interviews for open police positions
  - Assisted with an Interview for the Conference Director position
  - Attended the Southern Kansas/Northern Oklahoma Peace Officers Quarterly Meeting
  - Assisted with the Annual Convoy of Hope
  - We had an onsite visit to get an idea of where we are in the KLEAP process
  - Attended a retirement reception for the Assistant Director of the KBI
  - Participated in the Lion's Club Annual Car Show
  - Worked with TCS to once again get the use of barricades donated to the Chamber
  - Worked the Annual Valley Center Fall Festival

### **Patrol**

1. Officers made 545 vehicle stops and issued 248 citations.
2. The records section had 918 requests for dissemination during this quarter.
3. Records also had and passed the KCJIS/NCIC audit performed by the Kansas Highway Patrol
4. Officers assisted with setting up the farmers market
5. Officers assisted with the Convoy of Hope, Hornet Hanger Back to School Event, Car show and Fall Festival.

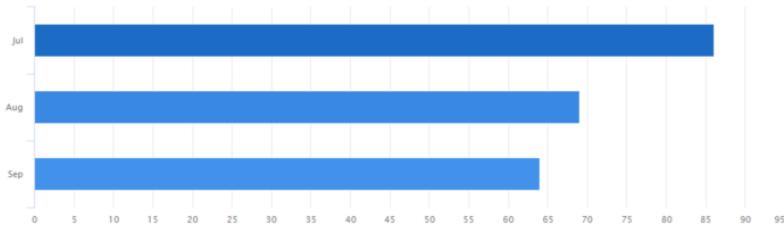
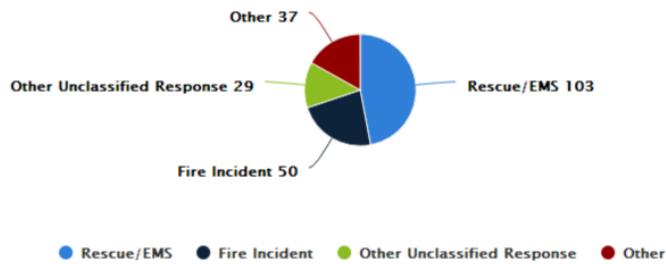
### **Training**

- All officers attended Security Awareness Training
- Fire Fighters trained in the Conex Boxes- Live Fire Evolutions
- Various Fire Fighters gather twice a month for medical training

**NOTE:**

Due to the switch in our Computer Aided Dispatch (CAD) system and Records Management System in mid-April there are many stats that will not be included in this report as normal. As was expected there have been some issues with such a big change. We have been told that the retrieval of stats is something that we would work on after the system built up enough information to have a proper training. Staff at 911 can now retrieve data but I'm still waiting to be trained on how to filter that data to get the information needed.

## 1<sup>st</sup> Quarter Fire Department Calls

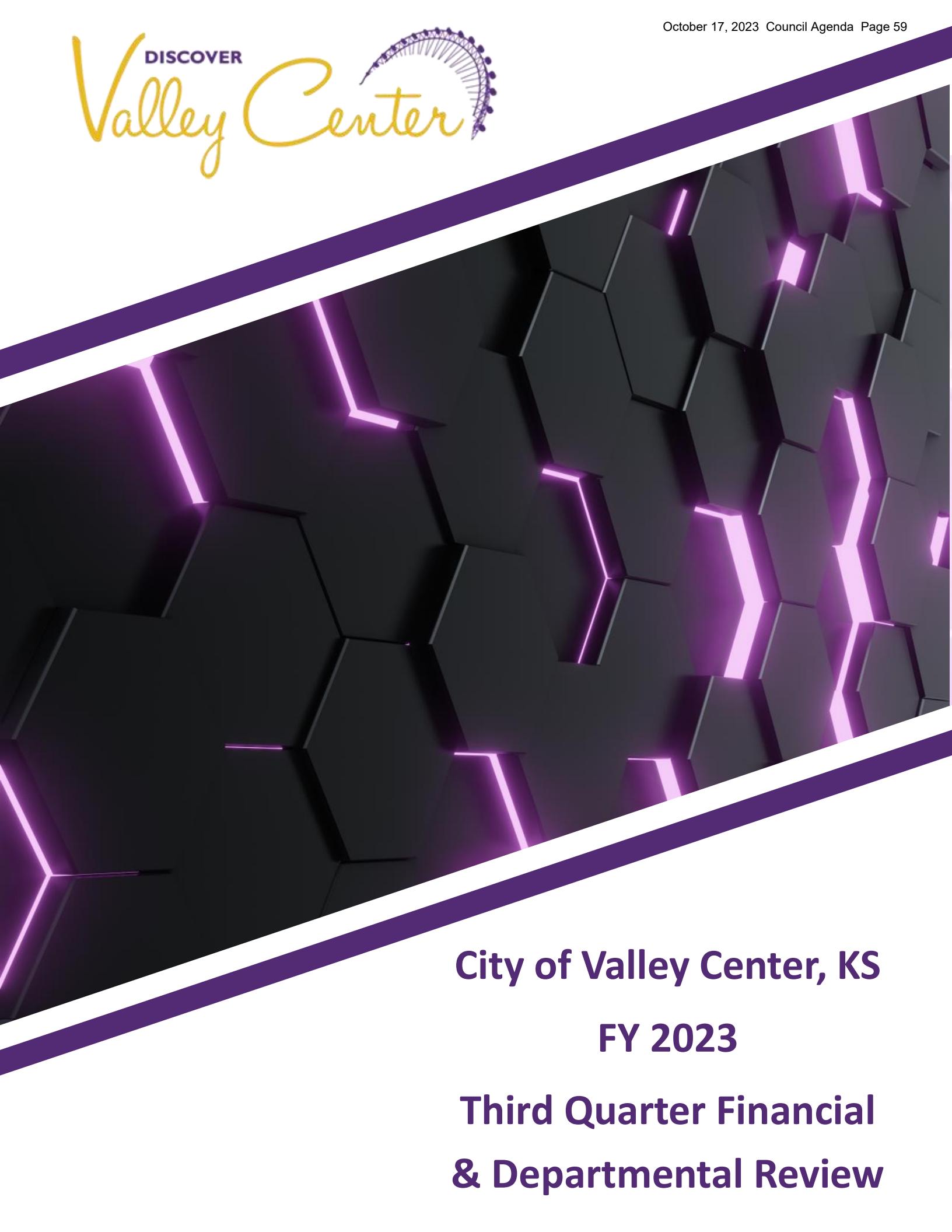


## Community Activities

1. The Public Safety Department made thirty-one posts to Facebook in the 3<sup>rd</sup> Quarter. We currently have 4,400 page likes and 4,900 followers. There were numerous photos and posts that gained lots of attention.

Below are some of our more popular photos:



The background of the slide features a large, abstract geometric pattern of dark gray and black hexagonal shapes. These shapes are outlined with a vibrant purple glow, creating a sense of depth and motion. The pattern is set against a white background with two thick, diagonal stripes: a dark purple stripe on the left and a white stripe on the right, both sloping upwards from left to right.

**City of Valley Center, KS**

**FY 2023**

**Third Quarter Financial  
& Departmental Review**



# Fund Balance Summary

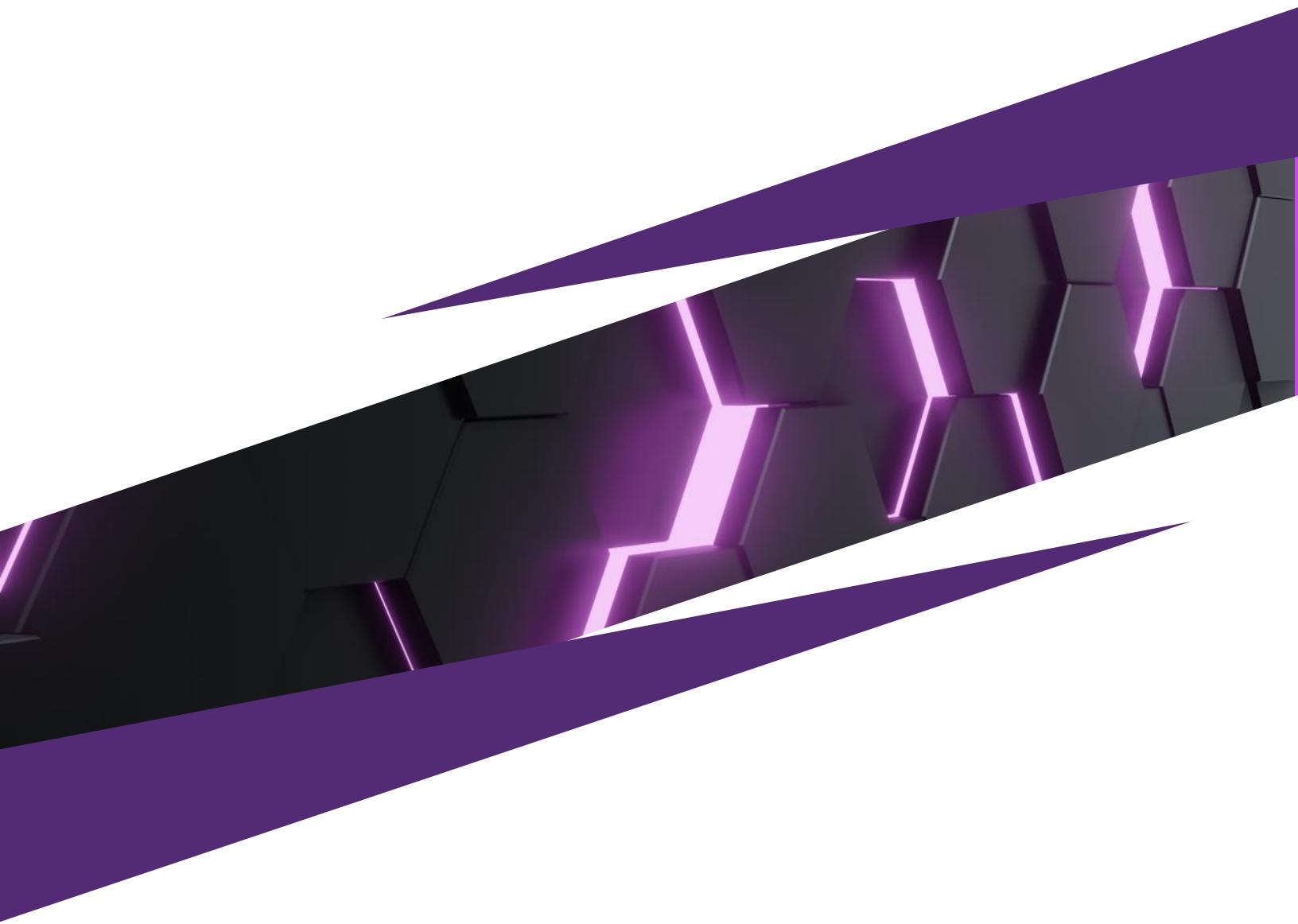
City of Valley Center, Kansas  
Treasurer's Quarterly Unaudited Financial Report  
For the Quarter Ending September 30, 2023

Fund Description	Beginning Balance 7/1/2023	Revenue	Expenditure	Ending Balance 9/30/2023
GENERAL FUND	2,005,776.49	667,869.00	836,427.82	1,837,217.67
SPECIAL PARKS AND REC	35,704.40	1,750.92	0.00	37,455.32
SPECIAL ALCOHOL AND DRUGS	7,607.17	1,468.51	62.08	9,013.60
POOL/REC SALES TAX	-386,042.62	18,588,280.21	339,983.46	17,862,254.13
TIF Fund	2,609,009.74	29,285.08	0.00	2,638,294.82
EMPLOYEE BENEFITS	652,103.36	126,078.03	333,055.22	445,126.17
BUILDING EQUIP RESERVE	64,470.10	477.82	0.00	64,947.92
EQUIPMENT RESERVE	360,213.72	5,091.85	959.99	364,345.58
FLEET MANAGEMENT	58,209.39	825.30	44,576.94	14,457.75
LIBRARY	857.91	21,825.53	21,825.53	857.91
SPECIAL HIGHWAY	634,504.72	286,706.15	134,053.85	787,157.02
EMERGENCY EQUIPMENT	138,028.55	8,816.88	0.00	146,845.43
PUBLIC SAFETY TRAINING	5,547.66	920.00	0.00	6,467.66
PARK BEAUTIFICATION FUND	2,215.33	0.00	0.00	2,215.33
D.A.R.E.	1,658.04	0.00	0.00	1,658.04
DRUG TAX DISTRIBUTION	3,102.36	389.06	0.00	3,491.42
LAW ENFORCE BLOCK GRANT	0.15	0.00	0.00	0.15
ADSAP	1,071.19	0.00	0.00	1,071.19
CAPITAL PROJECTS FUND	-2,237,295.82	9,017,856.48	2,522,726.84	4,257,833.82
BOND & INTEREST	2,139,653.29	104,523.39	0.00	2,244,176.68
LAND BANK RESERVE	80,005.14	1,000.39	0.00	81,005.53
GIFTS AND GRANTS	6,031.34	31.25	0.00	6,062.59
ST/FED GRANT MANAGEMENT	715,014.81	7,894.06	0.00	722,908.87
WATER OPERATING	3,083,673.54	675,050.83	586,737.13	3,171,987.24
STORMWATER UTILITY FUND	418,218.94	83,794.13	3,904.25	498,108.82
SOLID WASTE UTILITY	127,814.62	148,103.73	136,795.46	139,122.89
WATER SURPLUS RESERVE	658,533.82	4,290.69	0.00	662,824.51
SEWER OPERATING	1,546,890.46	391,146.12	296,828.13	1,641,208.45
SEWER LOAN P & I	0.00	104,323.57	104,323.57	0.00
SEWER SURPLUS RESERVE	227,013.82	1,628.32	0.00	228,642.14
<b>Total</b>	<b>12,959,591.62</b>	<b>30,279,427.30</b>	<b>5,362,260.27</b>	<b>37,876,758.65</b>

Temporary Notes	37,595,630.00
General Obligation Bonds	19,635,000.00
KWPCRLF Sewer Loan	1,155,471.00
Street Sweeper Lease Agreement	88,820.00
<b>Total Outstanding Debt</b>	<b>58,474,921.00</b>



## Departmental Summaries





# Finance and Administration

**Service Description:** The Administration and Finance Department provides central support services to the organization. It consists of the City Administrator's Office, Finance Department, City Treasurer and the Office of the City Clerk. All questions regarding the general management of the City and its financial operations, including utility billing and records, are handled by this department. In addition, the Finance and Administration Department acts as Secretary for the City Council.



## Accomplishments

- 2024 Budget approved by Sedgwick County.
- Staff created an interactive property tax calculator for VC citizens which launched in September and is live on the Valley Center website.
- Web & IT security Lunch and Learn was a success.
- Hosted a fun Pickle ball "Try it You'll Like it" event.
- Senior services hosted Handpan Dan.
- Staff attended KPERS Workshop.
- Staff attended KMIT Workshop.
- Staff attended Fall Legal Conference.
- Launched a new streamlined form for employee time-off requests.
- Staff participated in WAMPO pedestrian count survey which aims to provide safer pathways for local children to get to and from school.
- Senior Services held smartphone training.





# Community Development

## Service Description:

- Serve as city staff to the City of Valley Center Planning and Zoning Board and Economic Development Board.
- Direct City's floodplain management program (CRS).
- Oversee all residential and commercial permits for construction and zoning issued.
- Enforce and maintain zoning and subdivision regulations.
- Direct economic development initiatives, such as tax abatements and business expansion/retention programs.
- Oversee all residential construction project inspections.
- Conduct Public Works' permits inspections, assist with utility locates, and manage the City's stormwater management program.



## Accomplishments

- Approved 11 permits for new residential construction projects and 1 permit for new commercial construction project (Aquatic and Recreation Complex)
- Approved 86 residential and commercial plumbing, electrical, HVAC, remodeling, and zoning permits
- Conducted 188 building inspections on residential construction projects
- Conducted 11 Public Works' permits inspections
- Worked with the Planning and Zoning Board/City Council to approve one lot split application, one rezoning application, one preliminary plat, and one site plan application
- Staff members attended two KS Main Street trainings
- Completed CRS recertification to remain a designated Class 7 CRS Community
- Collaborated with the Public Works Dept./City Council to create the Stormwater Citizens Advisory Committee
- Worked with IdeaTek to finish initial fiber optic infrastructure project
- Bill Andrews celebrated 5 years of service with Valley Center
- Addressed multiple code enforcement inquiries from residents

# Public Parks and Buildings

## Service Description:

The Public Parks and Grounds department is responsible for many projects and activities such as:

- City park system
- Public buildings & facilities
- City Municipal Cemetery
- City swimming pool and splash pad
- Liaison for Outdoor Spaces & Public Properties Board
- Partner with volunteer and community service organization



## Accomplishments

- Filled Park & Public Buildings Supervisor position – William Dillman
- Stump grinding at parks completed
- Replaced door operator at Community Center Entrance
- Replaced bad valve at Splash Pad
- Pool Drained and winterized
- Riverlawn Church Volunteers painted storage shed and mechanical building at pool
- Connecting sidewalks at pool and near Lion statue were installed; irrigation system repaired
- Removed 11 dead trees at Public Works, McLaughlin, Lion's, Arrowhead Parks
- Cody and Paul passed Aquatic Facility Operator certification test
- Cody attended KRPA leadership workshop
- Landscape cleanup projects completed at Public Safety and Lions Park
- Repaired orange & yellow slide at Lions Park
- Christmas Tree ordered for Hometown Christmas downtown



# Public Safety

**Service Description:** This is the overall department for the Police and Fire Departments. The core services of the department are to preserve the peace, protect citizens and their property, investigate crimes for prosecution, enforce the laws of the city, state and federal government, and respond to emergencies, traffic accidents, medical emergencies, and crimes in progress.

## Accomplishments

### Fire Department:

- Upfitting for the new fire truck was completed in Q3 and delivered in Q4!
- Participated in the 9/11 Memorial Stair Climb



### Police Department:

- Participated in Fall Festival
- Hired a new SRO
- 3rd flock camera scheduled to be installed Oct 11th.
- Participated in Convoy of Hope





# Public Works

## Service Description:

Water, Waste Water, and Streets departments are all under the public works umbrella. These departments provide many different services that keep the city moving as well as maintain the city's infrastructure.

Water: Provides safe and healthy water to our community by maintaining and testing the city's water distribution system, while simultaneously providing excellent service to our residents, doing water shut offs and turn ons, leak checks, and meter reads.

Sewer: Keeps things flowing across town through maintenance of sewer lines and lift stations around town. They are also responsible for treating and testing water before it is discharged.

Streets: Our Streets department is crucial to keeping traffic moving across the city. They coordinate road projects, patch cracks and pot holes, keep the lines fresh, and keep the storm drains clean.



## Accomplishments

- Hired 2 new employees in the Streets department: Justin Saathoff and Steven Johnson. This brings the Streets department to full staff.
- Reached substantial completion on the Prairie Lakes phase 3 project.
- Reached substantial completion on the Sunflower Valley project.
- Worked through the Ideatek fiber optic install completing hundreds of locates.
- Kyle Raney successfully passed the requirements for a level 2 water certification from KDHE.
- Had a Stormwater inspection from KDHE and passed this with no violations.
- Sold some old equipment on Purplewave to the tune of just over \$19000.00.



City of Valley Center, Kansas  
 Treasurer's Quarterly Unaudited Financial Report  
 For the Quarter Ending September 30, 2023

<b>Fund Description</b>	<b>Beginning Balance 7/1/2023</b>	<b>Revenue</b>	<b>Expenditure</b>	<b>Ending Balance 9/30/2023</b>
GENERAL FUND	2,005,776.49	667,869.00	836,427.82	1,837,217.67
SPECIAL PARKS AND REC	35,704.40	1,750.92	0.00	37,455.32
SPECIAL ALCOHOL AND DRUGS	7,607.17	1,468.51	62.08	9,013.60
POOL/REC SALES TAX	-386,042.62	18,588,280.21	339,983.46	17,862,254.13
TIF Fund	2,609,009.74	29,285.08	0.00	2,638,294.82
EMPLOYEE BENEFITS	652,103.36	126,078.03	333,055.22	445,126.17
BUILDING EQUIP RESERVE	64,470.10	477.82	0.00	64,947.92
EQUIPMENT RESERVE	360,213.72	5,091.85	959.99	364,345.58
FLEET MANAGEMENT	58,209.39	825.30	44,576.94	14,457.75
LIBRARY	857.91	21,825.53	21,825.53	857.91
SPECIAL HIGHWAY	634,504.72	286,706.15	134,053.85	787,157.02
EMERGENCY EQUIPMENT	138,028.55	8,816.88	0.00	146,845.43
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## **GOVERNING BODY REPORTS**

- A. Mayor Cicirello**
- B. Councilmember Stamm**
- C. Councilmember Evans**
- D. Councilmember Bass**
- E. Councilmember Anderson**
- F. Councilmember Gregory**
- G. Councilmember Kerstetter**
- H. Councilmember Wilson**
- I. Councilmember Colbert**

**ADJOURN**